

Public Document Pack

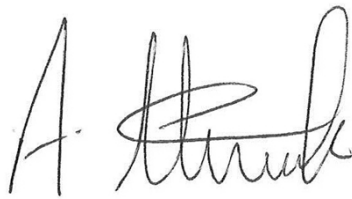
Service Lead – Information Governance & Democratic Services: Karen Shepherd

Direct line: (01628) 796529

TO: **EVERY MEMBER OF THE COUNCIL FOR THE ROYAL BOROUGH OF WINDSOR & MAIDENHEAD**

YOU ARE HEREBY SUMMONED TO ATTEND the Meeting of the Council of the Royal Borough of Windsor & Maidenhead to be held in the **Council Chamber - Town Hall, Maidenhead** on **Tuesday, 20 February 2018 at 7.30 pm** for the purpose of transacting the business specified in the Agenda set out hereunder.

Dated this Monday, 12 February 2018



Managing Director

Rev Stileman will say prayers for the meeting.
--

A G E N D A

PART I

1. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence

2. **COUNCIL MINUTES**

To receive the Part I minutes of the meeting of the Council held on 12 December 2017 and the Extraordinary meeting of the Council held on 29 January 2018
(Pages 7 - 38)

3. **DECLARATIONS OF INTEREST**

To receive any declarations of interest
(Pages 39 - 40)

4. **MAYOR'S COMMUNICATIONS**

To receive such communications as the Mayor may desire to place before the Council
(Pages 41 - 42)

5. PUBLIC QUESTIONS

- a) Helen Price of Park ward will ask the following question of Councillor Lenton, the Mayor:**

Why are there prayers preceding a Council meeting?

- b) Carole Da Costa of Clewer North ward will ask the following question of Councillor Dudley, Leader of the Council:**

During a radio interview on the Andrew Peach show on 9 January 2018, Cllr Dudley stated that, "Everyone has been offered, high quality housing." He also said that he was going to visit the Southall unit. What Health and Safety Rating System does the RBWM use for its emergency housing including the Southall pay & sleep unit?

(A Member responding to a question shall be allowed up to five minutes to reply to the initial question and up to two minutes to reply to a supplementary question. The questioner shall be allowed up to 1 minute to put the supplementary question)

6. PETITIONS

To receive any petitions presented by Members on behalf of registered electors for the Borough under Rule C.10.

(Any Member submitting a petition has up to 2 minutes to summarise its contents)

7. BUDGET REPORT 2018/19

To consider the above report
(Pages 43 - 178)

8. APPROVAL OF THE UPDATED PAY POLICY STATEMENT FOR 2018/19

To consider the above report
(Pages 179 - 190)

9. POLITICAL BALANCE AND ALLOCATION OF SEATS

Details to be confirmed

10. MEMBERS' QUESTIONS

- a) Councillor E. Wilson will ask the following question of Councillor Bicknell, Lead Member for Highways and Transport:**

Will the Lead Member advise the role of the Traffic Commissioner in dealing with changes to the Number 2 bus that runs through Dedworth?

- b) Councillor E. Wilson will ask the following question of Councillor Bicknell, Lead Member for Highways and Transport:**

Can the Lead Member for Highways advise what surveys are undertaken on bus punctuality in Dedworth?

c) Councillor Hill will ask the following question of Councillor D Evans, Lead Member for Maidenhead Regeneration and Maidenhead:

The Community Centre in York Road, Maidenhead is a valuable Community Asset used by countless residents each week. Why as part of the York Road Regeneration Project is the Community Centre being demolished and not reinstated as vital Community Asset as part of the Regeneration Project?

d) Councillor Da Costa will ask the following question of Councillor McWilliams, Principal Member Housing and Communications:

Can you tell me how many rough sleepers were offered accommodation during the period 1st December 2017 to 1st February 2018, and of those, how many were offered out of borough accommodation?

e) Councillor Da Costa will ask the following question of Councillor Dudley, Leader of the Council:

The recent public record of the Audit and Performance Review Panel shows: 2 meetings held, 3 meetings withdrawn or cancelled. This means no oversight since September 2017 and until the end of February 2018 (a 5 month gap). Are you content with this, and if so why, or do you see it as a missed opportunity?

(The Member responding has up to 5 minutes to address Council. The Member asking the question has up to 1 minute to submit a supplementary question. The Member responding then has a further 2 minutes to respond.)

11. MOTIONS ON NOTICE

a) By Councillor N. Airey

The Plan International UK report 'The State of Girls' Rights in the UK' indicates that girls' voices need to be heard early and broadly by those who can change the lived experience on a daily basis. Geography also plays a significant part in determining girls' outcomes in the UK.

That this Council:

- i) Notes the Plan International report '[The State of Girls' rights in the UK](#)' and the increasing coverage of issues where women experience a different climate to men.
- ii) Notes its leadership role and establishes a new 'Girls' Policy Forum', operated by our youth services, so that the voices of young women and girls play an active role in shaping life in the Royal Borough.
- iii) Asks the Leader to write to the schools and youth groups in the Borough to make them aware of the Forum and appoint representatives, and to commit to taking the views of the Forum into consideration when making decisions.

12. LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF PUBLIC

To consider passing the following resolution:-

“That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on item 13 on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act”

PRIVATE MEETING

13. MINUTES

(Not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972)

To receive the Part II minutes of the Extraordinary meeting of the council held on 29 January 2018.
(Pages 191 - 192)

COUNCIL MOTIONS – PROCEDURE

- Motion proposed (mover of Motion to speak on Motion)
- Motion seconded (Secunder has right to reserve their speech until **later** in the debate)
- Begin debate

Should An Amendment Be Proposed: (only one amendment may be moved and discussed at any one time)

NB – Any proposed amendment to a Motion to be passed to the Mayor for consideration before it is proposed and seconded.

- Amendment to Motion proposed
- Amendment must be seconded BEFORE any debate can take place on it
(At this point, the mover and seconder of original Motion can indicate their acceptance of the amendment if they are happy with it)
- Amendment debated (if required)
- Vote taken on Amendment
- If Agreed, the amended Motion becomes the substantive Motion and is then debated (any further amendments follow same procedure as above).
- If Amendment not agreed, original Motion is debated (any other amendments follow same procedure as above).

- The mover of the Motion has a right to reply at the end of the debate on the Motion, immediately before it is put to the vote.
- At conclusion of debate on Motion, the Mayor shall call for a vote. Unless the vote is unanimous, a named vote will be undertaken, the results of which will be announced in the meeting, and recorded in the Minutes of the meeting.

(All speeches maximum of 5 minutes, except for the Budget Meeting where the Member proposing the adoption of the budget and the Opposition Spokesperson shall each be allowed to speak for 10 minutes to respectively propose the budget and respond to it. The Member proposing the budget may speak for a further 5 minutes when exercising his/her right of reply.)

This page is intentionally left blank

AT A MEETING OF THE BOROUGH COUNCIL held in the Council Chamber - Guildhall, Windsor on Tuesday, 12th December, 2017

PRESENT: The Mayor (Councillor John Lenton), The Deputy Mayor (Councillor Eileen Quick) Councillors Alexander, Bateson, Beer, Bicknell, Bowden, Carroll, Coppinger, Cox, Da Costa, Diment, Dudley, Gilmore, Grey, Hilton, Hollingsworth, Hunt, Ilyas, Jones, Kellaway, Lion, Luxton, McWilliams, Mills, Muir, Rankin, C. Rayner, S. Rayner, Richards, Sharma, Sharpe, Shelim, Smith, Story, Werner, D. Wilson, E. Wilson and Yong.

Officers: Andy Jeffs, Mary Kilner, Rob Stubbs, Alison Alexander, Karen Shepherd, and David Cook

205. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors M. Airey, N. Airey, Bhatti, Brimacombe, Burbage, Bullock, Clark, D. Evans, Hill, Love, Majeed, Pryer, Saunders, Sharp, Stretton, Targowska and Walters.

206. COUNCIL MINUTES

RESOLVED UNANIMOUSLY: That the minutes of the meetings held on 26 September and 30 October 2017 be approved.

207. DECLARATIONS OF INTEREST

Councillors C Rayner and S Rayner declared interests in the item 'Hurley and the Walthams Neighbourhood Plan – Formal Making of the Plan' as landowners potentially affected by the Plan. They left the room for the duration of the discussion and vote on the item.

208. MAYOR'S COMMUNICATIONS

The Mayor submitted in writing details of engagements that he and the Deputy Mayor had undertaken since the last meeting, which were noted by Council.

209. PUBLIC QUESTIONS

- a) Andrew Hill of Boyn Hill Ward asked the following question of Councillor Dudley, Leader of the Council:

RBWM has been investigating the Conservative party leaflet's incorrect statement that "both garden centres no longer form part of the BLP". Why did RBWM officers not (as a precaution) use, e.g., official Twitter and Facebook accounts before the election to issue a simple statement of objective fact in accordance with paragraph 16 of the recommended code of practice?

Councillor Dudley responded that Paragraph 16 of the recommended code of practice was "permissive" not "mandatory" and the Monitoring Officer (having considered the position in relation to the Purdah) took the view that any corrective statement could have involved RBWM in further debate regarding the leaflet, which could potentially be

COUNCIL - 12.12.17

seen as influencing public opinion. The Monitoring Officer decided therefore to refrain from issuing specific statements in relation to the leaflet.

Mr Hill posed a supplementary question but the Monitoring Officer ruled that it did not relate to the original question and was therefore not answered.

- b) Andrew Hill of Boyn Hill Ward will ask the following question of Councillor Dudley, Leader of the Council:

Datchet Parish Council passed a motion (17.083) on 11.9.17 requesting "a copy of the legal advice received by RBWM immediately prior to the extension and change in terms of the RBWM BLP Regulation 19 Consultation". As of 27.11.17 the Clerk had not received it. How many months will RBWM be taking to give the Parish their requested information?

Councillor Dudley responded that prior to the submission of Mr Hill's question the Head of Law & Governance personally advised the Clerk to Datchet Parish Council on Monday 27 November that the Parish Council would not be given the requested information on grounds of legal professional privilege.

By way of a supplementary question, Mr Hill stated that on 25 July 2017 Councillor Dudley had said, in the interests of transparency that the legal advice would be published on the website. In September at Datchet Parish Council Councillor Grey proposed a counter motion not to ask for a copy of the legal advice. Did Councillor Dudley believe it was in the interests of the residents of Datchet not to see the legal advice?

Councillor Dudley responded that it had been his desire to release the advice in the interest of transparency but following advice from the council's QC it could not be released on the basis of legal professional privilege.

210. PETITIONS

No petitions were received.

211. PANEL MEMBERSHIPS

On behalf of the council, Councillor Dudley congratulated Councillors Mike and Natasha Airey on the birth of their daughter Helena Joy Airey.

Councillor Dudley explained that Councillor Cox had stepped down from the Cabinet to focus on his successful career and young family. Councillor Grey had therefore been appointed as the new Lead Member for Environmental Services including Parking and Flooding. As a result, Councillor Cox was proposed to Chair the Licensing Panel for the remainder of the municipal year.

It was proposed by Councillor Dudley, seconded by Councillor Bicknell and:

RESOLVED UNANIMOUSLY: That Councillor Cox be appointed as Chairman of the Licensing Panel for the remainder of the municipal year.

212. COUNCIL TAX SUPPORT SCHEME

Members considered the results of a recent public consultation into proposed changes to the council's scheme. Councillor S. Rayner explained that the borough was committed to helping those who struggled financially by reducing the council tax bill through the scheme. The borough gave the 90% maximum relief to working age applicants, compared to 85% in Slough and 75% in Reading. Since 2013 the scheme had been determined by councils. The DWP and DCLG continued to make changes. The report therefore brought together changes since 2016 so the borough's scheme was in line. It would assist the administration of the scheme and avoid confusion between national and local schemes. It would not affect residents of pensionable age who would continue to receive up to 100% council tax relief. The council had powers to give financial assistance to anyone who suffered hardship as a result of changes. As part of this a consultation was carried out via the website, libraries, housing benefit counters and flyers with council tax bills. 64 responses were received, 35% of which were from people who were currently in receipt of support.

The changes proposed were:

- Backdating claims would be limited to 1 month rather than the previous 6 months. It was estimated that up to 5 people would be affected
- Allowances would be provided for the first two children in the family only when calculating support. It was estimated this would affect up to 11 people
- Removal of family premium. It was estimated that this would affect up to 15 people
- Employment support allowance. It was estimated up to 5 people would be affected
- Severe disability premium. This would be aligned with the new rule under universal Credit.
- Each year DWP and DCLG altered the rates to calculate support and the council wished to do the same

The council would use its powers to provide mitigation to anyone who would be affected. All staff would be trained to assist residents.

Councillor Dudley highlighted that the Conservative administration had a lower contribution rate than the two Berkshire unitary authorities run by Labour.

Councillor Jones asked, of the 45 councils that had a contribution rate of 10% or less, how many were Conservative and how many were Labour. Councillor Dudley agreed to provide this information to Councillor Jones in writing and the response to be added to the website.

Councillor Werner commented that the proposal was punishing vulnerable people and that therefore he felt Councillor Dudley was a hypocrite. Councillor Dudley asked for Councillor Werner to withdraw the personal slur. Councillor Werner responded that he apologised that he felt Councillor Dudley was a hypocrite. Councillor Dudley stated that he accepted the apology.

It was proposed by Councillor S. Rayner, seconded by Councillor Dudley and:

RESOLVED: That Council:

i) Notes the outcome of the consultation exercise undertaken with regard to the proposed Council Tax Support scheme.

ii) Approves the proposed changes to the 2018/19 Council Tax Support scheme with effect from 1 April 2018.

(38 Councillors voted for the motion Councillors Alexander, Bateson, Beer, Bicknell, Bowden, Carroll, Coppinger, Cox, Da Costa, Diment, Dudley, Gilmore, Grey, Hilton, Hollingsworth, Hunt, Ilyas, Jones, Kellaway, Lenton, Lion, Luxton, McWilliams, Mills, Muir, Quick, Rankin, C. Rayner, S. Rayner, Richards, Sharma, Sharpe, Shelim, Smith, Story, D. Wilson, E. Wilson and Yong. 1 Councillor voted against the motion: Councillor Werner)

213. HURLEY AND THE WALTHAMS NEIGHBOURHOOD PLAN - FORMAL MAKING OF THE PLAN

Members considered making the Hurley and the Waltham's Neighbourhood Plan part of the Development Plan for the Royal Borough of Windsor and Maidenhead. Councillor Bateson explained that if approved it would be material in decision making for relevant planning applications in the area. It was the second of ten Neighbourhood Plans in the borough and had started its journey through various community consultations. The independent examination had been carried out based on written representations. The examiner's report recommended it should proceed to referendum subject to some modifications. In July 2017 Cabinet approved the plan to go to referendum, at which over 50% of the community said 'yes' to the plan. The last stage was Council adoption. Councillor Bateson thanked Councillor Hunt, the Neighbourhood Plan Steering Group, the parish councils, and all the volunteers involved.

Councillor Cox paid tribute to his fellow ward councillor and the people she managed to galvanize to get the report together. There were three parish councils and a parish meeting in the area. Councillor Dudley echoed these comments; he stated that Councillor Hunt was a true community champion.

Councillor E. Wilson also echoed the thanks. He felt it was an excellent planning document that fitted neatly between the national planning framework and what people looked for locally. The plan concentrated on policies and local matters. If the Lead Member considered it to be an exemplar document, he asked how she would ensure all the other groups would be made aware.

Councillor Hilton commented that the Neighbourhood Plan in the south of the borough had done exactly what it was meant to in adding granularity. He congratulated all involved in the Hurley and Waltham's Plan. He highlighted the need to set the expectations for the role of the Neighbourhood Plan Group once the plan was adopted and to make it clear that once adopted, the plan passed to councillors and officers to use in taking decisions on planning applications.

Councillor Coppinger commented that it was superb that a number of communities came together to prepare the document. He was particularly pleased to see the inclusion of affordable housing for local people.

Councillor Bateson confirmed that completed plans were always sent to the other Neighbourhood Plan groups to look at and discuss.

The Mayor added his congratulations; he was pleased to see the parish councils working together.

It was proposed by Councillor Bateson, seconded by Councillor Coppinger, and:

RESOLVED UNANIMOUSLY:

- i) That the Council make the Hurley and the Waltham's Neighbourhood Plan part of the Development Plan for the Royal Borough of Windsor and Maidenhead.**
- ii) Delegates authority to the Executive Director, in consultation with the Principal Member for Neighbourhood Planning, to make minor, non-material, amendments to the Neighbourhood Plan prior to its publication.**

(Councillors C Rayner and S Rayner left the room for the duration of the discussion and voting on the item)

Councillor Dr L Evans joined the meeting at 8.08pm.

214. ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD ELECTORAL REVIEW - STAGE TWO: WARDING PATTERNS

Members considered proposed warding patterns based on the future council size of 43 Members from May 2019. Councillor McWilliams explained that the review was required because a number of wards were either over or under represented, and Oldfield itself would trigger a review as it was 39% above the average. The Working Group had been reconstituted for the second stage of the process and had met between September – November 2017. It had been made clear from the start that the Working Group wanted officers to consult with all Members; the majority of councillors had been able to discuss their community interests as a result.

The review had three criteria:

- To deliver electoral equality
- To reflect community interests and local identities
- To promote effective and convenient local government

To ensure community interests were reflected, a 10% tolerance was allowed which provided some flexibility in boundaries. The review had also included electoral forecasts related to building development in the borough. The proposed warding patterns were:

- 22 Councillors in Maidenhead: 11 wards of 2 Members

- 21 councillors in Windsor: 5 wards of 3 members and 3 wards of 2 Members

Councillor C Rayner highlighted that he had represented Horton and Wraysbury since 2005 and his family had farmed the area since the 17th century. He knew the community better than a mathematician at the Boundary Commission. Horton and Wraysbury had many links whereas there were few to Datchet. He said that all children in the ward went to school in Wraysbury, the area shared the River Colne and a number of footpaths. He questioned what would happen to the Horton and Wraysbury Neighbourhood Plan and the Horton and Wraysbury Character Assessment after the split. He advised that the distance from Horton to Datchet was 10 miles; it would end up being the longest ward in the country. He believed the review had been done in good faith but it was not all about the mathematics. A number of people who lived in the area were not on the electoral role and had not been included in the calculations. However, people who did not yet live on the golf course site in Maidenhead had been included.

Councillor Jones stated that the review worked for Maidenhead and some of central Windsor but not for rural Windsor. She highlighted the criteria of the need for effective and convenient local government. The boundaries proposed for Old Windsor would mean less effective government. Trying to merge large areas meant community representatives may be deterred from standing for election. The proposals were being made when the extent and location of new developments were not yet clear; the Borough Local Plan had yet to be submitted. A reduction to 47 councillors instead of 43 would allow identities to be maintained and still achieve a significant reduction.

Councillor Hilton stated that the figure of 43 Councillors had already been accepted. No other person or organisation was better qualified to make recommendations to the Boundary Commission than the councillors in the room. In the south of the borough it was proposed to have two wards of three Members each, which reflected the situation back in 2001. In the view of local councillors this did not provide the optimal solution and ignored the role of the parish council in local government and also ward councillor interactions. It was the collective view that three wards of two councillors would be better as ward councillors would then be able to work with just one parish council. The proposal would be above the 10% threshold but this had been accepted by the Boundary Commission in other areas. The representation had been made to the Boundary Commission and was supported by both parish councils. He was broadly supportive of the proposals so given the representation had been made, he would support the recommendations in the report.

Councillor Dudley commented that Councillor C Rayner was a community champion and had spoken well. He highlighted that the decision would be a free vote. He congratulated all councillors involved in the process including the Leader of the Opposition. He thanked the officers, in particular the Electoral Services Manager and Policy Officer.

Councillor Werner stated that he welcomed the rewarding in Maidenhead and the reduction in the number of councillors. He thanked the Councillors and officer involved for ensuring Pinkneys Green remained united. He had concerns about the power of the executive in a smaller authority. He also asked for assurance that there would not be a sudden increase in Councillor allowances, which would negate the benefit of cost savings proposed. Councillor Dudley responded that it would be appropriate for whoever lead the council after the 2019 election to have a smaller executive to

represent pro rata the smaller number of councillors. Allowances did tend to increase in line with staff salary increases. As long as he was Leader of the Council he would not recommend any allowance increases as a result of the amended number of councillors.

Councillor S Rayner explained that Eton Wick and Eton were linked by the town council. Eton College was a large landowner in both wards. She believed the two areas should stay together. The proposed change would be impractical for ward councillors who would have to go to two parish council meetings, one town council meeting and one resident's group meeting every month.

Councillor E. Wilson congratulated officers and Councillor McWilliams. The working group had tried many permutations especially in the rural parts of Windsor and northern Maidenhead. It was very difficult to take 57 representations and get something all would agree. Inevitably some would be disadvantaged. For Horton and Wraysbury, he suspected the communities would continue to exist after the change. The only difference would be there would be two ward councillors. He doubted if residents would notice any difference in their daily lives. The opportunity was for the council to be more focussed in trying to deliver services to residents. 57 Councillors were not needed to achieve this.

Councillor Grey commented that at a local level he did not like the proposals for Datchet, however he understood that the Boundary Commission could come in and carve up the borough and the situation would be worse. Datchet Parish Council had made a submission, supported by himself and his fellow ward councillor. Councillor C Rayner had made some good points but the Boundary Commission did not look at communities, it looked at numbers. Councillors needed to consider the wider picture when voting.

Councillor Jones commented that the term 'carve up' was a misleading statement as there were three equal criteria considered by the Boundary Commission.

Councillor Da Costa highlighted the three criteria used. He believed there was an error on the figures as they did not include some developments such as the squash club. The Borough Local Plan had not yet been submitted. The proposals did not work for Windsor. West Windsor had two distinct communities: the ancient Clewer village and Dedworth. The proposals split both and forced together two distinctly different communities together.

Councillor Alexander commented that it was good news that there would be no single member wards in future. The numbers for the original proposal keeping Eton and Eton Wick together unfortunately did not add up, therefore the ward boundary was extended to Eton End. The final version also included Datchet and Horton. He was at a loss to understand how such diverse communities related although the numbers did add up. Eton and Eton Wick had submitted a proposal directly to the boundary commission.

Councillor Bateson explained that when she started as a councillor, the ward had been South Ascot and Sunningdale, and it seemed this arrangement would return in the new proposals. When it had changed before, there had been no difference because all were residents of the borough.

Councillor Cox commented that he and Councillor Hunt represented a very diverse ward yet the communities were able to work together. It had been a difficult and thankless task and he thanked Councillor McWilliams and officers for their efforts. He commented that when groups were considering their candidates for the next local elections, it would need to be made clear that all councillors would need to work hard regardless of the ward they represented.

Councillor Richards commented that the issue was challenging. He would take into account all the comments made and issues raised.

Councillor Beer commented that he would like to have proposed an amendment to 47 councillors but understood this could not be done as the decision had been taken less than 6 months previously. However he felt that 47 would fit in with most people's concerns. The proposed reduction in the number of panels and meetings would not necessarily reduce the workload as these panels would just be busier. He had a number of concerns about representation if Old Windsor was amalgamated with Horton and Wraysbury. The ward was unique in that it bordered Heathrow and contained three motorways. The proposed boundaries would stretch all the way to Virginia Water, which was enormously different in character. It would be very difficult for three councillors to serve and represent such a diverse community. Old Windsor was very different and deserved a higher ratio of representation. In six years' time councillors would have 49% more residents to represent which would increase the workload enormously.

Councillor Quick understood there were individual concerns but borough councillors represented all residents. When knocking on doors during a campaign, many residents did not know their ward or who represented them. Sociologists and anthropologists believed a mix in a community was a good thing.

Councillor Bicknell commented that it was impossible to please everyone otherwise the numbers would not work. The reality was that the inspector would decide. Members should vote for what was right for the whole borough.

Councillor McWilliams explained that a number of options were considered in the rural Windsor areas; the proposal was the best option to maintain the Etons being together. He had asked for unanimous agreement from the Working Group for the ward patterns, based on a figure of 43. The south of the borough had submitted an excellent representation however one of the wards would be 15% below the variance therefore could not be agreed. He would work with Councillor Carroll to look at ways to make it easier for councillors to participate in meetings in future. In relation to development, the boundary Commission would only consider sites expected to be developed by 2023.

It was proposed by Councillor McWilliams, seconded by Councillor Bicknell, and:

RESOLVED: That Council:

- i) Agrees that the Royal Borough's representation on the new warding patterns, Stage Two electoral review report, be submitted to the Local Government Boundary Commission for England.**

(29 Councillors voted for the motion Councillors Bateson, Bicknell, Carroll, Coppinger, Cox, Diment, Dudley, L Evans, Gilmore, Hilton, Hollingsworth, Hunt, Ilyas, Kellaway, Lenton, Lion, Luxton, McWilliams, Mills, Quick, Richards, Sharma, Sharpe, Shelim, Smith, Story, Werner, D. Wilson, E. Wilson. 5 Councillors voted against the motion: Councillor Beer, Da Costa, Jones, C. Rayner and S. Rayner. Six Councillors abstained: Alexander, Bowden, Grey, Muir, Rankin and Yong)

215. BERKSHIRE BUSINESS RATES PILOT APPLICATION

Members considered a proposal in response to the invitation to all local authorities in England to apply to be a 100% business rates pilot in 2018-19. Councillor Rankin explained that the proposal would unlock £25m of funding to the LEP for transport infrastructure. During 2017 Surrey County Council agreed a pilot with the government. The Leader wrote to the Secretary of State to ask for other local authorities to be offered the opportunity to be a pilot. As a result, a process was started to allow local authorities to retain income growth and explore other options for the design of local government financing reforms. Internal modelling was initially undertaken, led by Slough Borough Council. Berkshire Treasurers enlisted the help of the LEP and LG futures to further develop a brief.

As was well known, 50% of business rates collected went directly to national government; 1 % went to the Fire Authority; 49% went to the local authority. At the end of that process was a year-end levy calculation allowing the council to retain some of the growth. All Berkshire authorities actually collected more than their baseline amount of business rates. In the new pilot the council would maintain the 50% share of the baseline but the year-end revenue calculation process would not be required therefore the council would retain more locally. For 2018/19 it was estimated to be £35m for the six Berkshire authorities. It was proposed that 70% of the gain be put into a strategic fund to be run by the LEP. Every council would then get the same return as if there were no pilot. This meant for the year of the pilot, the council could not be financially worse off. The remaining 30% would be shared equally between the six authorities until the £1m mark was reached. Then the share of growth would be given on a pro rata basis.

It had been suggested that the borough should submit a sole bid to retain more of the funding. However although there was no published criteria, it was believed that the government would be interested in investing in strategic infrastructure.

Councillor Dudley explained that successful bidders would be notified before Christmas. The council was very hopeful for success and was pitching hard for local communities.

Councillor Da Costa asked whether the application had already been submitted. He requested that the details come back to an Overview and Scrutiny Panel if the bid was successful. Councillor Rankin confirmed that the bid had already been submitted, the report requested support for the application. Councillor Dudley suggested that the appropriate forum would be the Audit and Performance Review Panel.

It was proposed by Councillor Rankin, seconded by Councillor Dudley and:

RESOLVED UNANIMOUSLY: That Council notes the report and:

i) Support the application set out in appendix A.

216. WINDSOR IMPROVEMENT PROGRAMME

Members considered 17 capital schemes within the proposed 2018-19 budget that the council was seeking to bring forward into 2017-18 in order to start carrying out the improvement works in 2017-18.

Councillor Bicknell stated that this was probably the most important paper to bring to Full Council for approval because it was driven by the announcement on 27 November 2017 by Prince Harry that he intended to get married in Windsor in May 2018. He acknowledged the small amount of notice for the report but it was important that Windsor town looked at its very best. The town was used to state visits and Royal Horse Shows but the wedding was happening in St Georges chapel within the castle. Windsor received over 7 million visitors a year who spent nearly half a billion pounds, which in turn resulted in about 10,000 jobs. This was impressively 13% of all jobs in the borough. Prince Harry would marry Meghan Markle, an American citizen born and raised in Los Angeles, California. Americans loved a big occasion and he was sure many thousands would travel to be part of the history being made.

The report was asking for 17 capital scheme bids to be brought forward, which covered three lead member portfolios. They had been scrutinised and all scrutiny comments had been incorporated. If the recommendations were approved the much needed improvements could start in January 2018, not only for the main TV shots up and down Thames Street and Castle Hill, but the surrounding parks and adjacent street scenes. The total spend was £2.6 million of which just over £1 million was funded from external sources. The cost of borrowing for bringing the schemes forward was about £70,000. He believed this was a price worth paying to help make the world class town continue being a must-visit destination for many more years to come.

Councillor Dudley stated that the council wanted to ensure Windsor was a town fit for a prince and a princess. When the council had heard that the wedding would be in Windsor, it was suggested works should be accelerated to ensure the town looked as good as possible. It would also be important to ensure that works were not being undertaken at the time of the wedding. Councillor Dudley requested the wrap around York House be improved to be more attractive and include the borough logo.

Councillor Beer referred to the proposal for safety checks on play equipment and questioned why this was not already done on a yearly basis. Councillor S Rayner stated that she fully supported the proposals; the wedding gave the opportunity to show Windsor to the world. She confirmed safety checks were performed each year, it was just that the checks were being brought forward.

Councillor Dudley confirmed that the council was working with Thames Valley Police on the hostile vehicle mitigation measures, it was hoped that the replacements could be accelerated before the wedding to be more aesthetically pleasing.

Councillor E. Wilson commented that the £2.6m was not just for the wedding, but would also provide improvements that would last for years and would benefit residents and business as well. He referred to the need for improved litter facilities in the town centre, particularly for the day of the wedding. He would speak to the new Lead Member about this issue.

It was proposed by Councillor Bicknell and seconded by Councillor Dudley, and:

RESOLVED UNANIMOUSLY: That Council notes the report and:

- i) Approves the bringing forward and approval of £2,600,000 of capital expenditure from the proposed 2018-19 budget to 2017-18;**
- ii) Delegates authority to the Executive Director in conjunction with the Lead Member for Highways, Transport and Windsor to carry out the improvement works.**

217. MEMBERS' QUESTIONS

a) Question submitted by Councillor E Wilson to Councillor Coppinger, Lead Member for Planning and Health:

Will the Royal Borough add the location of defibrillators to its website?

Councillor Coppinger responded that this was a simple task to complete, and the locations of the Automated External Defibrillators (AEDs) can be added to the RBWM website as a list, or as pin points on the existing RBWM community map. In addition, HeartSafe had the AED Locator and Arrhythmia Alliance website, on which RBWM's AEDs would be added. www.heartsafe.org.uk

South Central Ambulance Service had an App available for iPhone and iPad which had an AED Locator to which RBWM's AEDs could be added. He was aware that many Councillors had put some or all of their personal grant money towards defibrillators. In Bray he and Councillor Walters had supported one at Braywood Cricket Club and one in Holyport. On 15 December 2017 on Holyport Green a carol concert would take place to raise money for charity, including a further AED for Holyport.

By way of a supplementary question, Councillor E. Wilson asked if the Lead Member would work with the Windsor and Maidenhead Lions who had a fantastic scheme to support AEDs.

Councillor Coppinger agreed to follow this up.

b) Question submitted by Councillor Jones to Councillor N. Airey, Lead Member for Children's Services:

Many schools are struggling financially. The funding doesn't allow for rises in costs such as pensions & NI (that have cut teaching budgets by 5.5%) and inflation. The IFS estimates that schools will lose nearly £2 billion by 2020.

What steps can this council take to raise awareness of this funding deficit and how are we supporting our schools?

Councillor Coppinger, on behalf of the absent Councillor N. Airey, responded that schools in the Royal Borough were making great strides in providing excellent education for borough children and young people. 86% of schools in the Royal Borough were rated Good or Outstanding by Ofsted; indeed one third of them had reached the Outstanding judgement despite an increasingly difficult test by Ofsted. The scale of improvement in education across the country since 2012 was illustrated by the recent announcement in respect of reading: In 2012, 58% of 6 year olds passed reading checks. This year, that figure rose to 81%.

The borough worked well with schools in the Royal Borough and the Schools Forum was an effective representative body which made decisions about school funding and advised the Local Authority on its decisions. The Forum explored the proposed National Funding Formula which was to come into operation in April 2020 and considered ways to best transition from the current local formula to the National Funding Formula. Based on that work, schools had been consulted on a local funding formula for financial year 2018/19 which would mean 57 schools in the Borough would receive more money in 2018/19 than they did in 2017/18.

The overall increase in budget for education in the Royal Borough in financial year 2018/19 did not offset the costs which affected all schools as Councillor Jones had indicated. The Local Government Association and the Association of Directors of Children's Services were campaigning for a review of funding levels in education and social care, as part of a public sector budget which balanced the wide range of pressures the country was now facing.

In the Royal Borough increasing financial pressure for many schools would come from the rising volume of those young people with additional needs. The council, along with its partners in Health had committed £450,000 to raise the skill levels in this area over the next three years, while schools themselves had committed £416,000 in 2018/19 to pilot new ways to support mainstream schools.

Schools, particularly small schools, may find the current financial climate challenging and the council was already seeing innovative collaboration which was saving money, such as sharing specialist expertise or resources. Also school Governors were leading the way by asking how each pound spent was driving progress for pupils and the council had asked its officers to work with small schools to develop a financial sustainability strategy to tie in with the development of options to meet the future demand for school places.

Councillor Jones confirmed she did not have a supplementary question.

c) Question submitted by Councillor Jones to Councillor Dudley, Leader of the Council:

Can the Leader update us on the steps taken to address the recommendations highlighted within the LGA Peer challenge?

Councillor Dudley responded that Following the LGA Corporate Peer Challenge report, a comprehensive action plan had been drawn up focusing on eight areas:

- Structural and constitutional governance.
- Accountability.
- Scrutiny.
- Understanding of local place and priority setting.
- Leadership of place.
- Financial planning viability.
- Organisational leadership and governance.
- Capacity to deliver.

He was able to report good progress against all the recommendations and highlighted in particular:

COUNCIL - 12.12.17

- Members of the executive and wider executive, i.e. Deputy Lead and Principal Members, had now been replaced on Overview and Scrutiny panels.
- A review of the constitution would start in January 2018 through a working party involving the Principal Member for HR, Legal and IT.
- For the first time the Royal Borough had published its budget plans three months early to enable discussion and robust scrutiny before the budget was set in February 2018.
- A comprehensive resident survey by an external professional agency was being planned and the outcome will be reported in June 2018.
- The scope of the existing vacant Economic Development Officer post had been reviewed to now include a greater business partnership focus.
- The council continued to move forward with the Borough Local Plan process.

By way of a supplementary question, Councillor Jones suggested that new Members receiving SRAs should be given a role description and training, possibly mandatory.

Councillor Dudley responded that some of these issues could be dealt with via the constitution review.

d) Question submitted by Councillor Da Costa to Councillor S Rayner, Lead Member for Culture and Communities:

Universal Credit has already caused great suffering to citizens young and old in the UK and will affect our residents from May 2018.

What preparations are being made by RBWM to offer financial help, coaching, education and outreach and can you assure residents that none of our residents will fall into the poverty trap because of Universal Credit's roll out?

Councillor S. Rayner responded that the council had worked closely with the DWP to ensure the most vulnerable residents were protected. The DWP had advised that there would be 665 new Universal Credit claimants in 2018/19 of which 40 would require assisted digital support and personal budget support. Officers had started to map out the additional provision that would be needed by the council and partner agencies. WAM Get involved were undertaking training on Universal credit for various local organisations. Information would be available 24.7 via the council website and in libraries. A Member briefing would be held in the new year.

By way of a supplementary question, Councillor Da Costa asked when details of the programme would be published for scrutiny, and if sufficient funds would be made available to allow immediate payments for Universal credit and Council Tax support?

Councillor S. Rayner responded that information would be available in community libraries and the hubs. Members would be invited to a training session.

e) Question submitted by Councillor Da Costa to Councillor Bicknell, Lead Member for Highways, Transport and Windsor:

There are reports on social media and from Slough Council, that First Buses are discontinuing the routes 702, 2, 5, 10/11, 15 and reducing availability on routes 1,

7 & 4. Can the Lead Member shed any light on this and whether the no. 2 will be continuing?

Councillor Bicknell responded that First Group' had deregistered a number of existing services which affected residents within the Royal Borough.

Details were not shared by 'First' in advance and officers had subsequently met with the Managing Director (FirstBus in Hampshire, Dorset & Berkshire) to express disappointment about the manner in which this was handled and communicated and to understand the rationale for the decision which was entirely commercially driven.

The routes impacted by the decision were:

- Service 2 (Dedworth – Windsor – Slough)
- Service 10/11 (Slough – Datchet – Sunnymeads – Wraysbury – Heathrow)
- Service 15 (Slough – Eton Wick)

In addition, route 702 (Greenline service from Bracknell to London Victoria via Ascot and Windsor) was deregistered by 'First Group' but had been taken on by 'Reading Buses' which would ensure similar levels of services were maintained without a break in service.

The council's objective was very clearly to ensure that all the communities that were currently served by these routes continue to be served from 21 January 2018, when the 'First Group' services would cease. However, there may be alterations to routes and timetables.

The council had engaged with different operators and secured proposals to continue operating services in these areas and was working very closely with Slough Borough Council, Heathrow Airports Ltd. and Surrey County Council to agree a new network. It was also important to note that this piece of work would be data led and services would reflect levels of need and demand.

In parallel the council was exploring demand responsive services which may better meet needs and had engaged with Arriva with respect to their uber-style bus service (Arriva Click) which had been launched in Kent and may offer real benefits for residents and business.

Work on the new proposals was well advanced but not concluded. However, it was his intention to ensure continuity of services in the affected areas when the existing services ceased.

By way of a supplementary question, Councillor Da Costa commented mobility was key to economic prosperity and success. He hoped that proposals would include a transport solution including buses that helped to reduce pollution and supported the mobility of the vulnerable, enliven the town centres and support more high density development. He asked when the results of the review would be available.

Councillor Bicknell responded that the results would be available shortly, before Christmas.

218. MOTIONS ON NOTICE

Councillor Kellaway introduced his motion. He explained that the GWR franchise would soon be up for renewal. The improved links for Maidenhead into London with the Elizabeth line and electrification of the mainline were excellent but did not include the Marlow line. Some direct services would be lost from Cookham and Furze Platt. There would be reasonably good links during the morning and evening, but not during the daytime. He was aware that there were engineering complications but he urged GWR to take account of this in the new franchise. The line to Marlow was one of the last to use steam and was called the Marlow donkey. It would be a shame if Cookham and Furze Platt were stuck in the 17th Century when Maidenhead was moving forward. He requested a direct approach to GWR.

Councillor Dudley stated that he would be delighted to write to the Secretary of State for Transport, copying in Sajid Javid MP, the Prime Minister and the Chief Executive of GWR. Councillor Kellaway should be involved in the drafting.

Councillor Werner commented that there was work going on at Bourne End to make this possible.

It was proposed by Councillor Kellaway, seconded by Councillor Werner, and:

RESOLVED UNANIMOUSLY: That this Council calls on Great Western Railways to include and commit to a regular half hourly service through the day on the Marlow line. This line links Marlow, Bourne End, Cookham and Furze Platt to Maidenhead station and the Elizabeth Line which opens in 2019. We applaud this new connection and the electrification of the mainline but for maximum benefit to our residents a half hourly service is vital.

The meeting, which began at 7.30pm, finished at 9.56pm.

Chairman.....

Date.....

Addendum to minutes relating to Council Tax support rates as requested during the meeting:

Council	Political make-up	% contribution
Amber Valley	Conservative	8.5
Babergh	Conservative	8.5
Bolsover	Labour	8.5
Breckland	Conservative	8.5
Canterbury	Conservative	10
Chesterfield	Labour	8.5

COUNCIL - 12.12.17

Chorley	Labour	7.5
Corby	Labour	8.5
Costwold	Conservative	8.5
Craven	Conservative	10
Derbyshire Dales	Conservative	8.5
East Cambs	Conservative	8.5
East Dorset	Conservative	8.5
East Herts	Conservative	8.5
Erewash	Conservative	8.5
Forest Heath	Conservative	8.5
Gateshead	Labour	8.5
Great Yarmouth	NOC run by Conservtaive/UKIP	8.5
Ipswich	Labour	8.5
LB Hounslow	Labour	8.5
LB Islington	Labour	8.5
Liverpool	Labour	8.5
Mid Suffolk	Conservative	5
North Dorset	Conservative	8.5
North East Derbyshire	Labour	8.5
North Kesteven	Conservative	10
North Norfolk	Conservative	8.5
Purbeck	Conservative	8
Rotherham	Labour	8.5
Royal Borough of Windsor & Maidenhead	Conservative	10
Rushcliffe	Conservative	8.5
Ryedale	NOC run by Conservative	8.5
South Cambs	Conservative	8.5
South Northants	Conservative	8.5
Staffordshire Moorlands	Conservative	8.5
Suffolk Coastl	Conservative	8.5
Sunderland	Labour	8.5
Vale of White horse	Conservative	8.5
Warrington	Labour	8.5
Waveney	Conservative	8.5
West Dorset	Conservative	8.5
West Lindsey	Conservative	10
West Oxfordhsire	Conservative	8.5
Weymouth and Portland	NOC run by Conservative/Labour/Lib Dem/Green/Independent	8.5
Wyre	Conservative	8.5

**AT A MEETING OF THE BOROUGH COUNCIL held in the Desborough Suite -
Town Hall on Monday, 29th January, 2018**

PRESENT: Councillors John Lenton (Mayor), Eileen Quick (Deputy Mayor), M. Airey, N. Airey, Alexander, Bateson, Beer, Bhatti, Bicknell, Bowden, Brimacombe, Bullock, Carroll, Clark, Coppinger, Cox, Da Costa, Diment, Dudley, D. Evans, L. Evans, Gilmore, Grey, Hill, Hilton, Hollingsworth, Hunt, Ilyas, Jones, Kellaway, Lenton, Lion, Love, Luxton, Majeed, McWilliams, Mills, Pryer, Quick, Rankin, C. Rayner, S. Rayner, Richards, Sharma, Sharp, Sharpe, Shelim, Smith, Story, Stretton, Targowska, Walters, Werner, D. Wilson, E. Wilson and Yong.

Officers: Alison Alexander, Milly Camley, Alex Drury, Chris Anderson, Louise Freeth, Andy Jeffs, Mary Kilner, Russell O'Keefe and Karen Shepherd

220. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Burbage and Saunders

221. DECLARATIONS OF INTEREST

Councillor Dudley stated that he would not participate in the debate or vote on item 4 (Motion on Notice) but he reserved his right to make representations as appropriate.

Councillors D. Wilson, Kellaway and Love declared personal interests in the items 'Broadway Car Park' and 'York Road Site Proposal' as members of the Maidenhead Town Partnership Board and the Partnership for the Rejuvenation of Maidenhead.

Councillor Stretton declared a personal interest in the items 'Broadway Car Park' and 'York Road Site Proposal' as a member of the Partnership for the Rejuvenation of Maidenhead.

Councillor Hunt stated that she came to the meeting with an open mind therefore the fact she owned a property in Maidenhead town centre had no bearing on the matters to be discussed relating to the items 'Broadway Car Park' and 'York Road Site Proposal.'

Councillor Hill stated that he owned a property in Maidenhead town centre which was rented out. It was not on the map for the York Road Site Proposal but he would leave the room for the duration of the discussion and voting on the Broadway Car Park item.

222. PUBLIC QUESTIONS

a) Ewan Larcombe of Datchet asked the following question of Councillor Targowska, Principal Member for HR, Legal and IT:

Can you please explain in simple terms what Councillor Dudley has done to bring the council and councillors into disrepute?

Councillor Targowska responded that she understood that the question had originally been directed to Councillor Stretton but as Councillor Stretton did not hold a relevant Cabinet or Chairman position as required by the constitution for public questions, it had now been passed to her to answer. The question referred to the motion put forward alleging that Councillor Dudley had brought the council and councillors into disrepute because of statements on Twitter and a letter to the PCC during the week commencing 1/1/18. Councillor Targowska stated that unfortunately she was unable to make any comment on the motion or give her personal feelings at this stage in the proceedings as the motion had yet to be put forward. She believed that Councillor Stretton would putting the case for her motion to the meeting during the debate.

By way of a supplementary question, Mr Larcombe commented that it was indicative of the way that the council operated that there was a rule that meant he could not pose the question to Councillor Stretton. Elected to represent a Maidenhead ward, Councillor Dudley had highlighted an issue that singlehandedly tarnished the name of Royal Windsor and had attracted global media attention. In his opinion Councillor Dudley not only brought reputational harm to Royal Windsor but the entire borough. Royal Windsor would recover over time but he felt that that an apology was insufficient. He felt that councillors failing to declare a prejudicial interest and trying to defend the indefensible would only prolong the argument, attract further criticism and reinforce the rotten borough image. He asked Councillor Targowska what she thought.

Councillor Targowska responded that she was Chairman of the Constitution Sub Committee and highlighted that a full review of the constitution was underway. She welcomed comments on the review either at the meeting in April 2018 when it would be presented, or by direct email.

b) Andrew Hill of Boyn Hill ward asked the following question of Councillor Dudley, Leader of the Council:

In your letter to Commissioner Anthony Stansfeld you state that TVP "...made a verbal commitment to fund 50 per cent" of the £2.5m Windsor security measures. You state, however, that TVP left the full cost to RBWM. Was their verbal commitment given to you personally, and what reasons did TVP give RBWM for subsequently withdrawing their £1.25m verbal offer?

Councillor Dudley responded that RBWM Officers and Members, including himself, were advised at a meeting held in the spring of last year, that Thames Valley Police wanted the support of key partners to install integrated and permanent Hostile Vehicle Mitigation measures, following the rapid deployment of the temporary National Barrier Asset immediately after the Westminster attack in March 2017.

Following to the Westminster attacks and others in Europe, TVP and the Met Police reviewed their assessment of the risks and threat levels for Windsor, due to the regular events in the town including the Guard Change, which involved large numbers of residents, visitors, military and security personnel.

TVP Officers confirmed they would be applying for a contribution from TVP resources and it was proposed that they were seeking financial support from the council and other partners to meet the costs on a shared 50/50 basis. At that time it was expected that the permanent scheme would cost in the region of £1.9m.

Council officers had worked with TVP on this basis, along with the Royal Collection Trust which managed the visitors to the Castle, to develop the details of the long term

mitigation measures to replace the temporary ones currently deployed in Windsor town.

As Leader of the Council, he had requested officers take forward the appropriate measures to extend the protection the permanent and integrated proposals would provide, to include increased protection for castle visitors, provided by the additional temporary measures which were installed in October 2017. He had also asked that the main shopping area of Peascod Street be included, to maximise the benefit of the scheme to a larger area and for much longer periods of the day, and crucially for shoppers be they residents or tourists.

By September 2017 the costs of the revised permanent Hostile Vehicle Mitigation measures became clearer and he requested confirmation from TVP on their contribution level, as the core scheme was now estimated to cost £2.5m, £600,000 more than the original cost although some of this was a result of the increased protection for shoppers. At a board meeting to consider the way forward, TVP confirmed to RBWM they had no resource allocated for this scheme.

Since that time, much more recently TVP had confirmed they could have a small amount of funding available to contribute to Hostile Vehicle Mitigations measures, approximately 10% of the revised core scheme, but on the basis that their identified funding was not required for any other protection work in Windsor associated with state events.

By way of a supplementary question, Mr Hill commented that the motion concerned the letter to the PCC and a number of tweets. In the December tweets, Grace Witherden of the Maidenhead Advertiser had linked to an article interviewing a specific named homeless man and then Councillor Dudley had stated the council had received reports about this man and proceeded to make an allegation. Mr Hill felt this was an example of sensitive data which covered allegations and offences. He therefore asked if Councillor Dudley believed it was appropriate to make such comments in a tweet and would he be self-referring to the ICO?

The Monitoring Officer advised that Mr Hill's supplementary question did not arise directly out of the original question or reply, however Councillor Dudley agreed to respond.

Councillor Dudley responded that the council had received reports, which had been corroborated in the Sunday Times, about a shift pattern that operated around River Street car park. Two individuals put in an Advantage Card number and helped people exit the car park, taking money in receipt. A large number of residents had contacted him about this and it had been reported to TVP, alongside a number of further reports since he had highlighted the issue.

223. MOTIONS ON NOTICE

Councillor Stretton introduced her motion:

'To pass a Motion of No Confidence in the Leader of the Council following events during the week commencing 1/1/18, instigated by statements on Twitter and a letter to the Police & Crime Commissioner by Cllr Simon Dudley, that have brought the council and councillors into disrepute.'

She had been asked why she was tabling the motion given that the Conservative Group had voted to overwhelmingly support the Leader in a private Conservative meeting the week before and therefore there was little likelihood of success. She had tabled the motion as it was the right thing to do in an open and democratic forum. The Leader had leaked the results of the group vote. Three of the seven dissenters had subsequently left the Conservative Group and the rest had been whipped to support the Leader.

The motion, whilst citing events on twitter and the PCC letter, was not directly related to the subject of homelessness. It related to the fact that the Leader had used council resources including council letter-headed paper and had stated that the views expressed were of himself and his fellow councillors. The letter had given the impression that his personal views were those of the council as a whole and had brought the council into disrepute nationally and internationally. The debate would be about Councillor Dudley's character and whether councillors had confidence in him to lead the council. The Monitoring Officer had told her that she had informed the Leader that there should not be any attempt to move to a debate about homelessness and the Conservative Group should be advised as such. The recent events were the last in a litany of events from when Councillor Dudley had first become Leader. She hoped that councillors who had supported Councillor Dudley in private would also do so in the public meeting so that residents could hear.

Councillor Jones seconded the motion.

Councillor Dudley made representations before the debate began. He highlighted a copy of the letter that was available via his Twitter account and encouraged all to read it. The intent was very clear to separate the issues of homelessness and anti-social behaviour and to seek action by TVP in relation to anti-social behaviour. He also referred Members to a 30 minute interview with BBC Radio Berkshire which dealt with a number of issues. He categorically disagreed with the motion and believed it had been driven by personal issues.

Councillor Brimacombe stated that the motion was about an excess of judgement and the use and abuse of power. There should be no whitewashing or clinging to party politics or personal patronage. If the councillors heard sufficient evidence, they should support the motion. The council did not routinely publicise private, professional correspondence on its website. The publication of the letter was a deliberate act by the Leader; to do so before the PCC had received it was bad manners. This amounted to a serious error of judgement and gross interference in the process. Whatever his intentions, his actions were deliberate and inexcusable. Councillor Brimacombe commented that the separation of powers underpinned good governance, therefore the Leader should not have influence over Overview and Scrutiny Panels. He was accountable to the Panels rather than the other way around. Councillor Brimacombe referred to an email sent by the Leader to the Chairman of the Culture and Communities Overview and Scrutiny Panel in March 2017. The Monitoring Officer advised that this was a matter that had been referred to her that had yet to be determined, and therefore was not appropriate for discussion in relation to the motion. Councillor Brimacombe stated that the issues he had wished to raise were evidence of a pattern of behaviour by the Leader that had led to the motion of no confidence.

EXTRAORDINARY COUNCIL - 29.01.18

Councillor Jones stated that she believed the wider issues were relevant for discussion as the motion had been brought *following* the events of the week commencing 1 January 2018 but were not limited to these issues. Councillor D Evans commented that it would not be useful to break it down word by word and requested a liberal approach to the motion for openness and transparency. The Monitoring Officer stated that the motion dealt with events of the week commencing 1 January 2018 therefore it was natural justice that Councillor Dudley had the opportunity to consider the allegations.

Councillor Walters commented that to get things done you needed a strong leader. He did not always agree with Councillor Dudley but that was politics. He had been unceremoniously sacked as Vice Chairman of the Planning and Housing O&S Panel and he would prefer a more collaborative and collegiate approach. It would be in the interest of the Leader to show a more human side of his nature, which Councillor Walters believed existed. The letter should not have been written in such an inconsiderate manner and it had been unfortunate to have referred to the Vagrancy Act, but it was the law of the land. Councillor Dudley had apologised for his actions, which had made him unpopular with certain sections of the population. Genuine efforts had and would be made to resolve the issue. The removal of councillor Dudley would just be a gesture and would do nothing to help the homeless.

Councillor Hilton referred to an article in the Daily Telegraph called 'Let's Visit Windsor' that referred to people who lived by the castle. The Monitoring Officer advised that the discussion should focus on the motion before Members and not widen to discuss homelessness in general.

Councillor Stretton stated she would withdraw the motion and bring back a re-worded motion to the next meeting.

Councillor Dudley commented that he was happy to have an open debate and would prefer that it was not extended for another month.

The Monitoring Officer advised that Councillor Brimacombe had referred to a separate issue that was being dealt with as part of a wider investigation, therefore was outside the remit of the debate. The Leader would have anticipated a debate about his actions relating to the letter and subsequent tweets. It was not appropriate to raise other issues in the interests of natural justice. In relation to homelessness there should not be a wider debate other than issues relating to the content of the letter and tweets.

The meeting was adjourned at 8.30pm and reconvened at 8.35pm.

Councillor Pryer left the meeting.

The Monitoring Officer advised that, as per Part 2C14.8 of the constitution, the withdrawal of a motion once seconded required the agreement of the meeting.

Councillor Stretton stated that she disputed the motion had been politically motivated. In fairness to Councillor Dudley, if he had not been aware of where the debate would go, she would withdraw the motion and bring it back to a future meeting. Councillor Jones stated she would rather sort the issue out at the meeting but agreed to second the withdrawal.

Members then voted on whether the motion should be withdrawn. On being put to the vote, a majority of Members did not support the motion and therefore the motion fell and the debate continued

9 Councillors voted for the motion: Councillors Beer, Brimacombe, Da Costa, Hill, Hollingsworth, Jones, Majeed, Stretton and Werner. 40 Councillors voted against the motion: Councillor M. Airey, N. Airey, Alexander, Bateson, Bicknell, Bullock, Carroll, Clark, Coppinger, Cox, Diment, D. Evans, Gilmore, Grey, Hilton, Hunt, Ilyas, Kellaway, Lenton, Lion, Love, Luxton, McWilliams, Mills, Quick, Rankin, C. Rayner, S. Rayner, Richards, Sharma, Sharp, Sharpe, Shelim, Smith, Story, Targowska, Walters, D. Wilson, E. Wilson and Yong. 3 Councillors abstained: Councillors Bhatti, Bowden and L Evans.

On resumption of the debate, the Mayor stated that as he and the Deputy Mayor were neutral they would not take part in the debate but could decide to take part in the vote at the end.

Councillor Hilton highlighted that the letter sent to the PCC included details of what the council had done to protect homeless people including DAAT support and extending the SWEP operation. The letter expressed frustration at TVP not engaging to resolve the issue. The council was a supporter of the police and funded two PCSOs. He found the letter to be wholly acceptable and felt that bringing the motion brought greater risk to the council's reputation than anything in the letter. The council was fortunate to have two or three councillors with considerable experience, including Councillor Dudley. The council was in the process of making decisions key to the future of the borough and Councillor Dudley was key to this process, including keeping a tight control of finances. He had every confidence in Councillor Dudley and none in the motion.

Councillor Jones commented that she had been astounded that the letter had been put in the public domain before the PCC had had a chance to respond. The letter had stated that the situation was totally unacceptable to himself and all councillors. She did not agree with the letter or the tweets or the way the discussion had been handled and Councillor Dudley did not speak on her behalf. There had been global coverage of the statements in the letter including an epidemic of rough sleeping, tourists being marched to cashpoints, and a large number of people begging in Windsor that were not actually homeless. All the statements were un-evidenced. She had asked for the evidence that the individual circumstances of each individual had been assessed and was told it was not available. Councillor Jones asked how the Leader could have sent the letter with only the approval of the Deputy Leader. There were 57 democratically elected members of the borough who individually had to ensure their actions were not to the detriment of the council.

Councillor Jones explained that in November 2017 she had expressed concern to the Managing Director about compliance in the Overview and Scrutiny process. The Peer Review had also highlighted the issues but attitudes had not changed. This attitude had led to the tweets and communications, the Royal Family being involved in negative publicity, and an impression of a lack of communication between the council and TVP. Potentially it could lead to protest groups targeting 19 May 2018, which would put pressure on the council, TVP and the security services. There was also a risk of abuse to council officers. The incidents had damaged the reputation of the borough in the eyes of the world. It was not an unfortunate slip of the tongue but a result of the culmination of power. She asked fellow councillors if they were willing to

allow this culture to affect the whole borough. Councillors had been elected to make decision in the best interest of the whole council.

Councillor Hill stated that his view was that Councillor Dudley should have resigned a few weeks ago to avoid further embarrassment and negative press for the borough. To many residents Councillor Dudley was a superficial, quick fix, shoot from the hip leader with no team spirit. In his view he did not deliver and destroyed confidence. The letter was unsanctioned and placed on the borough website on Councillor Dudley's instruction without other councillors being aware. He had taken a lot of calls as Maidenhead Chairman and had been put in an awful position. Both local MPs had criticised the situation. A petition on change.org had received 274,500 signatures. The Conservative Party was once again being called the 'nasty party,' something the Prime Minister had worked hard to change. All sorts of protests had been arranged for Windsor. The policing costs would escalate and the good work done by local charities would be lost in negative publicity. The Conservative brand locally had taken massive damage and had brought the leadership into disrepute. The motion should have been thrown out and brought back at another time but Councillor Dudley directly controlled patronage through special responsibility allowances of 22 councillors and indirect patronage over 34. He encouraged Councillors to vote Councillor Dudley down and put residents first.

Councillor Bicknell commented that it was a shame the public arena was being used to assassinate an individual. No-one in the room could stand up and say they had never made a mistake. Councillor Dudley may have been guilty of some clumsy remarks but the underlying problem of rough sleepers was very difficult. The motion said all councillors had been brought into disrepute: he had not been brought into disrepute. All the agencies needed to get round a table to address the issue. It was frustrating and this could cause people to speak and write in a clumsy fashion. Councillor Dudley's intentions were clear and honest. He did not support the motion.

Councillor Rankin stated that his central Windsor residents were in attendance to see how he would vote. He supported Councillor Dudley's leadership, including his work on the BLP, Maidenhead regeneration and Holyport College.

Councillor Werner commented that he had been a councillor since 1993 and had seen both good and bad leaders. On this occasion he completely disagreed with Councillor Dudley's comments in relation to the use of the Vagrancy Act to deal with homeless people. He was proud to have been brought up in the borough and to serve as a councillor. Councillor Dudley had done his best to destroy the reputation of the borough which had been built up over so many years. He had been Trump-like in his Twitter use and had written a letter asking the police to deal with numerous offenders in Windsor via the Vagrancy Act. It was a good example of how bad leadership of a council could be. The borough's reputation had been tarnished in the national and international press. The two Conservative MPs had criticised the leadership of the borough. The Royal Family had become involved, particularly as Prince Harry was a champion of mental health issues and a defender of former servicemen. It was 15 months from the next local elections and lots of voters would be questioning how they would vote given what had happened.

Councillor E. Wilson commented the debate was not of the quality usually experienced in the chamber. Councillor Dudley had raised an issue of genuine concern to the people and businesses of Windsor and had written to the police to ask for their help in

solving the issue. It had been a mistake to mention the royal wedding. In Windsor people wanted the problem sorted for good, not just for the wedding. A proper debate was needed on the subject; it was not about a single letter. It was important that the council showed it was capable of doing the right thing in the right way.

Councillor Da Costa stated that the action had not been taken lightly, but for the good of the many. In calling for a no confidence motion, councillors did not seek to attack the individual, but address poor behaviours. Sometimes, when poor behaviours were repeated over and over again, it became necessary to deal with the individual. The fundamental point was that Councillor Dudley's actions had already alienated head teachers, schools, police, and residents. Hundreds of thousands of people had signed petitions. His latest actions had been a worldwide sensation, causing the narrative 'the British wealthy looking down on the poor, at a time of national celebration'. This had made headlines across the world, putting the reputation of Royal Family, Windsor and the UK at risk. The negative publicity was already having an the impact on tourism; the streets of Windsor being deserted and shop owners using this as a reason for absence. The police had suffered increased levels of abuse because of the tweets.

Councillor Dudley had given anarchists and anti-monarchists an excuse to escalate action already planned for the royal wedding. He had been disowned by the Prime Minister Theresa May, who could not align herself with such behaviour. The council needed to draw a line in the sand and move away from the negative pall that had been cast. The borough could not move on with Councillor Dudley in place as leader. It might seem like a thankless task but it was the right thing to do; every vote to approve the motion was a vote closer to sorting out the mess. The Opposition was there to help the administration and to work for the good of residents. The Opposition would suspend any arguments about policy for a few weeks whilst the ruling group elected a new leader. The opposition would not kick the administration in the press for doing the right thing; the problem was councillors doing the wrong thing. The Opposition did not respect the Leader's behaviour.

Councillor Da Costa commented that all councillors were elected to represent people. He hoped that some Conservatives would break the whip and dare to stand up for what they were elected for, and for what was right. It was time for change. The motion did not deny the right of the Conservative group to form an administration. If it passed, the Conservative Group would choose Councillor Dudley's replacement from within their own ranks. In light of the recent internal vote of confidence, Councillor Da Costa commented that in front of the electorate and the press, by voting against the motion, councillors would in effect be endorsing Councillor Dudley's letter to the PCC, and supporting his actions and tweets. If councillors did not vote for the motion, they would be approving publically embarrassing Prince Harry and bringing national and international awareness of the borough's issues with homelessness. If councillors did not vote for the motion, it would indicate they did not wish to build bridges with councillors who were forced out over policy differences. If councillors did not vote for the motion, they would be in favour of Councillor Wilson being fired over the local plan, which alienated half the residents. If councillors did not vote for the motion, they would be endorsing the breach of electoral commission rules during the Clewer North election, the aggressive behaviours towards Lowbrook school and the reallocation of S106 funds from all of the schools to Councillor Dudley's pet project in Holyport.

By voting against the motion councillors would be endorsing the Leaders' use of Twitter where he often attacked local residents, neighbouring councils, the homeless

and one of the council's key partners TVP, whilst allowing Councillor Grey to make a bumbling attempt at defending his actions on national TV and radio.

Councillor McWilliams commented the letter was right in that it drew attention to an important issue. However it was not communicated in an effective way afterwards. Councillor Dudley went on the radio and apologised. The council now needed to move on. He asked whether it would be better to pretend the issues did not exist. The policy decision was the right one. If a Leader made a fundamentally incorrect policy decision this this would be an issue. A Leader should not be removed if the correct policy decision was made even if it was communicated in the wrong way.

Councillor Majeed commented that by his actions, Councillor Dudley made Windsor notorious on the world stage, embarrassed the Royal Family, the Prime Minister, the residents, Members and officers. He had shown a complete lack of capacity to deal with sensitive issues, for example commenting on the letter before it had been delivered. He should have done the right thing and resigned as Leader already. Councillor Majeed explained that he had resigned from the Conservative Group the previous week and was supportive of the motion of no confidence. His support was not a personal issue but related to Councillor Dudley's ill-suited role as Leader. This was one of the reasons he had refused to join the Cabinet when a position had been offered. He was putting the interests of the borough before self-interest. Councillor Dudley did not have the character of a good leader. The recent events had caused national and international embarrassment for residents and the Royal Family. It was the job of councillors to serve all residents and honour the privileged position held. All had made mistakes in their lives. However this, along with other concerns and a catalogue of mistakes, could not be forgiven. All councillors who opposed the motion supported the process by which the letter was sent and the comments by the Leader. In a democracy opposing views should be allowed. People had different views on the issue of homelessness but this was about the actions of Councillor Dudley. Instead of an approach via Cabinet, the Opposition or other Members, it was typical of Councillor Dudley's character to decide to tweet himself.

Councillor Lion commented that Councillor Dudley had taken down the fence around the town hall and allowed homeless people to sleep on the lawn.

Councillor Bateson echoed the comments of Councillor E Wilson and McWilliams about the issues in Windsor. She felt Councillor Dudley had dealt with it well other than some of the words used, for which he had apologised. It was his reputation on the line., It was inevitable there would be different views in different political parties. Councillor Dudley had done some fine things in the 20 months he had been Leader.

Councillor Smith commented that there were 3500 doors in Councillor Dudley's ward, many of whom had stickers stating they did not buy at the door. Councillor Dudley was able to sell ideas. Votes in council were by default free votes, for example in relation to the golf club and the Local Plan. The council was working to create necessary housing for residents and was in the process of finalising the Borough Local Plan including affordable housing. Councillor Smith stated that he had voted against Councillor Dudley on a number of occasions. He would be voting to show his confidence in Councillor Dudley as in his assessment, he was likely to do more things right than others.

Councillor D. Wilson commented that it was right the motion was discussed and that Councillor Dudley had a right of reply otherwise it could be construed as a witch-hunt. The contents of the letter included reference to housing for all parts of society; it was clear that the letter had a compassionate and caring tone. Councillor Dudley had already apologised on Radio Berkshire and this should be the end of the matter.

Councillor Dr L Evans commented that her professional life had been spent in governance and advanced leadership. Governance in terms of behaviour at the meeting had been poor. Being a leader was not about being popular or always sitting in the background saying nothing in case you came up against someone who disagreed with you. Leadership required guts and presence. Councillor Dr L Evans had immediately responded to Councillor Dudley's tweets to ask whether it had been wise. He should not have been working whilst on holiday but still had residents in his mind whilst he was away. This was not someone who did not care.

Councillor M. Airey stated that he did not believe the letter and tweets were sufficient to bring a motion of no confidence. Allegations had been made that voting against the motion would mean councillors were implicitly agreeing with everything that Councillor Dudley had said. He had been a signatory to a letter to the press that stated he did not agree with the wording of the tweets or the content of the letter. In life you would not always agree with everything; it was a matter of core integrity.

Councillor Beer stated that as Leader and Lead Member for Housing Councillor Dudley should not have sent such a tactless and unauthorised letter to the PCC to remove homeless sleepers from Windsor. The letter should not have been simultaneously released to the press. He asked why the letter had not been put past the Crime and Disorder Overview and Scrutiny Panel. The Panel's meeting in October 2017 had been attended by the PCC, Chief Constable and Area Commander. A question in relation to rough-sleepers had been raised and the response, accepted by all, had stated that work was on-going and a report would be brought back at a later date. It had therefore been totally inappropriate for Councillor Dudley to jump in and ignore work already in progress. The due process was not followed. After the media descended on Windsor, several rough-sleepers were spoken to; none were beggars or were spending money on taxis home. He fully appreciated that Councillor Dudley was a hard-working leader but he should devolve some responsibility to his colleagues. This had been an example of going over the top and that was why the Opposition was so concerned. The issue had caused a lot of aggravation and harm to the borough.

Councillor Grey commented that it was a matter of interpretation; others sending the letter may have used different vocabulary or a different style. The letter had been prompted by residents, businesses and visitors to Windsor. The Leader had appealed to the police for help with some issues over which the council did not have power. Councillor Dudley had apologised for the vocabulary used. Councillor Dudley had stood up for residents, businesses and visitors. He questioned whether vocabulary was enough to remove a Leader who had done so much for the borough.

Councillor Carroll agreed with Councillor E. Wilson that the issue needed a proper debate. He had been contacted about the issue by a number of residents. There had been different views but not necessarily with the polarisation suggested. Comments included that Councillor Dudley should tweet less, be more sensitive to some issues, and not multitask whilst on holiday. However the key issues in the letter had been

picked up. The reality was that the issue of homelessness was very complex. The issue of affordable housing had been put at the heart of Councillor Dudley's agenda when he became Leader. Councillor Carroll commented that the issue of mental health was a personal one for him as he had suffered from depression. Councillor Dudley had been very supportive during this time. His intention was genuinely decent and he had done nothing that would require him to be removed.

Councillor Coppinger commented that the motion was not about homelessness or bringing the borough into disrepute but about a group of councillors who would take any opportunity to attack the current leadership.

Councillor Jones asked whether Councillor Coppinger was able to evidence she had ever personally attacked any Member of the council.

Councillor Coppinger stated that the issue for him was whether councillor Dudley told the truth about the subject. The current administration had done more than any other to help the homeless. He referred to a Facebook comment from one of his residents about homelessness. Councillor Dudley did get it wrong when he tweeted but he had apologised for this.

Councillor Jones commented that it was not about politically attacking anyone, She always tried to take the correct route and always approached other councillors on Overview and Scrutiny before raising issues. She did not believe that personal attacks referred to by others had been evidenced.

Councillor Dudley stated that his intentions were clear in the letter and the interview. He requested a transcript of the comments made by Councillor Da Costa as he had referred to the misappropriation of public funds.

Councillor Stretton concluded the debate by stating that the reason she had brought the motion was because of concerns the council had been brought into disrepute. Councillor McWilliams had referred to a policy decision; it had not been his place to unilaterally make this decision. His role was to put forward policy and allow the council to decide. The letter had been written without any evidence and had not been discussed with other councillors other than the Deputy Leader. The letter was put on the website and tweeted about before it had been received by the PCC. If a letter was sent on RBWM paper and referred to fellow councillors, he should ensure all agreed. It was important that the council got its democratic processes back in order including the constitution and Overview and Scrutiny.

On being put to the vote, a majority of Members did not support the motion and therefore the motion fell .

(9 Councillors voted for the motion: Councillors Beer, Brimacombe, Da Costa, Hill, Hollingsworth, Jones, Majeed, Stretton and Werner. 43 Councillors voted against the motion: Councillor M. Airey, N. Airey, Alexander, Bateson, Bhatti, Bicknell, Bowden, Bullock, Carroll, Clark, Coppinger, Cox, Diment, D. Evans, L. Evans, Gilmore, Grey, Hilton, Hunt, Ilyas, Kellaway, Lenton, Lion, Love, Luxton, McWilliams, Mills, Quick, Rankin, C. Rayner, S. Rayner, Richards, Sharma, Sharp, Sharpe, Shelim, Smith, Story, Targowska, Walters, D. Wilson, E. Wilson and Yong. There were no abstentions.)

Councillors Stretton, Majeed, Hill, Brimacombe, Ilyas, C Rayner, D. Sharp and Shelim left the meeting.

224. CONTINUATION OF MEETING

At this point in the meeting, and in accordance with Rule of Procedure Part 4A 23.1 of the council's constitution, the Mayor called for a vote in relation to whether or not the meeting should continue, as the time had exceeded 10.00pm.

Upon being put to the vote, those present voted in favour of the meeting continuing.

225. COUNCIL TAX SUPPORT SCHEME

Members considered a reduction in the current 10% contribution towards council tax under the CTS scheme to 8.5% from 1 April 2018.

Councillor S. Rayner explained that if the proposal was approved, it would give people more money in their pocket. The borough would then have the lowest council tax outside London and one of the highest support levels. Of 72 respondents to the consultation on the proposal, 68% were supportive.

Councillor Dudley highlighted that the proposal would help the most vulnerable of working age. Councillor Werner stated he would support the proposal and highlighted that it had first been suggested by Councillor Jones. Councillor Dudley thanked Councillor Jones for first raising the issue.

Councillor Hunt left the meeting.

It was proposed by Councillor S. Rayner, seconded by Councillor Dudley and:

RESOLVED UNANIMOUSLY: That Council:

- i) Notes the outcome of the consultation exercise undertaken with regard to the proposed change to the CTS scheme.**
- ii) Approves Cabinet's recommendation to reduce the contribution under the CTS scheme from 10% to 8.5% with effect from 1 April 2018.**

(Councillor Hunt abstained from the vote)

226. BROADWAY CAR PARK

Members considered the next steps for a replacement Broadway car park.

Councillor D Evans explained that he had originally intended to seek approval of a capital budget of £20m however having listened to representations made he had taken on board the view that he should seek to conclude negotiations on the preferred option, then come back to the Cabinet Regeneration Sub Committee and Council to approve the capital budget. Members noted that revised recommendations had been circulated. He proposed the revised recommendations be considered in Part II, with an additional recommendation to minute the decisions in Part I. this was seconded by Councillor Love. The debate in Part I then concluded.

Following the debate in Part II, Members agreed to minute the decisions in Part I:

It was proposed by Councillor D. Evans, seconded by Councillor Love, and:

RESOLVED: That Council notes the report and approves the recommendations of the Cabinet Regeneration Sub Committee:

- a. Approves that further work be undertaken to conclude Option 3 set out in the Part 2 Report.**
- b. Delegate authority to the Executive Director in liaison with the Cabinet Member for Maidenhead Regeneration and Maidenhead and in conjunction with the Lead Member for Finance to negotiate and implement an agreement for Option 3.**
- c. If Option 3 proves through negotiation to not be deliverable to progress Option 2 through a procurement process to be agreed.**
- d. Finalise a capital budget recommendation for the approval of the Cabinet Regeneration Sub Committee and Council.**
- e. The decisions be minuted in Part I**

38 Councillors voted for the motion: Councillor M. Airey, N. Airey, Alexander, Bateson, Beer, Bhatti, Bicknell, Bullock, Carroll, Clark, Coppinger, Cox, Diment, Dudley, D. Evans, L. Evans, Gilmore, Grey, Hilton, Hollingsworth, Jones, Kellaway, Lenton, Lion, Love, McWilliams, Mills, Quick, Rankin, S. Rayner, Sharma, Sharpe, Smith, Story, Targowska, Walters, D. Wilson, and E. Wilson. 2 Councillors abstained: Da Costa and Werner.

227. YORK ROAD, MAIDENHEAD – SITE PROPOSAL

Members considered a site proposal for York Road.

Councillor Rankin introduced the report by explaining that the proposals would set the standard for regeneration in Maidenhead, bringing the heritage heart to this site as envisaged in the Area Action Plan, bringing new restaurants and bars into the town centre by the riverside, the improvement of the public realm around the town hall as the new open space was integrated, as well as 261 new homes, 78 of which will be affordable. Of the 78, 36 would be shared ownership, 20 would be affordable rent, 14 would be rent to buy. Eight social rent units would also be included.

The council was making small but significant steps to fulfilling one of its strategic ambitions of delivering affordable housing. The plans had been presented at a well-attended public consultation the week before last, and the message Councillor Rankin had taken away from Maidenheadians was one of positivity and excitement that the rejuvenation of Maidenhead was underway.

If approved, the planning application would be submitted shortly and construction was hoped to start in December, with the first homes occupied in early 2020. As the council owned the site, it was ultimately the master of the destiny of what happened on the site. The council could decide the density, the level of parking provision, the numbers and composition of affordable housing, the amount of space allocated to public space and heritage, but all these decisions effected the size of the capital receipt that the council could receive.

In the supplementary report Members could see the decisions that the JV Partnership Board had made and the value decisions that these would drive.

The Area Action Plan identified the site as a heritage hub and the council had committed to delivery. Members could see the investment in the Heritage Centre and Desborough suite investments of £1.7m. The council had made the commitment to build a borough for everyone and had made the choice to invest £1.1m in delivering social rent.

At the first public consultation, residents had made it clear that they were concerned about the level of on-site parking provision. The council had invested £2.6m. There were some who had suggest the council was operating as a developer seeking to maximise profit. The investments in heritage and culture, in parking, and in affordable including social rent, showed that this was not the case. Politics was about decisions and there were those who would have the council go further still. Councillor Rankin cautioned against this approach. At the public consultations, most public concern was about wider infrastructure: school places, public parking in the town centre, and leisure provision. The proposed strategy of developing the council's land holdings would enable the council to deliver the required infrastructure. The long term capital cashflows that demonstrated how the council could meaningfully deliver on the requirements.

Councillor Dudley stated that he had lived in Maidenhead for 25 years and had watched its sad decline. The town was now on the cusp of change through investment, including £1bn from the golf club site and the provision of 30% affordable housing.

Councillor Werner stated that he felt the proposals were a wasted opportunity. The council had land holdings yet only 8 social rented units would be available. He had only seen criticism of the proposals in relation to a lack of ambition, a lack of parking and insufficient affordable housing. The council needed to try harder, particularly with the golf club site.

Councillor Beer commented that as a Member of the Local Plans Working Group he generally approved of the proposals, however he had two concerns. Paragraph 2.7 referred to 30% affordable housing. The SHLAA had stated that 61% affordable housing was required and the majority in the rented sector. He had raised the issue before. The table of financial adjustments gave figures that were rounded to crude millions and one decimal point; therefore items 17 and 18 were not accurate in the supplement.

Councillor D. Wilson stated that he fully endorsed the long overdue proposals. It was an ideal opportunity to achieve 30% affordable housing made up of different types of tenure.

Councillor E. Wilson had previously commented that a strong Maidenhead was good for the whole borough and the proposals needed to be acted upon as soon as possible. He asked how the mix of tenures had been decided upon and also what the proposals were for the refurbishment of the Desborough Suite.

Councillor McWilliams highlighted that 54% of the homes the council was building were in or around the affordable rented elements. The borough had a number of large

capital commitments. In terms of a long-term plan to prevent people becoming homeless, the homelessness strategy launched in 2017 worked alongside the Borough Local Plan and a Supplementary Planning Document. The joint venture was another important aspect. The proposals set out the number of different tenures needed to have a borough that worked for everyone. If only social housing was built it would not be possible to also build the infrastructure required.

Councillor D. Evans commented that Councillor Werner had shown he was a master of the political game but did not say how many affordable homes he would propose or what the trade-off would be for more social housing. If only social housing were provided, this would take £10m out of the £18.7m and would therefore not be available for school expansion, car parks or the leisure centre. The proposals before Members was the start of something Maidenhead had been crying out for 30 years. If approved, building works would start by the end of the year. It would be one of the first developments in the town centre to include affordable housing as a key component and would set a precedent for other developments. The proposals had been consulted upon. Members had spent time listening and talking to residents, who were overall in favour. Some raised the issue of parking but Members were able to explain the cost impact of extra parking and the choices that had to be made. In relation to the affordable element the decision had been taken to set the rate at the local housing allowance rate of 70%.

Councillor Jones applauded the redevelopment of Maidenhead but she was not convinced about the parking issue. The report compared Maidenhead to Reading, which she felt was a very different conurbation. She could not find information in the report in relation to access and traffic flows and how this would fit into the bigger picture. She would prefer more than 8 social rented units but understood the need for a balance. The report was very large to fully understand in just seven days. She suggested for future reports of a similar size that Members be provided with a briefing. At this point she felt unable to make a decision on the recommendations and would therefore likely abstain.

Councillor S. Rayner stated that she wholeheartedly supported the proposals. It was not a wasted opportunity but an exciting one. When her husband had been Mayor in 2012/13 they had both talked to many residents, many of whom said they were embarrassed by Maidenhead. The proposals were exciting from a culture and heritage perspective. The proposals for the Desborough Suite included an investment of £650,000. Consultation had been undertaken with several partners including users, all who wanted to see the Suite remain but with upgrades and a new entrance distinct from the Town Hall.

Councillor M. Airey commented that the proposals were part of a joined up vision for Maidenhead, looking at housing and other infrastructure provision. He looked forward to seeing how the future stages developed.

Councillor Rankin commented that the affordable housing provision was just the tip of the iceberg of the council's aspirations. Sites at Reform Road, West Street and the golf club were all in the pipeline. The proposals were indicative of the mix of tenures but would be subject to conversations with the council as the Planning Authority. The overall strategy was to revert capital receipts to the taxpayer by investing in infrastructure. He took on board the comments about ensuring Members were fully

informed and would ensure informal briefings were provided, potentially via the Corporate Services Overview and Scrutiny Panel.

It was proposed by Councillor Rankin, seconded by Councillor Lion and:

RESOLVED UNANIMOUSLY: That Council notes the report and approves the recommendations of Cabinet Regeneration Sub-committee to:

- i) Approve the emerging site proposal for York Road.**
- ii) Approve the appropriation of the site in the red line plan at Appendix A1.**
- iii) Delegate authority to the Executive Director and the Cabinet Members for Economic Development and Property and Maidenhead Regeneration and Maidenhead to enter into a development agreement with Countryside Properties (UK) Limited.**

(40 Councillors voted for the motion: Councillors M. Airey, N. Airey, Alexander, Bateson, Bhatti, Bicknell, Bowden, Bullock, Carroll, Clark, Coppinger, Cox, Diment, Dudley, D. Evans, L. Evans, Gilmore, Grey, Hilton, Hollingsworth, Kellaway, Lenton, Lion, Love, Luxton, McWilliams, Mills, Quick, Rankin, S. Rayner, Richards, Sharma, Sharpe, Smith, Story, Targowska, Walters, D. Wilson, E. Wilson and Yong. 1 Councillor voted against the motion: Councillor Werner. 3 Councillors abstained: Councillors Beer, Da Costa and Jones.)

Councillor Coppinger announced that the Borough Local Plan had been submitted. He thanked officers and Councillor D. Wilson for their efforts in this respect.

Councillors Luxton, Bowden and Yong left the meeting.

228. LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF PUBLIC

RESOLVED UNANIMOUSLY: That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on items 9-10 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act

MEMBERS' GUIDE TO DECLARING INTERESTS IN MEETINGS

Disclosure at Meetings

If a Member has not disclosed an interest in their Register of Interests, they **must make** the declaration of interest at the beginning of the meeting, or as soon as they are aware that they have a DPI or Prejudicial Interest. If a Member has already disclosed the interest in their Register of Interests they are still required to disclose this in the meeting if it relates to the matter being discussed.

A member with a DPI or Prejudicial Interest **may make representations at the start of the item but must not take part in the discussion or vote at a meeting.** The speaking time allocated for Members to make representations is at the discretion of the Chairman of the meeting. In order to avoid any accusations of taking part in the discussion or vote, after speaking, Members should move away from the panel table to a public area or, if they wish, leave the room. If the interest declared has not been entered on to a Members' Register of Interests, they must notify the Monitoring Officer in writing within the next 28 days following the meeting.

Disclosable Pecuniary Interests (DPIs) (relating to the Member or their partner) include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit made in respect of any expenses occurred in carrying out member duties or election expenses.
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the relevant authority.
- Any licence to occupy land in the area of the relevant authority for a month or longer.
- Any tenancy where the landlord is the relevant authority, and the tenant is a body in which the relevant person has a beneficial interest.
- Any beneficial interest in securities of a body where:
 - a) that body has a piece of business or land in the area of the relevant authority, and
 - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body **or** (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

Any Member who is unsure if their interest falls within any of the above legal definitions should seek advice from the Monitoring Officer in advance of the meeting.

A Member with a DPI should state in the meeting: ***'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations on the item: 'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'

Prejudicial Interests

Any interest which a reasonable, fair minded and informed member of the public would reasonably believe is so significant that it harms or impairs the Member's ability to judge the public interest in the item, i.e. a Member's decision making is influenced by their interest so that they are not able to impartially consider relevant issues.

A Member with a Prejudicial interest should state in the meeting: ***'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations in the item: 'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'

Personal interests

Any other connection or association which a member of the public may reasonably think may influence a Member when making a decision on council matters.

Members with a Personal Interest should state at the meeting: ***'I wish to declare a Personal Interest in item x because xxx'. As this is a Personal Interest only, I will take part in the discussion and vote on the matter.***

This page is intentionally left blank

MAYOR'S COMMUNICATIONS

Since the last Council meeting the Deputy Mayor and I have carried out the engagements detailed below.

Meetings

- Spoope Merry Rixman Foundation and Pooles and Rings Charities
- International Partner Towns Committee (“Twinning”)
- Chaired meeting of extraordinary Council

Schools/Clubs/Community

- Undertaken many visits to staff in various Council buildings prior to Christmas
- Attended the Blind Club Christmas Afternoon Tea
- Wraysbury Baptist Church candlelit carol evening
- Television and radio interviews following the engagement of HRH Prince Harry
- Windsor Boys School carol service
- Churches Together in Windsor “Carols on the Hill”
- Holy Trinity Garrison Church “carols by candlelight” service
- Christmas visits to local hospitals – Heatherwood, King Edward VII and St Marks
- Christmas visits to Maidenhead Fire and Police Stations
- King Edward VII Day Centre Christmas lunch
- Hosted Mayoral “At Home” Christmas reception
- Christmas lunch at St Marks Methodist Church, Maidenhead
- Living Advent Calendar event, Windsor Parish Church
- Christmas Day lunch – Maidenhead Churches Together
- Maidenhead Lions Swimathon
- Citizenship Ceremonies
- Opened the nursery at St Luke’s Primary School, Maidenhead
- Presented awards at the “Bright Ideas” ceremony, Windsor Guildhall
- “Never Such Innocence” schools roadshow, Commonwealth War Graves Commission
- Windsor Lions Club Awards Presentation Evening
- Hosted a mayoral/twinning reception for school representatives and youth groups
- Visited the Community Festival of Wellbeing (children’s sports event)
- Visited the art exhibition to mark the opening of the refurbished St Mary’s Borough Church, Maidenhead
- Participated in the Maidenhead Rotaract Cheese and Wine Quiz
- Attended the Mayor of Hillingdon’s Civic Service
- Mayoral presentation to children at St Luke’s Primary School, Maidenhead
- Windsor Lions spring lunch for senior citizens
- Attended the funeral of former deputy mayor and councillor Murdoch “Jamie” Jamieson
- Started the final Pancake Races in Windsor
- Celebrated Chinese New Year in Maidenhead High Street
- Attended the Mayor of Wokingham’s Magical Fundraising Ball
- Hosted Afternoon Tea for the Mayors of Berkshire and other neighbouring authorities

Concerts/Show

- Maidenhead Drama Guild pantomime “Cinderella”
- Russian Winter Festival “Light of the Christmas Star”
- Windsor and Eton Choral Society concert
- Wraysbury Players pantomime “Cinderella”
- Attended the School Sport Partnership Primary Dance Festival

Report Title:	Budget Report 2018/19
Contains Confidential or Exempt Information?	NO - Part I
Member reporting:	Councillor Saunders, Lead Member for Finance
Meeting and Date:	Council - 20 February 2018
Responsible Officer(s):	Russell O'Keefe, Executive Director & Rob Stubbs, Deputy Director and Head of Finance
Wards affected:	All

www.rbwm.gov.uk



REPORT SUMMARY

1. This report sets out the Council budget for 2018/19. Through efficient and careful financial planning, the council continues to ensure delivery of the services most valued by residents, and is ready to transform the borough during the next ten years.
2. The budget is based on a 1.95% increase to council tax – meaning that residents in Windsor and Maidenhead still have the lowest council tax outside of London.
3. A three per cent precept for adult social care enables additional funding for older people and residents with special needs, an area where the council is also making additional investment within the budget as well as the £6.4M figure for ASC.
4. The Council will make savings of £5.4 million to enable council tax to remain affordable and to continue to provide the services and improvements that residents value.
5. The council will increase visitor parking charges in some locations for non-residents, to more closely align to other council areas – this will not affect Advantage card holders. Other fees and charges will be capped at the Retail Prices Index, unless charges have been increased to bring the council close to benchmarked rates.
6. The Royal Borough has the lowest council tax outside of London, whilst providing the range of services most valued by residents, including
 - Maintaining our 18 street wardens working on borough streets to provide a reassuring and responsive presence.
 - CCTV upgrades and expansion along with investment in road improvements.
 - Keeping all 14 libraries open, with extended hours for some and continued investment in stock and buildings.
 - Continue to offer a range of services for children and families at our 10 children's centres.
 - Resident parking permits remain free – this is in contrast to neighbouring areas such as Reading and Bracknell Forest.
7. There are increases to enable delivery of services and investment – for example:
 - £2.6 million in Windsor to improve the fabric and appearance of the town centre, £2.3 million of which is for highways and infrastructure investment, to take place this year and into 2018/19.
 - High quality and sustainable adult social care services
 - Continued expansion of schools
 - Home to school transport for pupils with special needs and families on low

incomes

- Temporary accommodation for homeless residents.
8. The government has given scope for local authorities to apply an additional charge to provide more funding for adult social care services. Last year the borough applied an additional precept of three per cent and are proposing to do so again, which equates to an additional £28.85 on Band D council tax. This is a careful and caring measure to ensure that we can fund care for elderly and vulnerable residents. The council has also prioritised this area with existing funding so that with these proposals, we will have provided an additional £6.4 million over and above this adult social care precept.

1. DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That Council notes the report and approves the:

- i) Detailed recommendations contained in Appendix A which includes a Base Council Tax at band D of £933.42, including a 1.95% increase of £17.85.
- ii) Adult Social Care Precept of 3% (an increase of £28.85 on the £45.89 precept included in the 2017/18 budget) to be included in the Council's budget proposals, making this levy the equivalent of £74.74 at band D.
- iii) Fees and Charges contained in Appendix E.
- iv) Capital Programme, shown in appendices I and J, for the financial year commencing April 2018.
- v) Prudential borrowing limits set out in Appendix L.
- vi) Business rate tax base calculation, detailed in Appendix P, and its use in the calculation of the Council Tax Requirement in Appendix A.
- vii) Deputy Director and Head of Finance in consultation with the Lead Members for Finance and Children's Services is authorised to amend the total schools budget to reflect actual Dedicated School Grant levels.
- viii) Responsibility to include the precept from the Berkshire Fire and Rescue Authority in the overall Council Tax charges is delegated to the Lead Member for Finance and Deputy Director and Head of Finance once the precept is announced.

2. REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 The Council is obliged to set a Council Tax for the forthcoming year in order to provide sufficient revenue to carry out its statutory duties. The budget set for 2018/19 confirms the administration's commitment to continue the delivery of quality services for residents that are value for money. Residents will see priority services maintained with additional investment in key areas such as education, vulnerable residents including those qualifying for free school meals and regeneration.
- 2.2 The Royal Borough spends in the region of £300 million through the General Fund. Day to day council expenditure is funded through government grants, council tax,

business rates, third party contributions and income from fees and charges. Around £80 million of this is spent on, and is ring-fenced to, schools.

Provisional Local Government Finance Settlement 2018/19

- 2.3 In the local government financial settlement for 2016/17 the Secretary of State for Communities and Local Government offered an opportunity for a four year financial settlement. The offer was accepted by the Royal Borough.
- 2.4 The 2018/19 local government finance settlement announced the core spending power figures for the period 2017/18 to 2019/20. Key items and the impact on the Boroughs finances include:
- Adult Social Care Precept: 3% +£1.9 million
 - New Homes bonus: +£2.7 million

Adult Social Care Precept

- 2.5 For the 2016/17 financial year local authorities responsible for adult social care were given an additional 2% flexibility on their current council tax referendum threshold which was required to be used entirely for adult social care. This flexibility was offered in recognition of demographic changes which are leading to growing demand for adult social care and increased pressure on council budgets. In 2017/18 a further adult social care precept was then made available to local authorities to add, up to a maximum of 6% over the period between 2017/18 and 2019/20.
- 2.6 In 2016/17 the precept was set at 2%, equivalent to £18.14 on a band D property, for 2017/18 the precept was set at 3%, equivalent to £27.75 on a band D property and in 2018/19 will be a further 3%, equivalent to £28.85, to sustain the growing need for adult social care services.
- 2.7 Appendix D shows the total level of funding the Royal Borough will have invested to support our vulnerable adults across the Borough. This total is more than £9 million higher than the funding raised through the precept by the end of 2019/20.

New Homes Bonus

- 2.8 The Government rewards housing growth. In 2017/18 the scheme was reduced from six years to five years and will be reduced in 2018/19 to four years. The Government also introduced a minimum level at which only growth in excess of the minimum will be rewarded. This was set at 0.4% in 2017/18 and will remain at this level for 2018/19 equating to 267 properties for the Borough.

Council tax thresholds

- 2.9 Local authorities are now allowed to increase their core band D base council tax by an additional 1% in 2018/19. The previously announced threshold was 2%, and the new threshold will now be 3%. The Council, if approved, will only increase base council tax in 2018/19 by 1.95%.

Additional areas within the financial settlement

School budgets

- 2.10 The Dedicated Schools Grants (DSG), has four blocks: schools, high needs, early years and a new central schools service block. The central schools services block has been created nationally for 2018 from within existing DSG budgets.

- 2.10 The Royal Borough's indicative DSG allocation for 2018/19 (including funding for academies) is £114.2 million, an increase of £3.6 million when compared with the 2017/18 final settlement. This is due, in the main, to increases in pupil numbers in schools and the early year's blocks.
- 2.11 The minimum funding guarantee continues at the same level as 2017/18, meaning that no school will see more than a 1.5% per pupil reduction in its formula budget when compared with 2017/18 allocations.

Apprenticeship Levy

- 2.12 Apprenticeships will be funded at a national level, through a levy from April 2017. All employers in the United Kingdom, with a pay bill over £3 million will be charged a levy of 0.5% on their pay bill. This equates to £280,000 for the Royal Borough.

Financial matters annual budget

Fees and charges

- 2.13 The proposed fees and charges for the period 2018/19 are shown in Appendix E. Generally charges are designed to increase by inflation or by being benchmarked against similar authorities.
- 2.14 Non-resident parking charges have been increased to reflect 50% of market alignment. Through investment in new machines, residents will be able to receive Advantage Card discounts across all RBWM car parks.

Efficiencies and cost reductions

- 2.15 The council has reduced expenditure significantly over the past six years. These reductions have been achieved by finding alternative and more cost effective ways to deliver the same or similar levels of service. This budget includes efficiencies and cost reductions totalling £5.4 million see Appendix F.

Council Tax

- 2.16 In 2017/18, the Band D combined base council tax and adult social care precept was £961.46 which was £396.54 below the national average for Unitary Authorities (£1,358).
- 2.17 This budget proposes an increase of 1.95% in council tax, well below the level of inflation announced in September 2017 (RPI of 3.9%). The Band D combined base council tax and adult social care precept will be £1008.16. Appendix G sets out the impact on different properties.

Capital programme

- 2.18 In recent years, the council has continued to avoid additional borrowing and related interest costs by funding some capital investments from available cash balances. This also anticipates the substantial capital receipts from the Maidenhead regeneration programme over the next five to ten years. It will become necessary during 2018/19 to increase borrowing in the short to medium term to fund investments which needs to precede the development of council land.

- 2.19 The council's capital expenditure is separate to revenue expenditure on services and is funded from a mix of government grants, third party contributions, capital receipts from the sales of assets and borrowing.
- 2.20 There are a variety of regeneration initiatives either taking place or in development which will provide significant opportunities and benefits for the Borough, a number of these require Council funding. Each initiative will have its own financing and governance structure which reports directly to the Council. The capital programme for 2018/19 provides for investment in:
- The continuance of the schools expansion programme
 - Regeneration schemes, including Maidenhead Waterways
 - Funding into the disabled facilities grant
 - Maintaining the highways network
 - Street lighting
 - The new leisure centre at Braywick Park.
- 2.21 In addition to the investments in the capital programme in this budget, the borrowing expectations for 2018/19 need to consider other capital proposals likely to come forward for approval during the year. Appendix H shows additional investments likely to be proposed and estimated to require funding of £63 million. Appendix H also reflects how the anticipated forecast debt position has altered throughout 2017/18 against the original forecast put to Council in February 2017.

Capital finance

- 2.22 The Deputy Director and Head of Finance has responsibility for financing the Capital Programme in the most cost effective way. The capital programme for 2018/19 relies on £16.2m of Council funding (see Appendices I and J), however, use of recycled Minimum Revenue Provision and any capital receipts generated will reduce the impact on the Council's capital financing requirement. The forecast programme, including other proposals likely to come forward during the year increases the capital financing requirement by £74.4m. The capital financing requirement is a measure of the Council's need to borrow to be able to finance its capital spend. The capital financing requirement for 2017/18 is £111.8m.
- 2.23 All resolutions required to comply with the Prudential System are in line with the Treasury Management Report approved by Cabinet on 11 February 2010.

Business Rates

- 2.24 From 2013/14 local authorities have been able to share in any growth, as well as risk in expected collective rates and appeals against valuations, of business rates, as an incentive to encourage growth.
- 2.25 It was Government's intention to change the basis of determining the annual increase in the business rates multiplier in 2021. This would have seen CPI inflation figure used instead of RPI. The Government has announced that this change will be brought forward and will apply from 2018/19.
- 2.26 Berkshire were also successful in securing business rate pilot status for 2018/19. This is a pooling arrangement across Berkshire and comprises the six unitary councils. This means that any growth will be retained for the benefit of Berkshire with 70% of growth

going to the TVLEP to help transport infrastructure with the remainder shared across the six councils.

2.27 Within the business rate retention system, the national non-domestic rate baseline and top up/tariff amounts have been revised to take into account the business rate revaluation of 2017.

2.28 The Council intends to continue, as in 2017/18, to maintain all locally controlled discretionary business rate reliefs for 2018/19 to businesses falling into various categories.

General Fund reserves

2.29 Taking account of the forecast year-end position for 2017/18 the General Fund Reserves are estimated to be £7.4 million.

Collection Fund Balances

2.30 The council collects approximately £83m from Council Tax and £88 million from applying business rates. The Council remains one of the highest performing councils for council tax collection rates.

2.31 The Council must declare the likely balance on the Council Tax Collection Fund at 31 March 2017 as estimated in November 2017 and any balance to be shared between the Council, the Police and Crime Commissioner for Thames Valley and the Berkshire Fire & Rescue Service. On the appointed day the Royal Borough's share was declared at £1.6m (2%).

2.32 Under the Localisation of Business Rates legislation the Council is now required to prepare a similar statement for Business Rates. This statement shows a deficit payable by the Council of £2.9m (3%).

Treasury Management

2.33 The current Treasury Management policy was initially approved in February 2010 and varied by Cabinet in June 2010. In March 2014 Cabinet updated the list of approved counterparties when it added to it a group of the larger Building Societies. During 2017/18 the Council's – Achieving for Children were added to the list. No further changes to the list are proposed, see Appendices K and L.

2.34 For the last three years the Borough has, with Actuary and External Audit approval, prepaid its Pension Fund contributions using a Net Present Value calculation to show a benefit, equivalent to a 2.70% return on that prepayment in its revenue account.

2.35 As a consequence the budget assumes that the Royal Borough will earn £123k on its investments in 2017.

2.36 In setting the budget options have been considered, see table 1.

Table 1: Options

Option	Comments
Approve the proposals in this report. Recommended option	The Council is obliged to set a Council Tax for the forthcoming year in order to provide sufficient revenue to carry out its statutory duties.
Approve a modified budget with a higher level of revenue spend and Council Tax. Not recommended	A net increase in revenue expenditure of £619k would require an increase in Council Tax of 1%. Increases representing an increase of 3% or more in core Council Tax would require a referendum.
Approve a modified budget with a lower level of net revenue spend and Council Tax. Not recommended	Any proposals to reduce net expenditure would need to be accompanied by specific proposals so that Council could be assured that priority services are maintained.
Approve a modified Capital Programme Not recommended	Any proposals to adjust the capital programme needs to consider available funding. Any proposal that is not supported by grant or developer contributions will need to be funded from Council resources and as such will also have a revenue implication in the shape of financing costs.

3. KEY IMPLICATIONS

3.1 Table two

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
Services delivered within approved budget	Budget overspend >£250,000	Budget variance +/- £250,000	Budget underspend >£250,000 <£500,000	Budget underspend >£500,000	31 March 2018

4. FINANCIAL DETAILS / VALUE FOR MONEY

- 4.1 The Borough’s external auditors KPMG confirmed in their work on the 2016/17 accounts that the Council had “proper arrangements to secure economy, efficiency and effectiveness in its use of resources”.

5. LEGAL IMPLICATIONS

- 5.1 The Local Government Act 2003 requires the Chief Financial Officer (Head of Finance) to report to Members as part of the budget setting process, on setting the level of council tax, the robustness of the budget presented and the adequacy of reserves.

Appendix K sets out the main risks that may fall to be met from reserves and for which provision should be retained in the Council's account.

- 5.2 The budget has to be set in accordance with statutory requirements which include assurance from Strategic Directors that they have sufficient resource available to fulfil their various statutory obligations.

6. RISK MANAGEMENT

- 6.1 All measures proposed in the budget have been subject of a risk assessment in terms of deliverability and service impact. The assessment of General Fund Reserve includes an assessment of the financial impact of a range of economic and environmental factors, which may impact on the Councils budget. Some risks exist around Children's Safeguarding and Adult Social Care Budgets where demand is harder to predict.
- 6.2 The Business Rate Retention scheme has a risk/reward element built in. Whilst there are clear longer-term benefits for the Council from a growing local economy there are some risks associated with demolition of property prior to redevelopment and from local business failure (in terms of reduced Business rate revenue), which is now shared by the Local Authority.

7. POTENTIAL IMPACTS

- 7.1 This report contains a number of proposals related to staff or service provision and may involve changes to policy or service delivery. Equality impact assessments have been completed where appropriate.

8. CONSULTATION

- 8.1 To Consultations have taken place with the local Chambers of Commerce in January 2018. The Leader of the Council and several Cabinet Members attended, together with Officers. The meetings served to consult on the proposals in this paper.
- 8.2 Overview & Scrutiny Panels have received the report. Comments from each are detailed below.

Corporate Services

The Corporate Services O&S Panel considered the Cabinet report and approved the recommendations (Cllr Jones abstained from voting reserving her right to express her views at Council).

Children's Services

The Children's Services O&S Panel considered the Cabinet report and unanimously approved the recommendations.

Adults Services and Health

The Adults Services and Health O&S Panel considered the Cabinet report and unanimously approved the recommendations.

Crime and Disorder

The Crime and Disorder O&S Panel considered the Cabinet report and unanimously approved the recommendations.

Highways, Transport & Environment

The Highways, Transport & Environment O&S Panel considered the Cabinet report and unanimously approved the recommendations.

Culture and Communities

The Culture and Communities O&S Panel considered the Cabinet report. The Panel noted all the recommendations and were content with all Culture and Communities element of the report. The Panel requested that all major culture and communities decisions pass through this Panel.

Planning and Housing

The Planning and Housing O&S Panel considered the Cabinet report and resolved unanimously that the Panel strongly recommended the report and its recommendations in its entirety to Cabinet.

9. TIMETABLE FOR IMPLEMENTATION

- 9.1 Residents will be notified of their Council Tax in March 2018. Budgets will be in place and managed by service managers from 1 April 2018.

Table 5: Implementation timetable

Date	Details
By 31 March 2018	Residents notified of their Council Tax
1 April 2018	Budgets will be in place and managed by service managers.

10. APPENDICES

- 10.1 Appendix A – Recommendations
Appendix B – Budget summary
Appendix C – Budget detail
Appendix D – Social care investment strategy
Appendix E – Fees and charges
Appendix F – Savings
Appendix G – Parish precepts
Appendix H – Capital cashflow

- Appendix I - Capital programme summary
- Appendix J – Capital programme detail
- Appendix K – Treasury management
- Appendix L – Lending list
- Appendix M – Budget movement statement
- Appendix N – Medium term plan
- Appendix O – Reserves
- Appendix P – NNDR1
- Appendix Q – Comparison November/January MTFP

11. BACKGROUND DOCUMENTS

11.1 None.

12. CONSULTATION (MANDATORY)

Name of consultee	Post held	Date sent	Commented & returned
Councillor Saunders	Lead Member for Finance	12/01/18	15/01/18
Councillor Rankin	Deputy Lead Member for Finance		
Councillor Dudley	Leader of the Council		
Alison Alexander	Managing Director	12/01/18	14/01/18
Russell O'Keefe	Executive Director	12/01/18	
Andy Jeffs	Executive Director	12/01/18	15/01/18
Terry Baldwin	Head of HR		
Mary Kilner	Head of Law and Governance		
Louisa Dean	Communications and Marketing Manager		
	Other e.g. external		

REPORT HISTORY

Decision type: Key decision	Urgency item? No
Report Author: Rob Stubbs, Deputy Director and Head of Finance, 01628 796222	

BUDGET 2018/19**RECOMMENDATIONS**

The Council is required, by law, to make some of its resolutions regarding the budget and the setting of Council Tax in a prescribed format. Due to their technical nature, a short explanation is included in italics under each part of the resolution. It is important to ensure that all the necessary areas are covered and Council is asked, therefore, to make resolutions in the form set out below:-

- a) i) That the revenue estimates for 2018/19, which show the direct costs of the following service areas as set out in Appendix B & C, together with the approved estimates for 2017/18 be confirmed (or amended) for inclusion in the Budget Book: -

SERVICE AREA	Estimate 2017/18 £000	Estimate 2018/19 £000
Managing Director's Directorate	59,995	64,533
Communities Directorate	14,592	11,779
Place Directorate	4,168	1,467
Contribution to/(from) Earmarked Reserve	2,255	5
Apprentice Levy	280	0
Estimated cost of Pay Inflation	500	500
Environment Agency	153	156
Capital Financing inc Interest Receipts	5,069	5,523
Other adjustments	2,415	2,428
	89,427	86,391

(Explanatory Note: These figures are the direct costs less income of each service area)

- ii) and that following approval of these estimates the Head of Finance be instructed to allocate overheads across all services, using appropriate methods of apportionment, in order that the estimates conform to the Best Value Accounting Code of Practice requirement to show full costs of services.
- b) That the schemes outlined in Appendix J be approved for inclusion in the Capital Programme recommended to Council for approval

(Explanatory Note: This approves the new schemes to be included in the Council's Capital Programme).

- c) It be noted that on 14 December 2017 Cabinet calculated the Council Tax Base 2018/19;

- i) for the whole Council area as 67,617.93 [Item T in the formula in Section 31B(3) of the Local Government Finance Act 1992, as amended (the Act)]; and
- ii) for dwellings in those parts of its area to which a Parish precept relates as in the list below.

	Band D Equivalents
Bisham	735.65
Bray	4,195.32
Cookham	2,923.18
Cox Green	3,073.72
Datchet	2,212.50
Eton	1,800.59
Horton	463.67
Hurley	996.80
Old Windsor	2,402.83
Shottesbrooke	74.68
Sunningdale	3,419.99
Sunninghill & Ascot	6,455.77
Waltham St. Lawrence	661.04
White Waltham	1,266.92
Wraysbury	2,168.79
	<hr/>
	32,851.45
Unparished Areas	
Maidenhead	21,234.15
Windsor	13,532.33
	<hr/>
	67,617.93

(Explanatory Note: These figures are the tax bases for each parished and unparished area of the Council)

- d) Calculate that the Council Tax requirement for the Council's own purposes for 2018/19 (excluding Parish precepts) is £63,115,607.
- e) That the following amounts be calculated for the year 2018/19 in accordance with Sections 31 to 36 of the Act:

- i) £87,760,069

being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.

(Explanatory Note: This is the net expenditure of the Council (including parish precepts, Adult Social Care precept and Special Expenses)

- ii) £17,174,000
being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
(Explanatory Note: This figure includes the Revenue Support Grant, other non-specific grants, and Business Rate income due to the Council from the Government Exchequer together with any surplus on the Council's Collection Fund.)
- iii) £70,586,069
being the amount by which the aggregate at (e) (i) above exceeds the aggregate at (e) (ii) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31A(4) of the Act).
(Explanatory Note: This is the council tax requirement of the Council (including parish precepts, Adult Social Care precept and Special Expenses)
- iv) £1,043.90
being the amount at (e) (iii) above (Item R), all divided by Item T ((c) (i) above), calculated by the Council, in accordance with Section 31B(1) of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).
(Explanatory Note: This figure is the average Band D Council Tax including Parish Precepts, Adult Social Care precept and Special Expenses.)
- v) £7,470,462
being the aggregate amount of all special items (Precepts or Special Expenses) referred to in Section 34(1) of the Act (as per Appendix G).
(Explanatory Note: This figure is the aggregate of Parish Precepts, Adult Social Care precept and Special Expenses.)
- vi) £933.42
being the amount at (e) (iv) above less the result given by dividing the amount at (e) (v) above by Item T (c) (i) above, calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept or special expense relates.
(Explanatory Note: This figure is the Band D Council Tax excluding Parish Precepts, Adult Social Care precept and Special Expenses.)
- f) To note that the Thames Valley Police and Crime Commissioner and the Berkshire Fire and Rescue Authority have issued or will shortly issue precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in the table in appendix G.
- g) That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the tables in Appendix G as the amounts of Council Tax for 2018/19 for each part of its area and for each of the categories of dwellings.
- h) Determine whether the Council's basic amount of Council Tax for 2018/19 is excessive in accordance with principles approved under Section 52ZB Local Government Finance Act 1992.

REVENUE BUDGET 2018/19

DIRECT COST SUMMARY	2016/17 Budget	2017/18 Budget	2018/19 Budget
	£000	£000	£000
Managing Director			
Management	757	296	660
Communications	379	294	412
Human Resources	1,534	1,444	796
Law & Governance	2,310	2,365	2,889
Commissioning & Support	5,032	4,693	2,631
AfC Contract - LA Funded	0	0	21,356
AfC Contract - DSG Funded	0	0	12,196
Children's Services Retained	16,142	15,535	(2,118)
Dedicated Schools Grant Expenditure	61,466	63,408	50,385
Concessionary Fares	1,228	1,282	1,330
Adult Social Care - Optalis Contract	0	0	29,443
Adult Social Care - Spend	42,720	42,351	14,735
Adult Social Care - Income	(11,385)	(10,598)	(9,932)
Better Care Fund	10,137	10,010	12,033
Public Health	5,067	4,909	4,780
Housing	651	1,107	1,103
Grant Income	(75,408)	(77,101)	(78,166)
Total Managing Directors Directorate	60,630	59,995	64,533
Communities Directorate			
Executive Director	393	177	229
Revenues and Benefits	875	369	(109)
Commissioning - Communities	10,620	9,703	8,182
Communities, Enforcement & Partnerships	1,593	883	192
Library & Resident Services	3,939	3,460	3,285
TOTAL COMMUNITIES DIRECTORATE	17,420	14,592	11,779
Place Directorate			
Executive Director	138	150	298
Planning Service	1,299	1,473	1,344
Property Service	(1,849)	(1,803)	(2,577)
Finance	2,392	2,149	1,269
ICT	2,731	2,199	1,133
TOTAL PLACE DIRECTORATE	4,711	4,168	1,467
TOTAL EXPENDITURE	82,761	78,755	77,779

REVENUE BUDGET 2018/19

DIRECT COST SUMMARY	2016/17 Budget	2017/18 Budget	2018/19 Budget
	£000	£000	£000
Contribution to/ (from) Earmarked Reserve	355	2,255	5
Increase / (decrease) in provision for redundancy costs	(187)		
Transfer to/(from) Provision for the clearance of Shurlock Road	(180)		
Transfer to the provision for MMI	272		
Increase to provision for bad debt	27		
Contribution from the capital fund	(263)		
Corporate re-structure saving to be allocated			
Estimated net NNDR income			
Drawdown of provision for compulsory purchase payment			
Apprentice Levy		280	0
Estimated cost of pay inflation	0	500	500
Pensions deficit recovery	2,115	2,415	2,428
Levies-			
Environment Agency	150	153	156
Capital Financing inc Interest Receipts	5,260	5,069	5,523
	<hr/>	<hr/>	<hr/>
NET REQUIREMENTS	90,310	89,427	86,391
Less - Special Expenses	(981)	(1,009)	(1,047)
Transfer (from)/ to balances	447		
GROSS COUNCIL TAX REQUIREMENT	<hr/>	<hr/>	<hr/>
	89,776	88,418	85,344
New Homes Bonus	(4,026)	(3,681)	(2,691)
Council Tax Reward Grant	0	0	0
RSG and Business Rate Support	(21,062)	(17,089)	(14,095)
Estimated income from business rate pilot			(1,272)
Empty shop business rate discount	0	0	0
Education services grant	(1,074)	(478)	(315)
Transition grant	(1,278)	(1,263)	0
Income from trading companies		(218)	(160)
Parish equalisation grant	64	64	63
Collection Fund (Surplus) / Deficit (Business Rates)	(231)	1,001	2,943
Collection Fund (Surplus) / Deficit (Council Tax)	(1,394)	(2,615)	(1,647)
	<hr/>	<hr/>	<hr/>
	(29,001)	(24,279)	(17,174)
NET COUNCIL TAX REQUIREMENT	<hr/>	<hr/>	<hr/>
	60,775	64,139	68,170
<i>Council Tax Information:</i>			
Tax Base (Band D equivalent)	65,697	66,710	67,618
RBWM Tax levy (on Band D property)	£ 906.95	£ 915.57	£ 933.42
Adult Social Care precept (on Band D property)	£ 18.14	£ 45.89	£ 74.74
<i>General Fund Balances:</i>			
Working Balance	4,738	5,291	7,118
Transfer to/ (from) General Fund	477	0	0
	<hr/>	<hr/>	<hr/>
	5,215	5,291	7,118

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

MANAGEMENT	£000	£000	£000
Expenditure	802	334	698
Income	(45)	(38)	(38)
Net	<u>757</u>	<u>296</u>	<u>660</u>

Services provided:

Provision of strategic management and leadership functions carried out by the Managing Director and the directorate's management team for strategy, commissioning and performance

Staff (full time equivalent):

5.00

Service Risks:**Performance Indicators:**

TOTAL MANAGEMENT	<u>757</u>	<u>296</u>	<u>660</u>
-------------------------	------------	------------	------------

COMMUNICATIONS**Communications**

	£000	£000	£000
Expenditure	361	333	480
Income	(26)	0	(19)
Net	<u>335</u>	<u>333</u>	<u>461</u>

Services provided:

The Corporate Communications and Marketing Team provide support to councillors and officers when dealing with communication issues. They produce press releases for service areas in liaison with councillors as well as producing press statements in response to media enquiries. They also arrange and attend photo-calls as well as organising radio and TV interviews. The team are Responsible for writing, producing and editing Around the Royal Borough, the council's residents newsletter which is produced three times a year. This is filled with news, information and events that residents will find useful about council services. They source the photographs for the publication and raise revenue for the council newsletter through advertising.

The team also produce a monthly email newsletter which provides residents with news and events coming up in the next month. The team produce and organise various marketing campaigns to promote council services and use a variety of communication tools including press releases, website updates, social media interaction and leaflets/flyers and posters. They are responsible for the content on the website and provide training to various officers who input content onto the website as well as being responsible for updating certain areas on hyperwave and ensuring the screensavers are produced in style. The team are also responsible for the two corporate social media accounts for Facebook and Twitter. The team produce videos to promote specific campaigns. They provide media training to those officers and councillors who require it for dealing with press issues. The team is also responsible for the Advantage card and liaises with hundreds of businesses to provide offers to our residents as well as sending out a monthly newsletter to card members as well as organising the 12 Days of Christmas and Father's Day events for Advantage card holders and businesses.

Staff (full time equivalent):

9.10

Service Risks:

-

Performance Indicators:

Make up of press releases in one or more media outlets.
Implementation of Corporate Communications key messages and other tactical public relations campaigns
Increase electronic availability of council communications and use of social media in PR campaigns.
Media training for Members and officers. Attracting advertising support for Council newspaper.

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
Visitor Management	£000	£000	£000
Expenditure	852	437	439
Income	(808)	(476)	(488)
Net	44	(39)	(49)
Services provided:			
This budget represents the Visitor Management and marketing functions of the Authority. The service provides for the delivery of the visitor management strategy in the Borough and the operation of the Royal Windsor Information Centre and the Windsor Guildhall lettings			
Staff (full time equivalent):			
10.32			
Service Risks:			
Performance Indicators:			
TOTAL COMMUNICATIONS	379	294	412

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

HUMAN RESOURCES**HR Strategic**

	£000	£000	£000
Expenditure	1,238	1,158	1,094
Income	<u>(601)</u>	<u>(721)</u>	<u>(1,031)</u>
Net	<u>637</u>	<u>437</u>	<u>63</u>

Services provided:

Provision of strategic HR and OD support and advice to the council. HR consultants and HR Business Partners lead on the councils strategies and policies for recruitment and retention, pay and reward, employee relations and employment policies and provide strategic and complex advice to service regarding employment, recruitment and pay issues. The Human Resources team offer a high quality, comprehensive and cost effective service across the employee life cycle including job evaluation, recruitment, contracts of employment, organisational development, performance matters and change management.

Ensuring staffing and structure are fit for purpose is paramount and HR give advice and support whether a manager is replacing leavers, creating and recruiting to new posts, setting stretch objectives linked to the service development plan or there is a need to reduce the overall total sickness absence. With change management, HR provide toolkits, support, advice and attendance where required for any restructuring exercises including those resulting in redundancies or TUPE.

Staff (full time equivalent):

21.86

Service Risks:

Lack of qualified and experienced staff leading to non compliance with legislative requirements; poor advice being provided to clients and potential reputational loss to the council

Performance Indicators:

Captured within IPMR and SADC data.

Payroll

	£000	£000	£000
Expenditure	305	231	271
Income	<u>(13)</u>	<u>(4)</u>	<u>(66)</u>
Net	<u>292</u>	<u>227</u>	<u>205</u>

Services provided:

Manages the monthly payroll function for the Council, including schools, plus additional separate payrolls for academy schools

Staff (full time equivalent):

5.64

Service Risks:

This is a small team and therefore resilience within the team is the greatest risk

Performance Indicators:

Accuracy of monthly payrolls; accuracy of legislative requirements such as pensions returns.

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Organisational Development	£000	£000	£000
Expenditure	293	416	176
Income	(44)	(5)	(5)
Net	249	411	171

Services provided:

The learning and development team undertake training needs analysis across the organisation and are responsible for the delivery of statutory and mandatory training for staff. They support the council's workforce and leadership development programmes and initiatives. The OD strategy links to the overall aims of the council and ensures it has the right number of people at the right time with the right qualifications. Through a workforce strategy, it helps to plan for future staff requirements, ensuring the skills required for the future are planned and considered at the earliest opportunity.

The council centralised its Learning and Development function under Human Resources in October 2015.

Following the centralisation of the function, a training needs analysis was undertaken across the council and training needs identified for 2016/17. The budget to meet the statutory and mandatory training arising from that analysis was transferred from the Directorates and placed under the new Learning and Development team, increasing the budget shown in 2017/18 to take into account the additional training the team are now responsible for.

Staff (full time equivalent):

0.00

Service Risks:

Lack of adequately trained and capable staff. Small team to deliver a large agenda for the council.

Performance Indicators:

Evaluation of development activities provided; number of professionally qualified staff; development activities provided and cost per employee.

Performance Contracts	£000	£000	£000
Expenditure	336	346	346
Income	0	0	0
Net	336	346	346

Services provided:

Budget relates to the provision of Pension payments for ex- Berkshire County Council staff via Berkshire Pensions.

Staff (full time equivalent):

0.00

Service Risks:**Performance Indicators:**

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Health & Safety Contract

	£000	£000	£000
Expenditure	20	23	11
Income	0	0	0
Net	<u>20</u>	<u>23</u>	<u>11</u>

Services provided:

Management of the Health and Safety contract ensures the council has a modern and robust health and safety policy and framework, and that the council is advised on any changes to regulations and legislation.

Staff (full time equivalent):

0.00

Service Risks:

Small team and therefore resilience if a member of staff is absent. Lack of professionally trained and qualified staff to provide advice and guidance to the council, resulting in non compliance with H&S regulations.

Performance Indicators:

TOTAL HUMAN RESOURCES	<u>1,534</u>	<u>1,444</u>	<u>796</u>
------------------------------	--------------	--------------	------------

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

LAW & GOVERNANCE**Head of Law & Governance**

	£000	£000	£000
Expenditure	94	138	111
Income	(92)	(82)	(30)
Net	<u>2</u>	<u>56</u>	<u>81</u>

Services provided:

Management and oversight of the legal support function for RBWM. Budget provision for legal services delivered by the Shared Legal Solutions SLS (hosted by Wokingham) are allocated to services across the council.

Monitoring Officer for the Council and maintenance of the constitution.

Oversight and management of a number of joint arrangements, including the Coroners service and Magistrates Courts.

Management of Democratic Services and Information Governance

Management of Civic Mayoral Services and Facilities

Staff (full time equivalent):

1.00

Service Risks:**Performance Indicators:**

Legal advice is provided in a timely manner, and litigation is prevented or defended effectively.

Democratic Representation

	£000	£000	£000
Expenditure	122	100	100
Income	0	0	0
Net	<u>122</u>	<u>100</u>	<u>100</u>

Services provided:

This budget provides for grants paid to local organisations that are of a cross cutting rather than service specific nature. Grants that are related directly to a service are included within that service's budget

Staff (full time equivalent):

0.00

Service Risks:**Performance Indicators:**

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Information Governance	£000	£000	£000
Expenditure	162	189	610
Income	0	0	0
Net	<u>162</u>	<u>189</u>	<u>610</u>

Services provided:

The Information Management team ensures compliance with various government guidance and legislation, including Environmental Regulations information, the Freedom of Information and Data Protection Acts. The team processes all Land Charges requests submitted to the Council. It also acts as the link to the Local Government Ombudsman (LGO) and the Information Commissioner's Office (ICO), and as the Council's 'Caldicott Guardian', responsible for protecting the confidentiality of social care service-user information. It also maintains and ensures reviews of records related to vexatious complaints.

Staff (full time equivalent):

5.00

Service Risks:

Responding to the high volume of requests of information and access to data within the statutory deadlines, in accordance with legislative requirements.

Performance Indicators:

Coroners	£000	£000	£000
Expenditure	184	248	248
Income	0	0	0
Net	<u>184</u>	<u>248</u>	<u>248</u>

Services provided:

The Coroner's service for Berkshire, is delivered as a pan-Berkshire service. The budget provides for this Borough's share of the new service.

Staff (full time equivalent):**Service Risks:****Performance Indicators:**

Land Charges	£000	£000	£000
Expenditure	16	16	16
Income	(334)	(254)	(335)
Net	<u>(318)</u>	<u>(238)</u>	<u>(319)</u>

Services provided:

This section is responsible for enquiries made to the Borough in connection with transactions of land and property.

Staff (full time equivalent):**Service Risks:**

That the income generated may vary to reflect local housing market activity and economic circumstances.

Performance Indicators:

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Magistrates Courts	£000	£000	£000
Expenditure	11	13	13
Income	0	0	0
Net	11	13	13

Services provided:

This budget provision reflects a contribution to Bucks CC for residual magistrate service costs.

Staff (full time equivalent):**Service Risks:****Performance Indicators:**

Member Services	£000	£000	£000
Expenditure	1,210	1,104	1,116
Income	0	0	0
Net	1,210	1,104	1,116

Services provided:

Effective and efficient running of Council's Democratic processes and development and delivery of the service in line with statutory requirements, national standards and local and national targets;
Management and oversight of Members' allowances and expenses;
Members' training and development programme and management of independent Education Admission / Exclusion Appeals process.

Staff (full time equivalent):

4.81

Service Risks:

-

Performance Indicators:

Democratic Services:
Effective and efficient running of Council's Democratic processes, including 100% Agenda and Minutes published on time.
Members' training and development programme delivery - % take up and satisfaction levels.

Corporate Modern Records	£000	£000	£000
Expenditure	15	26	26
Income	0	0	0
Net	15	26	26

Services provided:

This budget covers the cost of the Borough's share of the countywide records storage and retrieval facility, which is managed by Reading Borough Council on behalf of all Berkshire Unitary Authorities.

Staff (full time equivalent):**Service Risks:**

-

Performance Indicators:

-

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
Electoral Services	£000	£000	£000
Expenditure	655	267	320
Income	(383)	(4)	(4)
Net	272	263	316

Services provided:

This budget provides for Electoral Services, primarily the monthly maintenance of the Register of Electors and the annual canvas in October / November and the administration of national and local elections and referendums and all related grants, which fund elections.

Staff (full time equivalent):

4.67

Service Risks:

-

Performance Indicators:

Production of Electoral Register on time; Effective and efficient running of Elections in accordance with legislative requirements

Archives - Joint Arrangements

	£000	£000	£000
Expenditure	144	159	159
Income	0	0	0
Net	144	159	159

Services provided:

This budget covers the cost of the Borough's share of the countywide archive service

Staff (full time equivalent):**Service Risks:**

-

Performance Indicators:**Facilities Management**

	£000	£000	£000
Expenditure	570	496	506
Income	(19)	(21)	(22)
Net	551	475	484

Services provided:

Covers facilities management, post room and scanning and indexing unit.

Staff (full time equivalent):

11.60

Service Risks:**Performance Indicators:**

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Civic Events & Mayors Office	£000	£000	£000
Expenditure	238	247	251
Income	0	0	0
Net	<u>238</u>	<u>247</u>	<u>251</u>

Services provided:

The Mayoral and Civic Team includes the Mayor's Office which co-ordinates all Mayoral engagements, and Civic and Ceremonial Events within the Borough, including State Visits, and other Royal events in the Borough.

Staff (full time equivalent):

3.41

Service Risks:

-

Performance Indicators:

Successful delivery of all civic ceremonial and mayoral activities.

Print Centre	£000	£000	£000
Expenditure	348	529	610
Income	(631)	(806)	(806)
Net	<u>(283)</u>	<u>(277)</u>	<u>(196)</u>

Services provided:

This service delivers integrated end-to-end print management solutions from office through to centralised print to support future online digital communication strategies.

Staff (full time equivalent):

0.00

Service Risks:**Performance Indicators:**

TOTAL LAW & GOVERNANCE	<u>2,310</u>	<u>2,365</u>	<u>2,889</u>
-----------------------------------	--------------	--------------	--------------

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

COMMISSIONING & SUPPORT**Procurement Strategic**

	£000	£000	£000
Expenditure	267	315	169
Income	<u>(3)</u>	<u>(11)</u>	<u>(3)</u>
Net	<u>264</u>	<u>304</u>	<u>166</u>

Services provided:

To oversee the Council's procurement activity, providing a quality change, commercial and compliance support function to the Council.

Staff (full time equivalent):

3.61

Service Risks:

Best practice procurement practices are not embedded across the Council leading to delivery, value for money, efficiency and compliance issues

Performance Indicators:

Key metrics include savings and spend under contract.

Corporate Performance & Development

	£000	£000	£000
Expenditure	438	494	192
Income	<u>(11)</u>	<u>(3)</u>	<u>(3)</u>
Net	<u>427</u>	<u>491</u>	<u>189</u>

Services provided:

Strategy and Performance supports council-wide continuous and sustained improvements in service delivery to ensure the Council's vision and objectives are aligned and achieved, developing the council's performance management culture.

Staff (full time equivalent):

3.01

Service Risks:

The implementation of an automated Performance Management software system.

Performance Indicators:

There service is responsible for reporting the council's corporate performance reports including the bi-annual Performance Management Framework.

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Statutory Partnerships	£000	£000	£000
Expenditure	121	136	139
Income	(26)	(24)	(24)
Net	95	112	115

Services provided:

Business management support of the Local Safeguarding Children Board and Safeguarding Adults Board.
Overall management of serious case and partnership reviews. Budget changes reflect a restructure across the directorate.

Staff (full time equivalent):

2.00

Service Risks:

Multi agency partnership working does not provide effective scrutiny of the arrangements in place to safeguard children, young people and vulnerable adults.

Performance Indicators:

Ofsted inspection outcome.
Business plans delivered and effective safeguarding arrangements quality assured in the Royal Borough.

Commissioning & Support

	£000	£000	£000
Expenditure	5,198	4,779	3,152
Income	(998)	(1,044)	(1,080)
Net	4,200	3,735	2,072

Services provided:

Strategic commissioning of a comprehensive range of services across Adult, Children and Health Services that meets the health and wellbeing of the residents.

Staff (full time equivalent):

20.31

Service Risks:

Cost pressures due to provider fee increases. Demographic changes.
Demographic changes.

Performance Indicators:

Commissioning plans delivered to timescale and in line with required outcomes for the residents.
Delivery on budget.

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
Complaints	£000	£000	£000
Expenditure	46	51	89
Income	0	0	0
Net	46	51	89
Services provided:			
To manage all council complaints.			
Staff (full time equivalent):			
1.00			
Service Risks:			
The management of complaints is essential for a high quality council wide service. Failure to adequately respond would mean a failure to comply with best practice and a loss of reputation, as well as potentially dangerous or discriminatory practice going unchallenged.			
Performance Indicators:			
Number of complaints are reported on monthly scorecards. The percentage of response breaches is captured on the regular complaints report.			
TOTAL COMMISSIONING & SUPPORT	5,032	4,693	2,631

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

AfC CONTRACT - LA Funded

	£000	£000	£000
Expenditure	0	0	21,356
Income	0	0	0
Net	0	0	21,356

Services provided:

LA funded services provided through the Achieving for Children Contract including Children's Services Public Health, Social Care and Early Help, Operational Strategic Management, Education Services, SEN and children with disabilities.

Staff (full time equivalent):

279.00

Service Risks:

Children continuing to need safeguarding plans
 Children allocated to a qualified social worker for children in care and children with a safeguarding plan.
 Recruitment to permanent social worker positions and over reliance on agency staff.
 Failure to meet statutory and regulatory requirements in relation to services for children in care.
 Failure to deliver permanent fostering care plans in an effective manner resulting in delay for children achieving permanent placements.
 Failure to recruit, assess and approve sufficient foster families would result in children being placed with Independent Fostering Providers, which are often not local, thereby causing disruption of relationships with family and friends, education and social activities. Referral and Assessment Team - Maintaining the primarily permanent workforce and the effective implementation of the Multi Agency Safeguarding Hub with Thames Valley Police involved.
 Intensive Family Support – Managing the increasing demand prioritising those families most in need
 Health and Family Support Centre – Effective implementation of action plan following Ofsted inspection
 Youth Services - status of local economy could reduce locally raised income used by local management committees to support frontline delivery of local youth services and reduce opportunities for employment and training.
 Youth Justice - Conflicting targets (with other agencies) can affect performance.
 Poor achievement for disadvantaged pupils continues to limit life chances for children and young people.

Unmet needs may lead to an increase in placement costs for alternative provision.
 Failure to respond to critical incidents in schools. Planning does not ensure that sufficient school places can be provided for the numbers of pupils needing a place.
 The Home to School transport policy is not sufficiently robust and therefore costs escalate.
 Volatility in demand for transport especially among additional needs pupils.
 Contravention of legislation relating to home to school transport
 Capital schemes are not delivered in a timely manner and value for money is not achieved; buildings and sites become unsafe; there are insufficient classrooms for the numbers of pupils in the borough.
 Poor achievement across all key stages and poor outcomes and life chances for children and young people.
 Unmet needs may lead to an increase in expensive placements and higher costs. More children and young people unwell and requiring specialist services within social care and CAMHS.
 Failure to respond to critical incidents in schools. More children missing educating leading to a higher risk of CSE. Demands of the Children and Families Act still at an early stage. All statements of educational need must be transferred to EHC plans by April 2018.

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Performance Indicators:

Child Protection plans lasting two years or more
 Percentage of children becoming subject to a child protection plan for a second time
 Timeliness of placement following adoption
 Care leavers NEET/ suitable accommodation
 Delivery against 26 week PLO target
 Emotional health of children in care
 Stability of placements for children in care
 Number and length of placements
 Education attainment children in care
 Sufficiency strategy
 Intensive Family Support - Number of families worked and payment by result claims
 Children's Health and Family Support Centres – Attendances and level of one to one targeted work
 Young people's participation in youth activities, achievement of accredited outcomes, occupancy and use of youth centres
 Number and length of time of young people who are NEET, participation of 17 year olds and care leavers in education and training.
 Number of first time entrants to the Youth Justice System, number of young people sentenced to custody, young people engaged with YOT are in suitable employment training and education, all young people are in suitable accommodation, reduction in reoffending by young people. Proportion of schools judged to be Good or Outstanding by Ofsted.

Levels of attainment of disadvantaged pupils at each key stage.
 Raising the level of attainment at post 16 for our young people.
 Number of students accessing alternative provision. Forecasting processes predict the number of places required.
 Statutory deadlines are met and processes followed for school admissions.
 Pupils who request transport to school are fairly assessed for eligibility.
 Schools are large enough to accommodate the appropriate number of pupils and capital budgets are spent effectively.
 Licences are granted if compliant and appropriate, and locations are adequately vetted. Closing the gap between 'pupil premium' young people and their peers and pupils with additional needs and non additional needs pupils.
 Statutory assessment timelines.
 Timely response to critical incidents. Number of pupils persistently absent from school, permanent and fixed term exclusions.
 Increased number of staff and pupils in schools with awareness of mental health issues. EHC plans and transfers must be completed within 20 weeks.

TOTAL AfC CONTRACT - LA Funded	0	0	21,356
---------------------------------------	----------	----------	---------------

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
AfC Contract - DSG Funded	£000	£000	£000
Expenditure	0	0	12,196
Income	0	0	0
Net	0	0	12,196
Services provided:			
<p>Dedicated Schools Grant funded services provided through the Achieving for Children Contract including Top-up funding for all RBWM pre and post 16 pupils with high special educational needs in all settings including maintained and academy mainstream schools, resource units, maintained, non-maintained and independent special schools and FE Colleges, as well as top-up funding for RBWM pupils with high needs in other LAs.</p>			
Staff (full time equivalent):			
24.99			
Service Risks:			
<p>Fluctuations in the cost of SEN placements and demand for placements. Financial impact of decisions of the SEN and Disability Tribunal</p>			
Performance Indicators:			
<p>Attainment of SEN pupils compared with non-SEN pupils Numbers of pupils with high needs statements</p>			
TOTAL AfC CONTRACT - DSG Funded	0	0	12,196

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

CHILDREN'S SERVICES RETAINED**Children's Services Public Health**

	£000	£000	£000
Expenditure	1,817	1,714	0
Income	<u>(1,817)</u>	<u>(1,714)</u>	<u>(1,604)</u>
Net	<u>0</u>	<u>0</u>	<u>(1,604)</u>

Services provided:

Receipt of Public Health Grant; expenditure for 2018/19 within Achieving for Children Contract

Staff (full time equivalent):

0.00

Service Risks:

Risks within Achieving for Children Contract

Performance Indicators:

Performance Indicators Achieving for Children Contract

Social Care and Early Help

	£000	£000	£000
Expenditure	15,820	14,570	462
Income	<u>(3,325)</u>	<u>(2,647)</u>	<u>(925)</u>
Net	<u>12,495</u>	<u>11,923</u>	<u>(463)</u>

Services provided:

Regional Adoption Agency is the shared adoption service. It deals with the recruitment, training and assessment of adopters and family finding and matching of children who need adoption. The Berkshire Adoption Advisory Service is a Joint arrangement funded by 6 Berkshire Authorities offering advice and guidance to staff, management and servicing of joint adoption panels, management and support for post adoption direct and indirect contact, training, management and servicing of closed children in care records and adoption records and a Birth Relative Support Service. Youth Counselling Service offer counselling for all children and young people who may be experiencing any difficulties. The service also offers counselling services to all local middle and secondary schools in RBWM including academies. All services have some income generation

Staff (full time equivalent):

1.00

Service Risks:

Failure to provide this service could result in delay for children waiting for adoption, delay in approving adopters and failure to meet statutory and regulatory requirements. Failure to manage adoption panel effectively and increase number of panels in line with increasing business could result in delay for children waiting to be matched with adopters
 Poor achievement across all key stages and poor outcomes and life chances for children and young people.
 Unmet needs may lead to an increase in expensive placements and higher costs. More children and young people unwell and requiring specialist services within social care and CAMHS.
 Failure to respond to critical incidents in schools. More children missing educating leading to a higher risk of CSE.

Performance Indicators:

Adoption Scorecard i.e. placement of children within 4 months of decision, approval of adopters within 4 months of application. National Minimum Standards i.e. At least one adoption panel monthly. Timeliness of adoptive placements and approval of adopters within timescales.
 Reduced number referred to CAMHS. Increased number of staff and pupils in schools with awareness of mental health issues.

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
Operational Strategic Management	£000	£000	£000
Expenditure	279	240	0
Income	(134)	(79)	(79)
Net	<u>145</u>	<u>161</u>	<u>(79)</u>
Services provided:			
Income reflects unit recharges for DSG			
Staff (full time equivalent):			
0.00			
Service Risks:			
N/A			
Performance Indicators:			
N/A			
Education Services	£000	£000	£000
Expenditure	2,402	2,247	277
Income	(1,345)	(1,257)	(237)
Net	<u>1,057</u>	<u>990</u>	<u>40</u>
Services provided:			
Ongoing payments for historical redundancy and premature retirement costs, enhanced pensions and pensions to former staff, and other miscellaneous budgets.			
Staff (full time equivalent):			
0.00			
Service Risks:			
N/A			
Performance Indicators:			
N/A			
SEN & Children with disabilities	£000	£000	£000
Expenditure	2,864	2,518	0
Income	(419)	(57)	(12)
Net	<u>2,445</u>	<u>2,461</u>	<u>(12)</u>
Services provided:			
Expenditure on the provision of Home to School Transport including setting the policy and assessing the eligibility of transport applications; expenditure for 2018/19 within Achieving for Children Contract			
Staff (full time equivalent):			
0.00			
Service Risks:			
N/A			
Performance Indicators:			
N/A			
TOTAL CHILDREN'S SERVICES RETAINED	<u>16,142</u>	<u>15,535</u>	<u>(2,118)</u>

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

DEDICATED SCHOOLS GRANT EXPENDITURE**Primary, Secondary & Special Schools**

	£000	£000	£000
Expenditure	50,457	38,929	37,527
Income	<u>(11,768)</u>	<u>(2,322)</u>	<u>(2,322)</u>
Net	<u>38,689</u>	<u>36,607</u>	<u>35,205</u>

Services provided:

Delegated budgets to RBWM's maintained schools determined by RBWM's funding formula for pupils aged 4-16 after deducting funding for behaviour support, contingencies and other services which schools have chosen to 'de-delegate' and be managed centrally. Funding for nursery aged children (see below under Early Years Provision) and academies' budgets are not included.

Staff (full time equivalent):

School based staff employed direct by schools

Service Risks:

Falling rolls and impact on financial sustainability; failure to meet expected standards of attainment; provision of appropriate accommodation.

Performance Indicators:

Ofsted inspection reports; Achievement at level 4 or above in both English and Maths at Key Stage 2; Children in care reaching level 4 in English & Maths at Key Stage 2

Nursery Schools and Classes

	£000	£000	£000
Expenditure	1,594	2,539	2,579
Income	<u>(247)</u>	<u>0</u>	<u>0</u>
Net	<u>1,347</u>	<u>2,539</u>	<u>2,579</u>

Services provided:

Funding allocated through the Early Years National Funding Formula for three and four year olds and for disadvantaged two years olds for provision of the free entitlement of 15 hours per week per child in RBWM's nursery schools and nursery classes. From September 2017 the free entitlement for working parents increases from 15 to 30 hours per week, per child and a new funding rate has been introduced. Both of these changes account for the increase in funding for 2017/18.

Staff (full time equivalent):

Nursery school based staff employed direct by schools

Service Risks:

Falling roll numbers; failure to meet expected standards of attainment; provision of appropriate accommodation and places

Performance Indicators:

Ofsted inspection reports
Achievement of children across the Early Years Foundation Stage
Proportion of 2,3, and 4 year olds accessing the free entitlement.

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

**High Needs, Specialist School Support and
Alternative Provision**

	£000	£000	£000
Expenditure	17,794	17,679	5,800
Income	(2,453)	(2,040)	(1,822)
Net	<u>15,341</u>	<u>15,639</u>	<u>3,978</u>

Services provided:

Top-up funding for all RBWM pre and post 16 pupils with high special educational needs in all settings including maintained and academy mainstream schools, resource units, maintained, non-maintained and independent special schools, and FE Colleges, as well as top-up funding for RBWM pupils with high needs in other LAs.

Staff (full time equivalent):

0.00

Service Risks:

Fluctuations in the cost of SEN placements and demand for placements.
Financial impact of decisions of the SEN and Disability Tribunal

Performance Indicators:

Attainment of SEN pupils compared with non-SEN pupils
Numbers of pupils with high needs statements

Private, voluntary & independent Nursery

Providers and central expenditure on the under

	£000	£000	£000
Expenditure	4,975	6,836	7,338
Income	(289)	0	0
Net	<u>4,686</u>	<u>6,836</u>	<u>7,338</u>

Services provided:

Funding allocated through the Early Years National Funding Formula for three and four year olds and for disadvantaged two years olds for provision of the free entitlement of 15 hours per week per child in private, voluntary and independent nursery settings. From September 2017 the free entitlement for working parents increased from 15 to 30 per week, per child and a new funding rate has been introduced. Both these changes account for the increase in funding for 2018/19.

Staff (full time equivalent):

Employees employed direct through provider organisations

Service Risks:

Falling roll numbers; failure to meet expected standards of attainment; provision of appropriate accommodation and places

Performance Indicators:

Ofsted inspection reports
Achievement of children across the Early Years Foundation Stage
Proportion of 2,3, and 4 year olds accessing the free entitlement."

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

**Admissions, Pupil Growth & Other Central
Provision**

	£000	£000	£000
Expenditure	2,250	2,183	1,695
Income	(847)	(396)	(410)
Net	<u>1,403</u>	<u>1,787</u>	<u>1,285</u>

Services provided:

Expenditure on the administration of the system of admissions of pupils to schools including statutory consultations and appeals (maintained schools). Admission appeals support is available to academies through a buy-back arrangement if the Academy wishes to use the Local Authority service.

Staff (full time equivalent):

5.01

Service Risks:

Insufficient school places to meet demand
Pressure on services through increases in admissions and appeals
Admissions legal requirements and timescales are not met.

Performance Indicators:

Number and proportion of parents whose first choice of school is met.
Legal timescales for school admissions.
Places are allocated according to the admissions arrangements.

TOTAL DEDICATED SCHOOLS GRANT			
EXPENDITURE	<u>61,466</u>	<u>63,408</u>	<u>50,385</u>

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

CONCESSIONARY FARES

	£000	£000	£000
Expenditure	1,228	1,343	1,391
Income	<u>0</u>	<u>(61)</u>	<u>(61)</u>
Net	<u>1,228</u>	<u>1,282</u>	<u>1,330</u>

Services provided:

The concessionary fare scheme entitles residents in the Borough who are of eligible age and those with disabilities to free bus travel at certain times of day. This budget funds payments to the bus companies who provide this service. The Travel Assisted Payments Scheme offers those people with a disability a number of free transport journeys within the year.

Staff (full time equivalent):**Service Risks:**

Increase in demand for concessionary travel.

Performance Indicators:

Contracts deliver to specification.

TOTAL CONCESSIONARY FARES	<u>1,228</u>	<u>1,282</u>	<u>1,330</u>
----------------------------------	---------------------	---------------------	---------------------

ADULT SOCIAL CARE - OPTALIS CONTRACT

	£000	£000	£000
Expenditure	0	0	33,416
Income	<u>0</u>	<u>0</u>	<u>(3,973)</u>
Net	<u>0</u>	<u>0</u>	<u>29,443</u>

Services provided:

Delivery of adult social care services to residents with a learning disabilities, physical disabilities, older people and community based mental health support.

Staff (full time equivalent):**Service Risks:**

Economic condition, demographic changes, changes in policy and practise of CCG, increase in demand for services.

Performance Indicators:

Adult social care outcomes framework

TOTAL ADULT SOCIAL CARE - OPTALIS CONTRACT	<u>0</u>	<u>0</u>	<u>29,443</u>
---	-----------------	-----------------	----------------------

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

ADULT SOCIAL CARE - SPEND

	£000	£000	£000
Expenditure	42,720	42,351	15,461
Income	<u>0</u>	<u>0</u>	<u>0</u>
Net	<u>42,720</u>	<u>42,351</u>	<u>15,461</u>

Services provided:

Adult social care strategic commissioned services including home care, community equipment, residential contracts for older people and people with learning disabilities.

Staff (full time equivalent):**Service Risks:**

Cost pressures due to provider fee increases. Demographic changes.

Performance Indicators:

Adults outcome social care framework

TOTAL ADULT SOCIAL CARE - SPEND	<u>42,720</u>	<u>42,351</u>	<u>15,461</u>
--	----------------------	----------------------	----------------------

ADULT SOCIAL CARE - INCOME

	£000	£000	£000
Expenditure	0	0	0
Income	<u>(11,385)</u>	<u>(10,598)</u>	<u>(10,658)</u>
Net	<u>(11,385)</u>	<u>(10,598)</u>	<u>(10,658)</u>

Services provided:

Client contributions to adult social care services.

Staff (full time equivalent):

21.04

Service Risks:

Commissioned services do not deliver outcomes.

Performance Indicators:

Adults social care outcomes framework.

TOTAL ADULT SOCIAL CARE - INCOME	<u>(11,385)</u>	<u>(10,598)</u>	<u>(10,658)</u>
---	------------------------	------------------------	------------------------

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

BETTER CARE FUND

	£000	£000	£000
Expenditure	10,137	10,010	12,033
Income	0	0	0
Net	10,137	10,010	12,033

Services provided:

The Better Care Fund (BCF) is a pooled budget under Section 75 of the 2006 National Health Service Act. The BCF is a pooling of resources from Bracknell and Ascot CCG, Windsor Ascot and Maidenhead CCG and RBWM to fund the health and social care needs of RBWM residents. RBWM is the host authority for the BCF. The objectives of the BCF programmes are aligned to support the RBWM Health and Wellbeing strategy. The BCF programme covers Intermediate care services including the Short Term Support and Re-ablement Team, community based health services, Integrated Health and Social Care Teams and projects, self care and prevention programmes designed to promote long term independence and wellbeing and reduce non-elective hospital admissions.

Staff (full time equivalent):

52.34

Service Risks:

Increased demand for community based services.
Lack of trained staff to fill vacant posts.
Increase in number of non-elective admission to acute hospitals.
Challenges of partnership working across many boundaries and organisations to meet local needs.
Delayed transfer of medically fit hospital patients, with increasingly complex needs, to community based care.

Performance Indicators:

Number of non-elective admissions to acute hospitals
Delayed transfers of Care
Permanent admissions to care homes pro rata the population
Return to hospital within 91 days of discharge following reablement services

TOTAL BETTER CARE FUND	10,137	10,010	12,033
-------------------------------	---------------	---------------	---------------

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

PUBLIC HEALTH

	£000	£000	£000
Expenditure	6,147	5,862	5,641
Income	<u>(1,080)</u>	<u>(953)</u>	<u>(861)</u>
Net	<u>5,067</u>	<u>4,909</u>	<u>4,780</u>

Services provided:

Public Health Services are funded by the Public Health Grant from the Department of Health. The main services commissioned are sexual health services, drug and alcohol treatment, smoking cessation, NHS health checks, healthcare advice, health protection programmes, healthy lifestyle programmes, community based health projects and mental ill health prevention programmes.

Staff (full time equivalent):

8.02

Service Risks:

A public health emergency that affects RBWM residents.

Performance Indicators:

Number of smoking quitters per year.

Number of Health Checks completed.

Percentage successful drug completions - opiate & non opiate for drug users.

Percentage successful alcohol treatment completions. MMR uptake; Mental Health training in schools.

TOTAL PUBLIC HEALTH	<u>5,067</u>	<u>4,909</u>	<u>4,780</u>
----------------------------	---------------------	---------------------	---------------------

HOUSING

	£000	£000	£000
Expenditure	1,454	1,442	2,421
Income	<u>(803)</u>	<u>(335)</u>	<u>(1,318)</u>
Net	<u>651</u>	<u>1,107</u>	<u>1,103</u>

Services provided:

Strategic housing advice to ensure the right types of affordable homes are delivered. Negotiation to secure the delivery of new affordable homes across the borough that provide a range of options for households. Improving health by enforcing housing standards and delivering homes suitable for vulnerable residents. Providing homes for emergency and temporary use for households which the council has a duty to house and delivering private rented opportunities through local landlords.

Staff (full time equivalent):

1.00

Service Risks:

Economic conditions can result in greater levels of homelessness and therefore a greater requirement for temporary accommodation.

Lack of supply of temporary accommodation can result in increased prices.

Increase in demand due to demographic change.

Performance Indicators:

Number of people housed in Bed & Breakfast accommodation.

Numbers prevented from becoming homeless.

TOTAL HOUSING	<u>651</u>	<u>1,107</u>	<u>1,103</u>
----------------------	-------------------	---------------------	---------------------

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

GRANT INCOME**Dedicated Schools Grant**

	£000	£000	£000
Expenditure	(778)	0	0
Income	<u>(60,687)</u>	<u>(63,412)</u>	<u>(62,583)</u>
Net	<u>(61,465)</u>	<u>(63,412)</u>	<u>(62,583)</u>

Services provided:

Expenditure summarised above is mainly funded by Dedicated Schools Grant (DSG), with separate unringfenced allocations for schools, early years and high needs. The Schools block allocation is determined by the October 2017 pupil census, Early Years block funding will be initially determined by the January 2017 Early Years census and updated by January 2018 early years pupils. High Needs funding is not based on pupil numbers but is linked to previous years' allocation. The DSG total reflects the RBWM estimated allocation after 'top slicing' of grant by the Education Funding Agency for academies, known as 'academy recoupment'. The amount which the EFA recoup increases in year as schools convert to academy.

Staff (full time equivalent):

0.00

Service Risks:

Finalised DSG may be less than budgeted due to variation between actual and estimated pupil numbers.

Under-/overspends against DSG may be carried forward into the following year's budget.

Performance Indicators:

Ofsted inspection reports

Public Health Grant

	£000	£000	£000
Expenditure	0	0	0
Income	<u>(5,032)</u>	<u>(4,910)</u>	<u>(4,780)</u>
Net	<u>(5,032)</u>	<u>(4,910)</u>	<u>(4,780)</u>

Services provided:

The Public Health grant is used to fund the services provided by the Public Health Commissioning team. A condition of the grant funding is that it is used to provide the following mandated services; Sexual Health, Dental, Health Checks, Health Protection, National Child Measurement Programme, Public Health Advice to the CCG.

Staff (full time equivalent):**Service Risks:**

Failure to provide evidence of mandated services could lead to grant funding being withheld.

Performance Indicators:

The RO and RA returns are monitored annually by the DOH. RBWM has to evidence that the mandated and discretionary services it provides meet the needs in our borough.

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
Better Care Fund	£000	£000	£000
Expenditure	0	0	0
Income	(8,911)	(8,779)	(10,803)
Net	(8,911)	(8,779)	(10,803)
Services provided:			
<p>The BCF provides a mechanism for joint health and social care planning and Commissioning. Partners are required to pool the following income streams; minimum contribution funding from Bracknell and Ascot CCG; minimum contribution funding from Windsor Ascot and Maidenhead CCG; the Disabled Facilities Grant (DFG); and the Improved Better Care Fund (IBCF).</p>			
Staff (full time equivalent):			
N/A			
Service Risks:			
<p>National conditions must be met in order to secure approval from NHS England to spend the CCG minimum contribution to the BCF. If conditions are not complied with, or objectives not met, NHS England is able to withhold or recover funding.</p>			
Performance Indicators:			
<p>Number of non-elective admissions to acute hospitals Delayed transfers of Care Permanent admissions to care homes pro rata the population Return to hospital within 91 days of discharge following reablement services</p>			
TOTAL GRANT INCOME	(75,408)	(77,101)	(78,166)
TOTAL DIRECTLY MANAGED COSTS	60,630	59,995	64,533

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

EXECUTIVE DIRECTOR**Executive Director**

	£000	£000	£000
Expenditure	393	177	230
Income	0	0	0
Net	<u>393</u>	<u>177</u>	<u>230</u>

Services provided:

Provision of a senior management and leadership role for the borough and Communities Directorate.
Budget change reflects Apprenticeship levy

Staff (full time equivalent):

2.00

Service Risks:

Failure to achieve cohesive senior management and co-ordination of functions and activities across the Authority.

Failure to achieve improvement plans and strategies to deliver services.

Recruitment and retention of staff across the Directorate to deliver services provided.

Performance Indicators:

All PI's shown in the Directorate

TOTAL EXECUTIVE DIRECTOR	<u>393</u>	<u>177</u>	<u>230</u>
---------------------------------	-------------------	-------------------	-------------------

REVENUES & BENEFITS**Revenues & Benefits Unit**

	£000	£000	£000
Expenditure	77	108	122
Income	0	0	0
Net	<u>77</u>	<u>108</u>	<u>122</u>

Services provided:

Covers the management costs for the Revenues and Benefits team.

Staff (full time equivalent):

1.00

Service Risks:

The key service risks are not collecting the required Council Tax, Business Rates and Sundry Debtors, and not processing Housing benefit and Council Tax Support claims both quickly and accurately

Performance Indicators:

Council Tax in-year collection. Business Rates in-year collection. Speed of processing of Housing Benefit new claims and changes in circumstances

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Business Services Team	£000	£000	£000
Expenditure	37,894	38,453	39,633
Income	(37,113)	(37,921)	(39,289)
Net	<u>781</u>	<u>532</u>	<u>344</u>

Services provided:

Council Tax and Business Rates Administration, Housing Benefit and Council Tax Reduction Claims processing, collection of Housing Benefit overpayments, Financial Assessments and Benefits for Adult Social Care, Deputy and Appointeeship and Social Care Finance. Budget changes relate to inflation, savings and grants adjustments

Staff (full time equivalent):

30.29

Service Risks:

Not processing Council Tax and Business Rates correspondence in a timely and accurate manner, not processing Housing Benefit and Council Tax Support claims and changes in a timely and accurate manner, not assessing the care contributions in a timely and accurate manner, not safeguarding the interests of the clients we are acting as deputy for and appointee for, and not processing social care finance contribution invoices and supplier payments in a timely and accurate manner.

Performance Indicators:

Council Tax in-year collection. Business Rates in-year collection. Speed of processing of Housing Benefit new claims and changes in circumstances

Debt Recovery	£000	£000	£000
Expenditure	377	297	8
Income	(360)	(568)	(583)
Net	<u>17</u>	<u>(271)</u>	<u>(575)</u>

Services provided:

The collection and recovery of Council Tax, Business Rates, and Sundry Debtors. Budget changes relate to a restructure of the current team plus savings planned from a new recovery and enforcement vehicle.

Staff (full time equivalent):

6.64

Service Risks:

The key service risks are not collecting the required Council Tax, Business Rates, Sundry Debtors, and Housing Benefit Overpayments.

Performance Indicators:

Council Tax in-year collection. Business Rates in-year collection. Sundry Debtor collection. Housing Benefit overpayment collection.

TOTAL REVENUES & BENEFITS	<u>875</u>	<u>369</u>	<u>(109)</u>
--------------------------------------	------------	------------	--------------

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

COMMISSIONING - COMMUNITIES**Highways & Transport Unit**

	£000	£000	£000
Expenditure	2,780	2,225	448
Income	<u>(759)</u>	<u>(723)</u>	<u>(58)</u>
Net	<u>2,021</u>	<u>1,502</u>	<u>390</u>

Services provided:

This team is responsible for management, improvement, investment and safety of the highways network.

The service include transport, parks & open spaces, flood risk management, traffic and road safety, winter services (including gritting), public rights of way, home to school transport, local bus services, community transport, highways development control and development and delivery of the capital programme. Budget changes reflect the outsource of much of the service to Volker Highways and Project Centre.

Staff (full time equivalent):

25.40

Service Risks:

Adverse weather (snow and ice / flooding): Increasing liability due to ageing assets; Achievement of performance targets

Performance Indicators:

- * Road Condition
- * Delivery of Capital Programme
- * Road Safety - Casualty targets
- * Satisfaction with public transport
- * Accessibility of public rights of way
- * Achievement of balanced budget (Minimum)
- * Reduction in working days lost per FTE
- * Car Park Usage
- * Increase in walking and cycling activity

Flood Risk Management/Drainage

	£000	£000	£000
Expenditure	145	176	0
Income	<u>(1)</u>	<u>0</u>	<u>0</u>
Net	<u>144</u>	<u>176</u>	<u>0</u>

Services provided:

This service was responsible for flood risk management , ensuring that the Authority meets the requirements of the Flood and Water Management Act 2010. Following restructure, this is now incorporated into the Project Centre contract, shown under Highways project and professional services.

Staff (full time equivalent):

0.00

Service Risks:

Impact of flooding and flood recovery

Performance Indicators:

Delivery of flood related projects and activities

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Transport & Access	£000	£000	£000
Expenditure	706	706	711
Income	<u>(76)</u>	<u>(96)</u>	<u>(76)</u>
Net	<u>630</u>	<u>610</u>	<u>635</u>

Services provided:

This service is responsible for the provision of an integrated transport service (including local bus services and community transport) and offering a focal point for accessibility.

Staff (full time equivalent):

0.00

Service Risks:

Safe transportation of young people; financial implications of reduction in commercial local bus services

Performance Indicators:

Public satisfaction with public transport
Usage of local bus services

Highway Assets	£000	£000	£000
Expenditure	1,067	1,360	735
Income	<u>(26)</u>	<u>(130)</u>	<u>(19)</u>
Net	<u>1,041</u>	<u>1,230</u>	<u>716</u>

Services provided:

This service is responsible for management, improvement, investment and safety of the highway network, including 666km of roads and 300 bridges / highway structures, Street Lighting and roadside verges. Following restructure part of these services are delivered under the highways maintenance (Volker) contract.

Staff (full time equivalent):

0.00

Service Risks:

Increasing liability due to ageing assets; levels of financial investment; severe winter weather

Performance Indicators:

Road condition indicators
Delivery of highway projects

Transport Policy/Planning	£000	£000	£000
Expenditure	7	8	8
Income	<u>0</u>	<u>0</u>	<u>0</u>
Net	<u>7</u>	<u>8</u>	<u>8</u>

Services provided:

This service offers a strategic and policy lead on transportation, including development and monitoring of key documents including the Local Transport Plan.

Staff (full time equivalent):

0.00

Service Risks:

Levels of financial investment; alignment of transport policy with local and regional development policy

Performance Indicators:

Levels of walking and cycling activity

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Traffic & Road Safety	£000	£000	£000
Expenditure	191	196	170
Income	(16)	(27)	0
Net	<u>175</u>	<u>169</u>	<u>170</u>

Services provided:

This service offers a lead on traffic and road safety seeking to reduce accident casualties; developing and delivering schemes.
The team provide a co-ordinating and management role for temporary traffic orders and events on the highway. Especially around traffic signals.
Additionally, the team provide specialist highways development control advice as part of the formal planning process.

Staff (full time equivalent):

0.00

Service Risks:

Levels of financial investment; achievement of customer requests

Performance Indicators:

Reduction in road accident casualties

Rights of Way	£000	£000	£000
Expenditure	0	0	0
Income	0	0	0
Net	<u>0</u>	<u>0</u>	<u>0</u>

Services provided:

Maintenance and protection of 300km of public rights of way: footpaths, bridleways , byways.
Following restructure, this service was transferred to Parks and Open Spaces

Staff (full time equivalent):

0.00

Service Risks:

Weather: e.g. flood events, storms: risk to paths, public and property

Performance Indicators:

% of public rights of way that are easy to use

Highways Street Inspections	£000	£000	£000
Expenditure	282	670	0
Income	(9)	0	0
Net	<u>273</u>	<u>670</u>	<u>0</u>

Services provided:

Highway Licensing.

Staff (full time equivalent):

0.00

Service Risks:

This service is now incorporated with in the highways works & maintenance (Volker) contract.
Please see section further below

Performance Indicators:

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Highways Streetworks	£000	£000	£000
Expenditure	130	12	306
Income	<u>(378)</u>	<u>(271)</u>	<u>(701)</u>
Net	<u>(248)</u>	<u>(259)</u>	<u>(395)</u>

Services provided:

New Roads and Street Works Act i.e. coordination of public utility works. Change in budget reflects addition of new Permit scheme

Staff (full time equivalent):

0.00

Service Risks:

Income based on compliance levels from public utilities

Performance Indicators:

Pool Vehicle Recharges	£000	£000	£000
Expenditure	0	0	0
Income	<u>0</u>	<u>0</u>	<u>0</u>
Net	<u>0</u>	<u>0</u>	<u>0</u>

Services provided:

Following restructure this service has been created to enable cost effective management of the council's fleet of pool car vehicles costs. Since costs are recharged to pool car users, there is no requirement for a specific budget.

Staff (full time equivalent):

0.00

Service Risks:**Performance Indicators:**

Highways Works & Maintenance (Volker)	£000	£000	£000
Expenditure	0	0	3,867
Income	<u>0</u>	<u>0</u>	<u>(888)</u>
Net	<u>0</u>	<u>0</u>	<u>2,979</u>

Services provided:

The provision of maintenance and improvement works on highways across the borough. This includes winter service, highways inspection works, reactive works and street cleansing.

Staff (full time equivalent):

0.00

Service Risks:

Poor weather, incidents on the highways, financial risks of cost effective works

Performance Indicators:

Quality assurance monitoring

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Highways Project & Professional Service	£000	£000	£000
Expenditure	0	0	519
Income	0	0	0
Net	<u>0</u>	<u>0</u>	<u>519</u>

Services provided:

New service covering work delivered by new contractor, Project Centre. Focus on supporting flood & drainage management as well as supporting transport and safety initiatives across the borough.

Staff (full time equivalent):

0.00

Service Risks:

Quality of work and financial implications

Performance Indicators:

Quality assurance monitoring

Parks & Countryside	£000	£000	£000
Expenditure	1,561	1,573	1,957
Income	<u>(597)</u>	<u>(634)</u>	<u>(663)</u>
Net	<u>964</u>	<u>939</u>	<u>1,294</u>

Services provided:

The provision of managing parks, allotments, cemeteries, Braywick nature centre, rights of way and other open spaces. Budget change reflects contract inflation and transfer of staff from one Highways & Transport cost centre.

Staff (full time equivalent):

0.00

Service Risks:

Poor weather, quality standards and financial implications.

Performance Indicators:

Quality assurance and financial monitoring.

Highways Income Generation	£000	£000	£000
Expenditure	133	32	50
Income	<u>(712)</u>	<u>(601)</u>	<u>(684)</u>
Net	<u>(579)</u>	<u>(569)</u>	<u>(634)</u>

Services provided:

The service involves management of highways income streams. Income streams include highways licence fees, highways development control, dropped pavements and bus shelter advertising.

Staff (full time equivalent):

0.00

Service Risks:

Financial implications for recovering our costs.

Performance Indicators:

Budget and quality standard monitoring.

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

School Crossing Patrols	£000	£000	£000
Expenditure	15	24	22
Income	0	(4)	0
Net	<u>15</u>	<u>20</u>	<u>22</u>

Services provided:

School Crossing Patrol Service.

Staff (full time equivalent):

1.23

Service Risks:**Performance Indicators:**

Street Cleansing	£000	£000	£000
Expenditure	1,851	1,443	73
Income	(14)	(27)	(7)
Net	<u>1,837</u>	<u>1,416</u>	<u>66</u>

Services provided:

The service was the provision of street and borough carpark cleansing, and maintenance and cleaning of public conveniences. Following restructure, the bulk of this has now been moved into the highways works & maintenance (Volker) contract. Remaining budget in 18/19 covers cleaning of public conveniences.

Staff (full time equivalent):

0.00

Service Risks:

Potential poor standard of highways cleansing

Performance Indicators:

Quality assurance monitoring initiatives

Parking Operations	£000	£000	£000
Expenditure	983	826	839
Income	(838)	(1,110)	(1,478)
Net	<u>145</u>	<u>(284)</u>	<u>(639)</u>

Services provided:

Operation and management of the council's on-street residents and pay and display parking controls and civil enforcement across the Borough and off street council car parks and coach park. Budget changes reflect new enforcement contract.

Staff (full time equivalent):

22.00

Service Risks:

Income levels affected by economic climate, adverse weather, public compliance with approved parking enforcement regime, IT equipment failure

Performance Indicators:

Number of Penalty Charge Notices issued that are appealed

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Parking Service	£000	£000	£000
Expenditure	1,923	1,880	2,035
Income	<u>(7,223)</u>	<u>(7,244)</u>	<u>(8,745)</u>
Net	<u>(5,300)</u>	<u>(5,364)</u>	<u>(6,710)</u>

Services provided:

All aspects of on and off street parking including reactive maintenance, signing and lining, implementation, review, car parks, pay and display, limited waiting and resident parking. The income budget change reflects an inflationary and tariff increases.

Staff (full time equivalent):

0.00

Service Risks:

Reduced income due to economic factors and area action plan development

Performance Indicators:

Targets for all income from parking and total usage from all fee paying car parks.

Refuse Collection	£000	£000	£000
Expenditure	1,875	1,888	1,944
Income	<u>(166)</u>	<u>(152)</u>	<u>(157)</u>
Net	<u>1,709</u>	<u>1,736</u>	<u>1,787</u>

Services provided:

Operation of the household refuse collection service. Budget change reflects contract inflation

Staff (full time equivalent):

0.00

Service Risks:

Non-collection of household waste (e.g. industrial action), contractor compliance.

Performance Indicators:

Residual household waste per head.

Waste Strategy Unit	£000	£000	£000
Expenditure	195	191	197
Income	<u>0</u>	<u>0</u>	<u>0</u>
Net	<u>195</u>	<u>191</u>	<u>197</u>

Services provided:

The management of the Waste team

Staff (full time equivalent):

4.00

Service Risks:

Captured in the specific waste service budgets

Performance Indicators:

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Recycling	£000	£000	£000
Expenditure	2,990	2,986	3,020
Income	<u>(499)</u>	<u>(507)</u>	<u>(527)</u>
Net	<u>2,491</u>	<u>2,479</u>	<u>2,493</u>

Services provided:

Operation of recycling collection service. Budget change reflects contract inflation.

Staff (full time equivalent):

0.00

Service Risks:

Non-collection of recycled materials (e.g. industrial action), contractor compliance.

Performance Indicators:

Household waste recycled and composted

Waste Disposal	£000	£000	£000
Expenditure	4,107	4,040	4,262
Income	<u>0</u>	<u>0</u>	<u>0</u>
Net	<u>4,107</u>	<u>4,040</u>	<u>4,262</u>

Services provided:

Organising and delivery of the statutory waste disposal services. Budget change reflects contract inflation.

Staff (full time equivalent):

0.00

Service Risks:

Access to treatment sites, contractor compliance.

Performance Indicators:

Waste Site Management & Operation	£000	£000	£000
Expenditure	993	993	1,022
Income	<u>0</u>	<u>0</u>	<u>0</u>
Net	<u>993</u>	<u>993</u>	<u>1,022</u>

Services provided:

Operation and management of the waste transfer station, civic amenity site and household recycling sites at Stafferton Way, Maidenhead.

Staff (full time equivalent):

0.00

Service Risks:

Failure to gain access to sites; Contractor compliance

Performance Indicators:

TOTAL COMMISSIONING - COMMUNITIES	<u>10,620</u>	<u>9,703</u>	<u>8,182</u>
--	----------------------	---------------------	---------------------

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

COMMUNITIES, ENFORCEMENT & PARTNERSHIPS**Town Centre Management**

	£000	£000	£000
Expenditure	387	247	252
Income	<u>(189)</u>	<u>(87)</u>	<u>(87)</u>
Net	<u>198</u>	<u>160</u>	<u>165</u>

Services provided:

This budget represents the two Town Partnerships of Maidenhead and Windsor & Eton with Ascot and are jointly funded by the Council and Partnership Board members. The Council administers the budget and provides resources to support the Town Managers.

Staff (full time equivalent):

4.00

Service Risks:

The Town Centre Management function can be affected by economic uncertainty. Income levels from Partnership Members can be affected during economic downturns as businesses tighten their budgets and place restrictions on marketing activity.

Performance Indicators:**Community Services Unit**

	£000	£000	£000
Expenditure	455	399	352
Income	<u>(39)</u>	<u>(99)</u>	<u>(74)</u>
Net	<u>416</u>	<u>300</u>	<u>278</u>

Services provided:**Staff (full time equivalent):**

2.00

Service Risks:

Failure to comply with Statutory duties.

Performance Indicators:**Community Leisure Services**

	£000	£000	£000
Expenditure	247	189	199
Income	<u>(134)</u>	<u>0</u>	<u>0</u>
Net	<u>113</u>	<u>189</u>	<u>199</u>

Services provided:

Operational costs of contract management of Borough wide partnership schemes, S.M.I.L.E. programmes, Sports Development and management of the Dedworth artificial turf pitch.

Staff (full time equivalent):

2.58

Service Risks:

Loss of grants for specialist programme.

Performance Indicators:

Attendance of the S.M.I.L.E. programmes.

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Partnerships	£000	£000	£000
Expenditure	553	373	291
Income	(156)	0	0
Net	397	373	291

Services provided:

Partnerships are responsible for the development and management of a wide range of community and business partnerships - the latter through the Local Economic Partnership (LEP), including coordination of the RBWM element of the Thames Valley Broadband project supporting the Council's apprenticeship objectives and the Thames Valley City Deal, providing a corporate lead on economic development (including liaison with Parish Councils, Rural Forum and the TVLEP), Grow Our Own (including the Council's work experience and Apprenticeship schemes), support of community involvement and engagement projects and management of the external funding and development service. Budget changes reflect a restructure across the directorate.

Staff (full time equivalent):

11.00

Service Risks:

Adequate staffing levels to meet the work load

Performance Indicators:

Grants to Voluntary Bodies	£000	£000	£000
Expenditure	195	202	285
Income	0	0	0
Net	195	202	285

Services provided:

This budget provides for grants paid to local organisations that are of a cross cutting rather than a service specific nature. Those that are related directly to a service are included within that service's budget. Budget change is £50,000 SLA for SportAble and £33,000 for Citizens Advice Bureau.

Staff (full time equivalent):

0.00

Service Risks:

-

Performance Indicators:

All applications submitted within the deadlines are processed and all grants agreed are paid in a timely manner.

Economic Development	£000	£000	£000
Expenditure	61	71	0
Income	0	0	0
Net	61	71	0

Services provided:

Develop strategic plan for economic development partnerships, work closely with local major employers to facilitate economic development in the borough. Budget change reflects savings in 18/19

Staff (full time equivalent):

1.00

Service Risks:**Performance Indicators:**

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Thames Valley Athletic Centre	£000	£000	£000
Expenditure	58	53	53
Income	0	0	0
Net	<u>58</u>	<u>53</u>	<u>53</u>

Services provided:

Contract management and implementation of the T.V.A.C. tripartite agreement between RBWM, Sough BC and Eton College.

Staff (full time equivalent):

0.00

Service Risks:**Performance Indicators:**

Leisure Centre Concessions Contract	£000	£000	£000
Expenditure	200	98	63
Income	<u>(2,666)</u>	<u>(2,896)</u>	<u>(2,911)</u>
Net	<u>(2,466)</u>	<u>(2,798)</u>	<u>(2,848)</u>

Services provided:

Contract management and implementation of the Magnet and Windsor Leisure Centres, Cox Green Leisure Centre, Charters Leisure Centre, and Furze Platt Leisure Centre.

The budget provision includes contract fee income and revenue expenditure on retained buildings.

Staff (full time equivalent):

0.00

Service Risks:

Contract failure

Performance Indicators:

Monthly performance management figures from contractors

Head of Communities, Enforcement & Partnerships

	£000	£000	£000
Expenditure	279	297	175
Income	<u>0</u>	<u>0</u>	<u>0</u>
Net	<u>279</u>	<u>297</u>	<u>175</u>

Services provided:

Budget change reflects team restructure

Staff (full time equivalent):

2.00

Service Risks:**Performance Indicators:**

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Community, Protection & Enforcement Services

	£000	£000	£000
Expenditure	369	230	0
Income	0	0	0
Net	<u>369</u>	<u>230</u>	<u>0</u>

Services provided:

Delivery of the council's Community Protection & Enforcement functions. Budget changes reflect transfer of this service to the Community Services Unit.

Staff (full time equivalent):**Service Risks:****Performance Indicators:****CCTV**

	£000	£000	£000
Expenditure	570	398	206
Income	0	0	0
Net	<u>570</u>	<u>398</u>	<u>206</u>

Services provided:

CCTV, Control Room, Crime reduction / public protection. Budget change reflects review of service in 18/19

Staff (full time equivalent):

7.00

Service Risks:

CCTV, Control Room, Crime reduction / public protection.

Performance Indicators:

arrests / incidents generated

Emergency Planning

	£000	£000	£000
Expenditure	22	64	64
Income	0	0	0
Net	<u>22</u>	<u>64</u>	<u>64</u>

Services provided:

Contingency arrangements in place for dealing with major incidents e.g. flooding. From 18/19 onwards the service will be provided via a joint arrangement with West Berkshire BC and Bracknell Forest BC

Staff (full time equivalent):

0.00

Service Risks:

Failure to ensure a resilient contingency plan to allow suitable response to a crisis situation

Performance Indicators:

Essential plans and procedures up to date, numbers of staff trained to respond to a major incident

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Community Safety/Anti Social Behaviour	£000	£000	£000
Expenditure	58	62	61
Income	<u>(88)</u>	<u>(62)</u>	<u>(62)</u>
Net	<u>(30)</u>	<u>0</u>	<u>(1)</u>

Services provided:

This covers the areas of anti-social behaviour case and Community Safety project work. Project work focuses on reducing both crime and anti-social behaviour and maintaining resident reassurance.

Staff (full time equivalent):

1.00

Service Risks:

Increase in activity levels caused by external uncontrollable factors

Performance Indicators:

Levels of anti-social behaviour, time taken to deal with ASB cases. Resident satisfaction with services.

Customer Support Services	£000	£000	£000
Expenditure	68	90	93
Income	<u>0</u>	<u>0</u>	<u>0</u>
Net	<u>68</u>	<u>90</u>	<u>93</u>

Services provided:

The customer support staff in Community Protection Enforcement Services have now been integrated into a pool and technical arrangement. Service delivers technical support to services across the communities, enforcement and protection service area.

Staff (full time equivalent):

3.50

Service Risks:

Increase in activity levels caused by external uncontrollable factors

Performance Indicators:

Satisfaction of businesses/ residents with Communities Enforcement & Partnerships.

Community Wardens	£000	£000	£000
Expenditure	657	665	680
Income	<u>0</u>	<u>0</u>	<u>0</u>
Net	<u>657</u>	<u>665</u>	<u>680</u>

Services provided:

This covers the areas of community wardens. Wardens play a key role in providing a community based service for residents which aims to provide reassurance, reduce crime and disorder and ensure they get good access to all council services.

Staff (full time equivalent):

18.00

Service Risks:

Increase in activity levels caused by external uncontrollable factors

Performance Indicators:

Resident satisfaction with services and warden scheme performance measures.

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Community Service Contracts	£000	£000	£000
Expenditure	35	35	35
Income	0	0	0
Net	<u>35</u>	<u>35</u>	<u>35</u>

Services provided:

Stray Dog Warden Services

Staff (full time equivalent):

0.00

Service Risks:

Contractor Compliance

Performance Indicators:

Contractual Compliance

Licensing/Enforcement	£000	£000	£000
Expenditure	339	320	324
Income	<u>(830)</u>	<u>(854)</u>	<u>(888)</u>
Net	<u>(491)</u>	<u>(534)</u>	<u>(564)</u>

Services provided:

Hackney Carriages and Private Hire Vehicles, Premises Licensed For Alcohol Or Regulated Entertainment, Gambling Premises, Sex Establishments, Street Trading, Sports Grounds, Charity Licensing. Budget change in income reflects inflation

Staff (full time equivalent):

5.62

Service Risks:

- Economic climate, leading to possible downturn in income levels
- Adequate staff are available to carry out functions

Performance Indicators:

- Satisfaction of businesses with local authority regulation services
- Number of Licensing compliance operations completed
- Number of under age sales compliance operations completed by Community Protection and Enforcement Services

Environmental Health	£000	£000	£000
Expenditure	46	34	30
Income	<u>(36)</u>	<u>(14)</u>	<u>(15)</u>
Net	<u>10</u>	<u>20</u>	<u>15</u>

Services provided:

Enforcement and licencing costs and income relating to riding establishments, animal boarding, health & safety and food hygiene. Also, includes safety, skin piercing and control of housing standards.

Staff (full time equivalent):

0.00

Service Risks:

Failure to comply with statutory duties, adequate staffing cover available, economic climate affecting level of income.

Performance Indicators:

Satisfaction of businesses with local authority regulation services.

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Environmental Protection	£000	£000	£000
Expenditure	329	273	268
Income	<u>(16)</u>	<u>(10)</u>	<u>(10)</u>
Net	<u>313</u>	<u>263</u>	<u>258</u>

Services provided:

Statutory Nuisances inc Noise, Smoke, Odour, Light, Contaminated Land, Local Air Quality, Aircraft Noise, Permitted Environmental Processes.

Staff (full time equivalent):

4.00

Service Risks:

- Failure to comply with statutory duties
- Adequate staff are available to carry out functions

Performance Indicators:

- Satisfaction of businesses & customers with local authority regulation services
- Pursuing Compliance with National Air Quality Objectives.

Trading Standards & Licensing Lead	£000	£000	£000
Expenditure	54	52	54
Income	<u>0</u>	<u>0</u>	<u>0</u>
Net	<u>54</u>	<u>52</u>	<u>54</u>

Services provided:

New post introduced as part of 2016/17 restructure managing the trading standards and licensing functions.

Staff (full time equivalent):

1.00

Service Risks:

Staff Turnover

Performance Indicators:

Fulfilment of appraisal objectives

Trading Standards Service	£000	£000	£000
Expenditure	279	260	248
Income	<u>(5)</u>	<u>(6)</u>	<u>(6)</u>
Net	<u>274</u>	<u>254</u>	<u>242</u>

Services provided:

Consumer Protection, Fair Trading, Product Safety, Food Standards, Age Restricted Products, Weights & Measures, Animal Health & Disease Outbreaks/Illegally Landed Animals, Petroleum, Poisons & Explosives, Consumer Credit.

Staff (full time equivalent):

4.23

Service Risks:

- Failure to comply with statutory duties
- Adequate staff are available to carry out functions

Performance Indicators:

- Satisfaction of businesses & customers with local authority regulation services
- Food establishments in the area which are broadly compliant with food standards legislation
- Inspection of 100% of high-risk Animal Health premises
- Number of under age sales compliance operations completed by Community Protection and Enforcement Services

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Commercial & Residential Services Unit	£000	£000	£000
Expenditure	500	499	511
Income	(9)	0	0
Net	<u>491</u>	<u>499</u>	<u>511</u>

Services provided:

Residential Services Including Private Sector Housing Conditions, Housing Health and Safety Rating Inspections, Houses in Multiple Occupation, Statutory Nuisance Investigations, Home Energy Conservation, Disabled Facilities and Housing Assistance Grants, Flexible Home Improvement Loans, Caravan Site Licensing, Unauthorised Encampments, Burial of the Dead, and the Pest Control Contract.

Staff (full time equivalent):

9.21

Service Risks:

- Failure to meet minimum legislative requirements for Food Safety
- Failure to comply with statutory duties
- Adequate staff are available to carry out functions
- Contractor Compliance

Performance Indicators:

- Satisfaction of businesses with local authority regulation services
- Number of Licensing compliance operations completed
- Number of under age sales compliance operations completed by Community Protection and Enforcement Services
- Prioritisation of high-risk Houses in Multiple Occupation (HMO) Inspection sites
- Contractual Compliance
- Tackling fuel poverty: people receiving income based benefits living in homes with low energy efficiency rating

TOTAL COMMUNITIES, ENFORCEMENT & PARTNERSHIPS	<u>1,593</u>	<u>883</u>	<u>191</u>
--	--------------	------------	------------

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

LIBRARY & RESIDENT SERVICES (L&RS)**L&RS Telephony & Digital**

	£000	£000	£000
Expenditure	1,135	1,041	716
Income	<u>(87)</u>	<u>(83)</u>	<u>(81)</u>
Net	<u>1,048</u>	<u>958</u>	<u>635</u>

Services provided:

First point of contact for residents wishing to use a variety of the Council's services by telephone, face to face, email, web chat or other electronic media with an emphasis on resolution at first point of contact. Budget changes reflect staff transfers from the recent merger of Libraries Arts & Culture and Customer Services. The operation is now delivered via service hubs in the libraries. Some team have more with increased budgets, some have less staff, with reduced budgets.

Staff (full time equivalent):

24.00

Service Risks:

Failure to meet service targets affects the reputation of the borough as well as impacting residents needs. It can also act as a key communication channel during times of emergency planning, such as flooding.

Performance Indicators:

Telephone abandon rate of under 5%; minimum of 80% of calls answered within 1 minute, Right first time resolution over 85%.

L&RS Senior Management

	£000	£000	£000
Expenditure	552	334	506
Income	<u>(1)</u>	<u>0</u>	<u>0</u>
Net	<u>551</u>	<u>334</u>	<u>506</u>

Services provided:

This includes the Head and Deputy Head of Service as well as Housing Options who deliver statutory housing advice and homelessness prevention from access points across a range of channels. Budget changes reflect staff transfers from the recent merger of Libraries Arts & Culture and Customer Services. The operation is now delivered via service hubs in libraries. Some teams have more staff, with increased budgets, some have less staff, with reduced budgets.

Staff (full time equivalent):

11.47

Service Risks:

Delivery against statutory requirements, housing policy and co-ordinated library & resident services functions.

Performance Indicators:

Reducing numbers in Temporary Accommodation and various quality assurance measures and customer feedback.

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

L&RS Operational Support	£000	£000	£000
Expenditure	137	135	219
Income	(135)	(153)	(159)
Net	<u>2</u>	<u>(18)</u>	<u>60</u>

Services provided:

Provide administrative support for various tasks across Library & Resident Services. Lead on parking administration linked to the issue of residents parking permits, visitor permits and season tickets. Budget changes reflect staff transfers from the recent merger of Libraries Arts & Culture and Customer Services. The operation is now delivered via service hubs in libraries. Some teams have more staff, with increased budgets, some have less staff, with reduced budgets.

Staff (full time equivalent):

7.08

Service Risks:

Failing tasks such as delivering permits in a timely manner will result in disorderly parking on the streets and an increase in Parking Penalty Notices and an increase in challenges and complaints. There will be reputational damage and decrease in customer satisfaction.

Performance Indicators:

Various admin indicators such as processing permit and season tickets in a timely manner.

Library & Information Services	£000	£000	£000
Expenditure	2,438	2,320	593
Income	(349)	(348)	(354)
Net	<u>2,089</u>	<u>1,972</u>	<u>239</u>

Services provided:

Management and delivery of statutory public library service via twelve static libraries, one container library, one mobile library providing advice and information on traditional library services as well as all face to face interactions for council services, internet access, free and charged PC use, exhibition space, events and lending services. Budget changes reflect staff transfers from the recent merger of Libraries Arts & Culture and Customer Services. The operation is now delivered via service hubs in libraries. Some teams have more staff, with increased budgets, some have less staff, with reduced budgets.

Staff (full time equivalent):

0.00

Service Risks:

Socio-demographic & technological changes impacting on service take-up and income generation.
IT system failure preventing service delivery within existing staffing levels.
Fire and flood damage.
Withdrawal of partnership funding.

Performance Indicators:

Use of public libraries (visits & issues of materials, take-up of available ICT).

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

L&RS Face to Face Libraries	£000	£000	£000
Expenditure	0	0	1,375
Income	0	0	0
Net	<u>0</u>	<u>0</u>	<u>1,375</u>

Services provided:

The provision of front facing staff based in the various libraries across the borough. Service budgets are mainly to meet staff costs. Budget changes reflect staff transfers from the recent merger of Libraries Arts & Culture and Customer Services. The operation is now delivered via service hubs in libraries. Some teams have more staff, with increased budgets, some have less staff, with reduced budgets.

Staff (full time equivalent):

39.66

Service Risks:

High staff turnover leading to longer waiting times and poor service.

Performance Indicators:

Vacancy and quality assurance monitoring

L&RS Libraries & Museums: Outreach & Stock

	£000	£000	£000
Expenditure	283	263	476
Income	<u>(102)</u>	<u>(101)</u>	<u>(101)</u>
Net	<u>181</u>	<u>162</u>	<u>375</u>

Services provided:

Maintain and develop outreach initiatives for adults and children in libraries, museums and to subscribing schools. Provision of book stock to meet changes in demographic demand. Budget changes reflect staff transfers from the recent merger of Libraries Arts & Culture and Customer Services. The operation is now delivered via service hubs in libraries. Some teams have more staff, with increased budgets, some have less staff, with reduced budgets.

Staff (full time equivalent):

6.25

Service Risks:

Resident not satisfied with service, not keeping up with changing demand

Performance Indicators:

Customer satisfaction surveys, demographic analysis

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

L&RS Museum & Arts	£000	£000	£000
Expenditure	495	378	432
Income	<u>(93)</u>	<u>(42)</u>	<u>(43)</u>
Net	<u>402</u>	<u>336</u>	<u>389</u>

Services provided:

Provision for services provided at Windsor museum and heritage initiatives across the borough. Budget changes reflect staff transfers from the recent merger of Libraries Arts & Culture and Customer Services. The operation is now delivered via service hubs in libraries. Some teams have more staff, with increased budgets, some have less staff, with reduced budgets.

Staff (full time equivalent):

4.85

Service Risks:

IT system failure preventing service delivery within existing staffing levels.
Fire and flood damage.
Theft of collection items.
Withdrawal of partnership funding.

Performance Indicators:

At least 55,000 p.a. visits to the museum and the webpages. At least 71-75% of visitors indicate satisfaction with the service.

Registrars	£000	£000	£000
Expenditure	254	240	251
Income	<u>(588)</u>	<u>(524)</u>	<u>(545)</u>
Net	<u>(334)</u>	<u>(284)</u>	<u>(294)</u>

Services provided:

This is a statutory service to provide the registration of Births Marriages and Deaths; taking of notices and issuing copies when requested of Marriages and Civil Partnership. Conducting Marriages and Civil Partnership. Carrying out Nationality Checking Service, the Joint Passport and Nationality Checking Service and conferring citizenship. Conducting Ceremonies these key life events including reaffirmation of Vows and Baby Naming Ceremonies.

Staff (full time equivalent):

4.61

Service Risks:

This is a statutory service and as such any Government decisions affecting any service currently provided could lead to decreased income, as could a decrease in the numbers of couples getting married. A pandemic could wipe out this service through the volume of required death registrations. Snow/ice and other adverse weather conditions can affect the ability to reach wedding venues. Disclaimer advising couples of this possibility and suggesting they take out adequate insurance.

Performance Indicators:

Statutory services are primarily governed by the General Register Offices performance indicators - availability of appointments, time taken to register births, stillbirths, deaths, marriages, % of people seen within 10 minutes of their appointment time, % of compliments/complaints received, + LA indicators - as Government ones + % of phone calls answered within 5 rings,

TOTAL LIBRARY & RESIDENT SERVICES	3,939	3,460	3,285
--	--------------	--------------	--------------

TOTAL DIRECTLY MANAGED COSTS	17,420	14,592	11,779
-------------------------------------	---------------	---------------	---------------

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

EXECUTIVE DIRECTOR

Executive Director	£000	£000	£000
Expenditure	138	150	298
Income	0	0	0
Net	138	150	298

Services provided:

Provision of strategic management and leadership across the Directorate

Staff (full time equivalent):

5.00

Service Risks:**Performance Indicators:**

TOTAL EXECUTIVE DIRECTOR	138	150	298
---------------------------------	------------	------------	------------

PLANNING SERVICE**Head of Planning Unit**

	£000	£000	£000
Expenditure	0	94	104
Income	0	0	0
Net	0	94	104

Services provided:

Responsible for the Council's planning function including Development Control, Planning Enforcement, Planning Policy and Planning Support

Staff (full time equivalent):

1.00

Service Risks:**Performance Indicators:**

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
Planning Policy Team	£000	£000	£000
Expenditure	678	460	392
Income	(100)	0	0
Net	<u>578</u>	<u>460</u>	<u>392</u>

Services provided:

Carrying out and promoting local involvement in the preparation, implementation, monitoring and review of the development plan and support for neighbourhood planning. Also to manage and collect S106 income and implement CIL charging regime. Budget changes reflect a restructure across the directorate.

Staff (full time equivalent):

7.54

Service Risks:**Performance Indicators:**

Planning Policy Service	£000	£000	£000
Expenditure	222	158	158
Income	(47)	(26)	(26)
Net	<u>175</u>	<u>132</u>	<u>132</u>

Services provided:

Carrying out and promoting local involvement in the preparation, implementation, monitoring and review of the development plan and support for neighbourhood planning. Also to manage and collect S106 income and implement CIL charging regime.

Staff (full time equivalent):

0.00

Service Risks:**Performance Indicators:**

An up to date policy framework is essential to secure sustainable development.

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Planning Enforcement Team	£000	£000	£000
Expenditure	191	333	339
Income	0	0	0
Net	191	333	339

Services provided:

Investigation of alleged planning contraventions and dealing with enforcement appeals. Budget changes reflect a restructure across the directorate.

Staff (full time equivalent):

8.60

Service Risks:

Ensuring lawful development in accordance with locally determined planning applications and national legislation.

Performance Indicators:

Planning Support	£000	£000	£000
Expenditure	331	381	379
Income	0	0	0
Net	331	381	379

Services provided:

Planning support provides technical and administration resource to process all planning applications and appeals. They also manage databases and provide performance reports. Budget changes reflect a restructure across the directorate.

Staff (full time equivalent):

12.99

Service Risks:

Accurate and transparent administration of the planning process for the benefits of residents, and credibility of local decision making.

Performance Indicators:

Development Control Team	£000	£000	£000
Expenditure	1,125	997	1,094
Income	(2)	(7)	(7)
Net	1,123	990	1,087

Services provided:

Providing planning advice in relation to potential developments in the Borough and evaluating all Planning applications under the various Planning Acts. Budget changes reflect a restructure across the directorate.

Staff (full time equivalent):

20.09

Service Risks:**Performance Indicators:**

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Development Control Service	£000	£000	£000
Expenditure	437	227	129
Income	<u>(1,536)</u>	<u>(1,144)</u>	<u>(1,218)</u>
Net	<u>(1,099)</u>	<u>(917)</u>	<u>(1,089)</u>

Services provided:

Providing planning advice in relation to potential developments in the Borough and evaluating all Planning applications under the various Planning Acts. Budget changes reflect a restructure across the directorate.

Staff (full time equivalent):

0.00

Service Risks:

The management of development securing the maximum benefit and minimal detriment to local communities.

Performance Indicators:

Processing of planning applications as measured against targets for 'major', 'minor', and other application types.

TOTAL PLANNING SERVICE	<u>1,299</u>	<u>1,473</u>	<u>1,344</u>
-------------------------------	--------------	--------------	--------------

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

PROPERTY SERVICE

Development & Regeneration	£000	£000	£000
Expenditure	344	336	142
Income	<u>(369)</u>	<u>(252)</u>	<u>(60)</u>
Net	<u>(25)</u>	<u>84</u>	<u>82</u>

Services provided:

Responsible for the Council's physical regeneration work in the Royal Borough as well as promoting the Royal Borough as a target for new investment. The team works closely with stakeholders and the Royal Borough's business community to ensure they have the best possible support from the council in developing and growing their businesses. It works alongside elected members and representative bodies such as the Partnership for the Rejuvenation of Maidenhead (PRoM).

Staff (full time equivalent):

1.00

Service Risks:

Volume of new applications

Performance Indicators:

Industrial & Commercial Estates	£000	£000	£000
Expenditure	740	669	603
Income	<u>(3,827)</u>	<u>(3,809)</u>	<u>(4,192)</u>
Net	<u>(3,087)</u>	<u>(3,140)</u>	<u>(3,589)</u>

Services provided:

Management of Industrial & Commercial sites, which are leased for light industrial and commercial purposes.

Staff (full time equivalent):

0.00

Service Risks:

Vacant properties due to economic downturn

Performance Indicators:

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Property Management

	£000	£000	£000
Expenditure	480	325	331
Income	(45)	(45)	(44)
Net	<u>435</u>	<u>280</u>	<u>287</u>

Services provided:

Management of Property Portfolio, Development, Acquisitions and Disposal, Property Records and Management.

Staff (full time equivalent):

7.00

Service Risks:

Failure to meet minimum legislative requirements, including creating and applying a Legionella and Fire Safety Policy.

Performance Indicators:

Asset Management Occupation

Admin Buildings & Depots

	£000	£000	£000
Expenditure	935	1,083	1,062
Income	(125)	(97)	(366)
Net	<u>810</u>	<u>986</u>	<u>696</u>

Services provided:

Management of the Borough's administrative buildings.

Staff (full time equivalent):

0.00

Service Risks:**Performance Indicators:**

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Building Control Shared Services	£000	£000	£000
Expenditure	105	105	105
Income	<u>(138)</u>	<u>(158)</u>	<u>(158)</u>
Net	<u>(33)</u>	<u>(53)</u>	<u>(53)</u>

Services provided:

Delivered as part of a shared service with Wokingham Borough Council. Ensuring that building work is designed and constructed in compliance with building regulation requirements, and dealing with reported dangerous structure and demolition work.

Staff (full time equivalent):

0.00

Service Risks:

Building control income affected by economic downturn and external competition.

Performance Indicators:

% plans checked within 10 days

Building Services	£000	£000	£000
Expenditure	684	792	752
Income	<u>(633)</u>	<u>(752)</u>	<u>(752)</u>
Net	<u>51</u>	<u>40</u>	<u>0</u>

Services provided:

Delivered as part of a shared service with Wokingham Borough Council. The service supports the council's capital building programme, provides support for schools through a service trading agreement, and provides support on planned and reactive maintenance on council buildings.

Staff (full time equivalent):

0.00

Service Risks:

Asset Management: Programme delivery targets & client satisfaction rating for repairs service.

Performance Indicators:

Asset Management Occupation

TOTAL PROPERTY SERVICE	<u>(1,849)</u>	<u>(1,803)</u>	<u>(2,577)</u>
-------------------------------	----------------	----------------	----------------

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

FINANCE

Head of Finance & Deputy Director	£000	£000	£000
Expenditure	979	855	898
Income	(64)	(40)	(109)
Net	915	815	789

Services provided:

Responsible for the strategic management of the Council's budget strategy and the provision of financial advice to Cabinet and the Chief Executive's Management team. Oversight of the Pension Fund management and the Council's own Treasury Management. Fulfil statutory s151 role which is designed to help the organisation to develop and implement strategy and to resource and deliver the organisation's strategic objectives sustainably and in the public interest.

Service area now includes budget for Internal Audit & Investigations Service which is delivered through a shared service with Wokingham BC.

Staff (full time equivalent):

3.50

Service Risks:**Performance Indicators:**

Corporate Management	£000	£000	£000
Expenditure	310	238	185
Income	0	0	0
Net	310	238	185

Services provided:

Provision for corporate expenses including audit fees

Staff (full time equivalent):

0.00

Service Risks:**Performance Indicators:**

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
Accountancy Services	£000	£000	£000
Expenditure	1,445	1,411	969
Income	(187)	(285)	(495)
Net	1,258	1,126	474

Services provided:

3 teams make up Accountancy Services:

- Service Accountancy who offer Accountancy support to all services across the authority. This includes-Budget Monitoring, Budget Setting and Closedown support. Journal and Virements, Business Planning and Care Direct Payments.

- Financial Control Team - Deal with the bank reconciliation and ensuring payments get into the correct accounts. Recharge processing, procurement cards, maintenance of the supplier database and direct payment reconciliations.

- Corporate Finance - Manage the medium term financial plan, plan the annual budget, coordinate the capital programme, manage the Council's cash and treasury and produce the statement of accounts for the Council and Berkshire Pension Fund. Budget changes reflect a restructure across the directorate.

Staff (full time equivalent):

20.00

Service Risks:**Performance Indicators:**

Systems Accountancy	£000	£000	£000
Expenditure	126	144	132
Income	(1)	(1)	(31)
Net	125	143	101

Services provided:

The Systems Accountancy team provide support, maintenance, training and development for the borough's Finance system (Agresso) and corporate Epayments system. The team perform routine tasks and updates to ensure the systems are accurate and timely, including interfaces from various other rbwm systems such as Payroll and our income management system.

Monthly finance reporting, PI data collection and transparency data are all routine outputs generated from the finance system. The team also provide relevant end user training and our continuing to utilise the RBWM e-learning facility to deliver routine training. The team and Agresso play a key role in the compilation and generation of annual budget papers.

Staff (full time equivalent):

2.00

Service Risks:**Performance Indicators:**

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Pensions	£000	£000	£000
Expenditure	1,510	1,210	1,229
Income	<u>(1,712)</u>	<u>(1,414)</u>	<u>(1,414)</u>
Net	<u>(202)</u>	<u>(204)</u>	<u>(185)</u>

Services provided:

The Pension Fund team is responsible for the administration, payroll and investment of the assets of the Berkshire Pension Fund. The team also advises the Council on Treasury management.

Staff (full time equivalent):

25.11

Service Risks:**Performance Indicators:**

Insurance & Risk	£000	£000	£000
Expenditure	158	157	161
Income	<u>(189)</u>	<u>(189)</u>	<u>(188)</u>
Net	<u>(31)</u>	<u>(32)</u>	<u>(27)</u>

Services provided:

The purpose of the insurance function is to arrange the council's risk financing arrangements to provide protection from the financial implications of unexpected accidental events and negligent breaches of the council's statutory duties. These can affect staff and property and also arise from claims from individuals alleging council negligence has caused them injury, losses (including financial loss) or damage to their property.

The council acts as its own insurer and claims handler in most matters.

Risk management is a key element in the council's governance arrangements and control environment.

Staff (full time equivalent):

3.00

Service Risks:

1. Failure of risk management processes could to lead to exposure to high level strategic and operational risks.
2. Failure to ensure suitable level of insurance fund leads to financial shortfalls in the event of claims.
3. Poorly defined risk appetite could lead to over resourcing controls.
4. Increasing claims culture leads to expectations of compensation.
5. Increase in fraudulent claims from worsening economic climate.

Performance Indicators:

All key risks to be reviewed quarterly.

100% of liability claims dealt with in protocol timescales.

All portal claims to be acknowledged within 24 hours.

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Business Development

	£000	£000	£000
Expenditure	188	153	0
Income	(162)	(90)	(68)
Net	26	63	(68)

Services provided:

This service has been restructured into other areas, figures are shown for comparative purposes only.

Staff (full time equivalent):

0.00

Service Risks:**Performance Indicators:****Schools Contract**

	£000	£000	£000
Expenditure	575	0	0
Income	(584)	0	0
Net	(9)	0	0

Services provided:

This service has been restructured into other areas, figures are shown for comparative purposes only.

Staff (full time equivalent):

0.00

Service Risks:**Performance Indicators:**

TOTAL FINANCE	2,392	2,149	1,269
----------------------	--------------	--------------	--------------

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

ICT**ICT Support**

	£000	£000	£000
Expenditure	2,829	2,282	2,027
Income	<u>(104)</u>	<u>(83)</u>	<u>(894)</u>
Net	<u>2,725</u>	<u>2,199</u>	<u>1,133</u>

Services provided:

Responsible for Information and Communication Technology (ICT) services for the council.
Provision of services includes:

Maintenance the council's ICT, including servers, desktop devices including tablets, mobile telephones, data and telephony infrastructure, and incident/change management. Provision of support for and development of, the council's corporate applications, and interactive services to residents.

Staff (full time equivalent):

31.81

Service Risks:

Risk to service delivery timescale due to resource, funding and demand challenges
Threats to council's data, ICT security

Performance Indicators:

% of availability of whole and or part network
% and number of incidents resolved.

Business Improvement

	£000	£000	£000
Expenditure	6	0	0
Income	<u>0</u>	<u>0</u>	<u>0</u>
Net	<u>6</u>	<u>0</u>	<u>0</u>

Services provided:

This service has been restructured into other areas, figures are shown for comparative purposes only.

Staff (full time equivalent):

0.00

Service Risks:**Performance Indicators:**

TOTAL ICT	<u>2,731</u>	<u>2,199</u>	<u>1,133</u>
------------------	--------------	--------------	--------------

TOTAL DIRECTLY MANAGED COSTS	<u>4,711</u>	<u>4,168</u>	<u>1,467</u>
-------------------------------------	--------------	--------------	--------------

Summary of Adult Social Care finance Strategy 2016-20.

Adult Social Care Finance Strategy 2016-20.

Note: figures are shown on a cumulative basis

Ref	RESOURCE	2016/17		2017/18		2018/19		2019/20		2016/20
		Precept £'000	Precept £'000	iBCF Funds £'000	Precept £'000	iBCF Funds £'000	Precept £'000	iBCF Funds £'000	Totals £'000	
1a	Year 2016/17 precept : 2%	1,200	1,200		1,200		1,200			4,800
1b	Year 2017/18 precept : 3%		1,850		1,850		1,850			5,550
1c	Year 2018/19 precept : 3% (assumed)				1,900		1,900			3,800
2a	Additional iBCF from National 2 Billion			1,370		1,341		670		3,381
2b	Additional iBCF - Dec 2015 spending review					300		1,100		1,400
	Total new resource	1,200	3,050	1,370	4,950	1,641	4,950	1,770		18,931
ALLOCATION										
0	2016/17 Service growth	3,600	3,600		3,600		3,600			14,400
1a	2017/18 Demography - see note 1		194	556	750		750			2,250
1b	2018/19 Demography				750		750			1,500
1c	2019/20 Demography						599	151		750
2	National living wage - see note 2			200	53	347		600		1,200
3	Nursing Care Home places see note 3			260		790		390		1,440
4	Additional four social work staff - note 4			154		154		154		462
5	Public Health - see note 5					150		275		425
7	New Initiatives to reduce DTOCs - see note 6			200		200		200		600
8	Optalis - Management		533		533		533			1,599
9	Inflation, Insurance, Apprenticeship levy etc.		700		1,300		1,900			3,900
		3,600	5,027	1,370	6,986	1,641	8,132	1,770		28,526
	Excess of allocation over new resource	2,400	1,977	0	2,036	0	3,182	0		9,595
	Cumulative additional funding from Council	2,400	4,377		6,413		9,595			

Notes

- 1 Estimate based on national population projection for older people and adults under 65, known as POPPI & PANSI data.
- 2 Estimate of increase in NLW from £7.20 to £9.00 by 2020 as required by national target to be 60% of median earnings by that year.
- 3 Increase nursing dementia beds to support reduction in Delayed transfers of care. Cost of transition from residential & nursing care to dementia nursing will increase costs in 2018/19.
- 4 Posts required to meet current demand
- 5 Loss of grant as notified by DH. Public Health grant funds Drugs & Alcohol services, sexual health services, and smoking cessation.
- 6 May be used for step down beds, Homecare services, or care staff. This would fund 214 additional homecare hours per week.

Managing Director					
<u>CHILDREN SERVICES SCRUTINY PANEL</u>	<u>From</u>	<u>Period or Unit of charge</u>	<u>% Increase</u>	<u>2018/19 Charge per period / unit</u>	<u>2017/18 Charge per period / unit</u>
EARLY HELP AND SAFEGUARDING (TRANSFER TO AfC 1/8/2017)					£
Early Help and Safeguarding charges are mainly linked to RBWM fostering allowances which are made up of an age-related core allowance plus a career element payment linked to expertise. The core allowance is set in line with the DfE guidelines.					
Fostering - Core allowance:	0-2 yrs	Per week	3.9%	150	144
	2-4 yrs	Per week	3.9%	153	147
	5-10 yrs	Per week	3.9%	171	165
	11-15 yrs	Per week	3.9%	194	187
	16+ yrs	Per week	3.9%	228	219
Fostering - Career Payment - all children age 0 to 16+	Level 1	Per week	0.8%	197	195
	Level 2	Per week	0.8%	262	260
	Level 3	Per week	0.8%	393	390
Parental contribution towards cost of children in care	April-18	Per week		Up to the full cost of the placement	Up to the full cost of the placement
Foster care placements - Charges to other local authorities for placing non-RBWM children	April-18	Per week		Cost of the placement	Cost of the placement
Short term breaks for disabled children - Charges to other local authorities for placing non-RBWM children	April-18	Per week		Cost of the placement	Cost of the placement
Administration charge to other local authorities for foster care placements and short term breaks.	April-18	Per week	0.0%	100	100
Charges to other local authorities and voluntary adoption authorities for placing non RBWM children for adoption with families within the Adopt Berkshire partnership					
Per child		Fixed fee		N/A	27,000
2 siblings		Fixed fee		N/A	40,500
3 or more siblings		Fixed fee		N/A	54,000
Flying High Play Scheme		Per day	3.9%	25.98	25

Managing Director

CHILDREN SERVICES SCRUTINY PANEL**HOME TO SCHOOL TRANSPORT - CONCESSIONARY FARES (To AfC 1/8/2017)**

Charges take effect from the beginning of each academic year in September.	<u>Academic</u>	<u>% Increase</u>	<u>Academic Year</u>
	<u>Year 2018/19</u>		<u>2017/18</u>
Pupils not entitled to free transport			<u>£</u>
Residents not entitled to free transport (mainstream and SEN)	600	3.4%	580
Eton Wick residents not entitled to free transport	305	3.4%	295
Non-resident fare payers	810	3.8%	780
Commercial bus routes	contact the relevant operator to purchase passes		
Post 16 Reduced Fare Railcard	£80 + £10 admin charge		£80 + £10 admin charge
Replacement travel pass	20.78	3.9%	20

Managing Director

ADULT SERVICES AND HEALTH SCRUTINY PANEL

GENERAL

These charges are operative from 1st April 2018, except where they are based on Income Support rates, in which case they are operative from the date in April that these are updated.

Charges to Other Local Authorities, and to users of the service assessed as being full cost payers, are generally calculated according to a formula which accounts for direct costs, administration overheads and, where appropriate, the use of capital assets.

Other charges are reviewed annually taking account of government guidance and changes in the levels of pay and prices, and may be rounded to the nearest 5p or 10p in order to facilitate the collection of cash. For services where daily rates apply charges are set at multiples of five or seven. Other rates are set to equal an exact amount of Income Support benefit.

	%Increase	%Increase	2018/19	2018/19	2017/18	2017/18
			£	£	£	£

CARE FOR ADULTS

RESIDENTIAL CARE

Residents are required by statute to be assessed to contribute towards the cost of their residential care. The assessment must be carried out according to statutory guidelines.

The minimum assessed contribution will be equal to the Income Support & premium received by the resident, less their statutory personal allowance. The maximum charge is the actual cost to the Council of purchasing or providing the residential care placement.

Homes for Older People - residential care in RBWM commissioned homes

Maximum charge						
Residential Home placements	week	3.0%	728		707	
Nursing Home placements (FNC to be deducted where applicable)	week	3.3%	882		854	

Homes for People with Learning Disability - residential care

Homeside Close and Winston Court - Standard Charge to other local authorities	week	0.0%	1554		1,554	
Other than in exceptional circumstances, the charge to the service user will be equal to their benefit payment less the personal expenses allowance						
Note - where additional staff are required above that usually provided, to support a particular placement then the cost of providing that staffing will be rechargeable in addition to the standard daily/weekly rate.						

COMMUNITY CARE & RESPITE CARE

These charges apply to RBWM residents who are Personal Budget Holders, and to other local authorities who may purchase these services for their residents.

A Personal Budget Holder is a resident assessed as eligible to receive social care services. A budget

Should a Personal Budget Holder from another local authority purchase services provided by this authority, then this authority will charge that Personal Budget Holder for the full cost of providing the service, this will generally be 25% above the charges set for Personal Budget Holders of this authority.

OLA is an abbreviation for "Other Local Authority"
PBH is an abbreviation for "Personal Budget Holder"

Homes for People with Learning Disability - Respite care

					RBWM residents & PBH	OLA + Full Cost Payers	RBWM residents & PBH	OLA + Full Cost Payers
	RBWM - PBH	night	3.3%		155		150	
	OLA - Weekdays Mon-Thurs	night		3.9%		454		437
	OLA - Weekends Fri-Sun	night		3.9%		528		508
Homecare								
Standard Charge	hour	0.0%			17.95		17.95	

Managing Director

					2018/19	2018/19	2017/18	2017/18
					£	£	£	£
Learning Disability: day activity charge					RBWM residents & PBH	OLA + Full Cost Payers	RBWM residents & PBH	OLA + Full Cost Payers
morning or afternoon session in daycentre for								
	ratio 1:1	session	3.8%	3.9%	86.60	108.30	83.40	104.20
	ratio 1:2	session	3.8%	3.9%	43.30	76.90	41.70	74.00
	ratio 1:3	session	3.6%	3.8%	28.80	54.70	27.80	52.70
	ratio 1:5	session	3.6%	3.8%	17.30	35.20	16.70	33.90
	ratio 1:10	session	3.6%	3.6%	8.60	20.30	8.30	19.60
Learning Disability: OLA midday meal supervision								
	ratio 1:1			3.8%		51.50		49.60
	ratio 1:2			3.8%		35.80		34.50
	ratio 1:3			3.6%		24.70		23.85
	ratio 1:5			3.8%		15.00		14.45
	ratio 1:10			2.7%		7.50		7.30
Learning Disability: Transport								
		per journey	0.0%			7.00		7.00
Room Hire - Learning Disability Day Centres								
6.00-11.00 Monday to Friday and 9.00-11.00 Saturday to Sunday								
	Ground Floor, Hall & Kitch	Hour	3.9%		23.70		22.80	
	Dance Studio	Hour	3.6%		17.10		16.50	
	Music / Art Room	Hour	3.6%		14.40		13.90	
There is an additional charge for public liability insurance and staffing when required								
Older Persons: Day Centres	RBWM - PBH	per day	3.8%		60.20		58.00	
transport single Journey to day centre/activity (max 2 charges per session)								
		per journey	0.0%		5.00		5.00	
Blue Badge	Blue badge	Per Badge	0.0%		10.00		10.00	
Older Persons: Residential Respite								
In residential and nursing homes, arranged by the Council								
		per week	3.9%		705.50		679.00	
ALLOWANCES								
Direct Payments - Rates payable to service user								
Standard Rate - care provided by homecare agency								
		per hour	0.0%		17.95		17.95	
Sleeping Night Service								
		night	0.0%		60.00		60.00	
<u>Rates payable for employment of Personal Assistant</u>								
Start up and emergency reserve								
		one-off	0.0%		500.00		500.00	
Composite Rate for a Personal Assistant								
		hour	3.8%		14.80		14.25	
Standard Rate including all oncosts								
		hour	3.9%		12.80		12.32	
Enhanced Rate including all oncosts								
		hour	3.9%		23.60		22.72	

Managing Director 2018/19

CORPORATE SERVICES SCRUTINY PANEL

LOCAL LAND CHARGES	% Increase	2018/19	2017/18
Table Of Search Fees (Excluding VAT)		£	£
Standard Official Search (LLC1 and CON29R)	3.5%	119	115.00
Official Certificate of Search (Form LLC1 only)	2.6%	39	38.00
Enquiries of Local Authority (Form CON29R only) Part 1 Enquiries*	3.9%	80	77.00
Additional Parcels of Land (each)	3.3%	62	60.00
CON 29O Optional Enquiries of Local Authorities questions (dealing with all questions)*	3.6%	145	140.00
CON 29O Enquiries-with the original search (dealing with individual questions)	2.5%	41	40.00
*Standalone CON29R and CON29O searches attract an additional fee (one per search)	0.0%	3	3.00
Repeat Searches (LLC1 and CON29R) within 3 months of original search	2.0%	51	50.00
Component Data for CON29R Questions		On request	On request
LEGAL FEES (Excluding VAT)			
Legal Fees - joint S278/38 One-off minimum charge non-refundable, thereafter hourly rates	3.9%	3,065	2,950
Legal Fees - S38 One-off minimum charge non-refundable, thereafter hourly rates	3.9%	3,065	2,950
Legal Fees - Crane oversailing licence - charge dependant on complexity/urgency	3.9%	£608 Min-£1,215 Max	£585 Min-£1,170 Max
Legal Fees - Oversail licence- charge dependant on complexity/urgency	3.9%	£608 Min-£1,215 Max	£585 Min-£1,170 Max
Legal Fees - Undersail licence- charge dependant on complexity/urgency	3.9%	£608 Min-£1,215 Max	£585 Min-£1,170 Max
Legal Fees - Foreign pension attestation	3.2%	64	62
Legal Fees - Rectification of Community Register	3.9%	1,075	1,035

Managing Director 2018/19

<u>CORPORATE SERVICES SCRUTINY PANEL</u>
--

COMMUNICATIONS & MARKETING	<u>% Increase</u>	<u>2018/19</u>	<u>2017/18</u>
Film Unit Tariff		<u>£</u>	<u>£</u>
Primary Rate			
-Major Production Feature films and major TV productions. Substantial presence, significant equipment and ongoing disruption. Typically involving a large crew of 30+.	0.0%	1,200	1,200
-Large Production Film / TV productions. Dramas, adverts, corporate productions, music videos etc. creating some level of disruption and disturbance.	0.0%	350	350
-Medium Production Smaller set ups creating relatively little disturbance, usually for one day only with equipment and lights. Typical crew of 8+	0.0%	250	250
-Small Production Presenter to camera pieces, interviews. Includes little equipment and minimal disruption/presence		No Charge	No Charge
-Student & Charity Productions Student films or charitable/community purpose, little disruption.		No Charge	No Charge
Facility Fee			
-Standard Application Processing Application provided with over 1 weeks notice of filming date	0.0%	80	80
-Late Application Processing Application provided within 1 weeks notice of filming date	0.0%	100	100
-Additional Roads Processing - per every 5 additional roads Application lists 10 or more roads under locations to be processed on street works systems	0.0%	40	40
-Application Amendment	0.0%	100	100
-Location Advice Any advice or research required that exceeds 1 hour of officer time	0.0%	30	30
-Site Visit Any requests for a film officer to visit the filming site on the day	0.0%	50	50
-Cancellation Application has been processed but requires cancellation 100% of agreed facility fees already incurred			
Notes Student and Charity Productions are exempt from facility fees also at the film officer's discretion - dependant on workload created by application Primary rates 'per day' can be negotiated at the officer's discretion When a primary rate is applied it forfeits the facility fee for the application process - however if location advice and/or site visit exceed £100 this is to be included			

MANAGING DIRECTOR 2018/19											
CORPORATE SERVICES SCRUTINY PANEL											
		<u>% Increase from 2017/18</u>	<u>% Increase from 2017/18</u>	<u>% Increase from 2017/18</u>	<u>2018/19</u>	<u>2018/19</u>	<u>2018/19</u>	<u>2017/18</u>	<u>2017/18</u>	<u>2017/18</u>	
					<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	
PUBLIC HALLS											
The main charges for facilities (excluding VAT) are as follows:-											
GUILDHALL, WINDSOR											
COMMERCIAL RATES:											
			Guildhall Chamber	Ascot Room	Whole Building	Guildhall Chamber	Ascot Room	Whole Building	Guildhall Chamber	Ascot Room	Whole Building
Morning	8am-1pm	2.9%	1.5%	-	700	330	-	680	325	-	
Afternoon	1pm-5.30pm	2.9%	1.5%	-	700	330	-	680	325	-	
Evening	6pm-11pm	3.8%	3.7%	-	1,630	444	-	1,570	428	-	
All Day	8am-11pm	3.9%	3.6%	-	2,680	720	-	2,580	695	-	
NON-COMMERCIAL RATES - WHOLE SUITE:											
Borough Based Registered Charities (Per hour / per room)											
		3.5%	2.8%	3.0%	118	74	170	114	72	165	
2019/20											
2018/19											
2017/18											
WEDDINGS AND CIVIL PARTNERSHIPS CEREMONIES ROOM HIRE											
		<u>% Increase from 2018/19</u>	<u>% Increase from 2018/19</u>	Bride/Groom or Parent Living in RBWM	All Others from Outside RBWM	Bride/Groom or Parent Living in RBWM	All Others from Outside RBWM	Bride/Groom or Parent Living in RBWM	All Others from Outside RBWM		
Monday-Friday	(Per hour)	3.8%	3.6%	410	580	395	560	385	545		
Saturday	(Per hour)	3.6%	3.8%	575	815	555	785	545	770		
Sunday / Bank Holiday	(Per hour)	3.3%	3.6%	630	870	610	840	595	820		

Place Directorate 2018/19

<u>CORPORATE SERVICES SCRUTINY PANEL</u>	<u>% Increase</u>	<u>2018/19</u>
		£
STREET NAMING & NUMBERING		
Fees are inclusive of VAT		
- Research into Archives (where not part of statutory function) set as a minimum of	3.9%	214
- Research into Archives (where not part of statutory function) charge per hour after 3 hours	3.8%	54
- Provision of Hard Copy of Plans (A4)	3.8%	54
- Provision of Supplementary Information	3.7%	113
Street Naming and Numbering of Existing Properties (Fees are inclusive of VAT)		
-Change of address for existing properties	3.3%	127
-Street Name Change	3.8%	385
-Rename street where requested by residents - base charge	2.7%	38
-Rename street where requested by residents - advertising	3.9%	1,512
Street Naming and Numbering of New Properties (Fees are exempt of VAT)		
Includes the registration of replacement dwelling of same name and property conversions		
-New Developments 1	3.3%	127
-New Developments 2	3.7%	255
-New Developments 3	3.5%	384
-New Developments 4	3.6%	512
-New Developments 5	3.7%	640
-New Developments 6-25	3.9%	902
-New Developments 26+	3.9%	1,255
Additional charge for naming of building	3.9%	187

Place Directorate 2018/19			
PLANNING AND HOUSING SCRUTINY PANEL			
PLANNING & DEVELOPMENT	% Increase	2018/19	2017/18
BUILDING CONTROL	%	£	£
Fees set by Shared Service			
PLANNING			
Pre-Application Advice (Including VAT)			
The fees for pre-application planning advice are charged on the Planning Unit's Pre-Application Charging Protocol and charged on an individual cost basis relating to the different types of staff required. Schemes subject to a Planning Performance Agreement would be considered outside of this schedule with a bespoke fee arrangement. Charges for using the transport model are in addition to those set out below and will be agreed prior to instruction. Charges for review of viability studies also sit outside of this and will be agreed on a case by case basis			
Householder-Extensions, Alterations and Outbuildings	2.1%	143	140
Local community groups	2.8%	73	71
Advertisements	2.1%	143	140
Telecommunications	2.2%	330	323
Listed buildings - internal alterations to single houses or local community groups	2.1%	143	140
Listed buildings - extensions where planning permission not required	2.1%	143	140
Residential			
1 unit	2.5%	290	283
2-5 units	2.2%	506	495
6-9 units	2.3%	813	795
10-24 units	2.3%	1,074	1,050
25-49 units	2.3%	2,558	2,500
50-99 units	2.3%	5,355	5,235
100-149 units	2.3%	7,382	7,216
150+ units	2.3%	9,490	9,277
Non-residential			
Less than 200 sq. m. floorspace	2.2%	506	495
200-999 sq. m. floorspace	2.3%	946	925
1,000-1,999 sq. m. floorspace	2.3%	1,977	1,933
2,000-4,999 sq. m. floorspace	2.3%	3,114	3,044
5,000-9,999 sq. m. floorspace	2.3%	5,355	5,235
10,000+ sq. m. floorspace	2.3%	7,382	7,216
All forms of development where service available: case officer up to principal planner	2.1%	221	216.50
Minerals / waste proposals	Contact team manager-quote		
Listed Buildings - other internal alterations	Hourly Rates	263.50	257.50
Specialist Advice - trees, highways and ecology	Hourly Rates	263.50	257.50
Attendance of Head of Service / Director at meeting	Hourly Rates	332.00	324.50
Requests for confirmation of compliance with an Enforcement Notice, Breach of Condition Notice or other similar Notice under the Planning Acts	2.5%	207	202
Requests to withdraw an extant Enforcement Notice, Breach of Condition Notice or other similar Notice under the Planning Acts	2.5%	207	202
Planning History Search excl. VAT			
- Householder	per application	30	29
- All other cases	per application	97	95
Planning decisions and related documents		12	12
Retrieval and copying from Archive of Planning Documents	£1.50 for A4 1st page/40p per sheet thereafter		Variable
Administration fee for checking validity of a planning application	25% of application fee		25% of application fee
Use of RBWM Transport Model data by Developers	On Request - bespoke charge dependent on application requirement		New Charge
Trees and High Hedges			
Pre application fees for Tree TPO works	min fee	143	140
High Hedges Complaints		712	696
TPO Copy of	per TPO	30	29
S106 Management, Maintenance, Compliance & Monitoring			
Major applications - non-refundable charge		774	757
Minor and Other applications - non-refundable charge		396	387
Discharge of non-financial obligations (e.g. Landscape Plans, Woodland Management Plans)		105	103
Monitoring of non-financial S106 Obligations		207	202
Monitoring & Management of Viability appraisals for development		Hourly Rate	Hourly Rate
Confirmation that the obligations of a S106 legal agreement have been discharged (Note: Charges for Checking & monitoring Travel Plans refer to Highway Charges)	2.1%	147	144
Legal fees S106 Bilateral - hourly rates	per hour	101	99
Legal fees S106 unilateral undertakings (including proforma):-			
Legal checking fees - Dependent on complexity	2.3%	£1,128 min, thereafter £101 per hr	£1,103 min thereafter £99 per hour
Legal fees S106 Deed of Variation	2.3%	£373 min, thereafter £101 per hr	£365 min thereafter £99 per hour
Legal Fees S111 Agreement (SANG mitigation)	2.3%	£520 min, thereafter £101 per hr	£509 min thereafter £99 per hour
Strategic Access Management Monitoring			
Bedsit/1 bed dwelling	0.0%	435	435
2 bed dwelling	0.0%	575	575
3 bed dwelling	0.0%	776	776
4 bed dwelling	0.0%	883	883
5+ bed dwelling	0.0%	1,150	1,150
Suitable Alternative Natural Greenspace - Provision/Maintenance			
Bedsit/1 bed dwelling	2.3%	7,537	7,368
2 bed dwelling	2.3%	8,224	8,039
3 bed dwelling	2.3%	9,150	8,944
4 bed dwelling	2.3%	9,634	9,417
5+ bed dwelling	2.3%	10,857	10,613

Communities Directorate 2018/19
--

<u>HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY</u>	<u>% Increase</u>	<u>2018/19</u>	<u>2017/8</u>
		<u>£</u>	<u>£</u>
COMMUNITY ENFORCEMENT & PROTECTION			
WASTE			
Special Collection Service, Trade Waste & Other			
-special collection service -one item	3.1%	33.00	32
-special collection service -two items	2.7%	38.00	37
-special collection service -three items	3.5%	44.50	43
-special collection service -four items	3.1%	49.50	48
-special collection service -five items (maximum)	3.8%	55.00	53
-special collection service -fridges/freezers per unit	3.1%	33.00	32
Green Waste Subscribed Collection Service			
-annual subscription	2.9%	36.00	35

Communities Directorate 2018/19
--

CULTURE & COMMUNITIES SCRUTINY

					<u>2018/19</u>	<u>2018/19</u>	<u>2018/19</u>	<u>2018/19</u>	<u>2017/18</u>	<u>2017/18</u>	<u>2017/18</u>	<u>2017/18</u>
	<u>% increase</u>				<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
DESBOROUGH SUITE												
The main charges for facilities from 1st April 2018 (excluding VAT) are as follows:-												
					Morning 8am- 1pm	Afternoon 1pm- 6.30pm	Evening 6.30pm- 11.30pm	All Day 8am- 11.30pm	Morning 8am- 1pm	Afternoon 1pm- 6.30pm	Evening 6.30pm- 11.30pm	All Day 8am- 11.30pm
COMMERCIAL RATES												
Desborough Suite	3.9%	3.9%	3.9%	3.9%	1,127.00	1,127.00	1,506.00	2,738.00	1,085.00	1,085.00	1,450.00	2,635.00
Auditorium	3.9%	3.9%	3.9%	3.9%	816.00	816.00	1,060.00	1,855.00	785.00	785.40	1,020.00	1,785.00
Receptions / Dinner Dance	3.9%	3.9%	3.9%	3.9%	452.00	452.00	1,127.00	1,698.00	435.00	435.00	1,085.00	1,635.00
Meeting Rooms (Per hour / per room)	3.5%	3.5%	3.6%	3.5%	103.50	103.50	129.50	103.50	100.00	100.00	125.00	100.00
Additional time per hour, or part of, after 11.30pm				3.9%				426.00				410.00
NON-COMMERCIAL RATES - WHOLE SUITE												
DANCE SCHOOLS / THEATRE GROUPS / BOROUGH BASED REGISTERED CHARITIES												
Rehearsal / Set up (Monday-Friday)	3.3%	3.3%	3.8%	3.7%	77.50	77.50	135.00	223.00	75.00	75.00	130.00	215.00
Rehearsal / Set up (Saturday)	3.8%	3.8%	3.9%	3.9%	109.00	109.00	171.50	239.00	105.00	105.00	165.00	230.00
Rehearsal / Set up (Sunday)	3.8%	3.8%	3.9%	3.9%	109.00	109.00	187.00	322.00	105.00	105.00	180.00	310.00
Performance / Function	3.9%	3.9%	3.8%	3.9%	171.50	171.50	233.50	530.00	165.00	165.00	225.00	510.00
Additional time per hour, or part of, after 11.30pm				3.8%				124.50				120.00

Kitchen Hire-Price on application
 Kitchen (Unavailable Mon-Fri 8am-4pm)

Communities Directorate 2018/19								
CULTURE & COMMUNITIES SCRUTINY	% Increase		2019/20	2018/19	2018/19	2018/19	2017/18	2017/18
LIBRARY & RESIDENT SERVICES								
REGISTRARS								
			£	£	£	£	£	£
			Super-intendent Registrar	Registrar	Super-intendent Registrar	Registrar		
General Searches								
General Search in indexes in Office not exceeding 6 successive hours	0%			18.00			18.00	n/a
Certificates			STATUTORY					
Issue of Standard Certificate of Birth, Death or Marriage	0%	0%		10.00	4		10.00	4
Issuing a short certificate of birth	0%			10.00			10.00	n/a
Issuing a certificate of birth, marriage or death (other than at first registration)		0%		10.00	7		10.00	7
Express service for certificates	0%			10.00			10.00	n/a
Marriages								
Attending outside office to be given notice of marriage of house-bound or detained person	0%			46.00			46.00	n/a
Entering a notice of marriage in a marriage notice book	0%			35.00			35.00	n/a
Attending a Marriage at a registered building		0%			84		n/a	84
Attending a Marriage at the Register Office	0%			46.00			n/a	46
Certification Of Worship And Registration For Marriage								
Certification of a place of meeting for religious worship		0%		28.00			28.00	n/a
Registration of a building for the solemnisation of marriages		0%		120.00			120.00	n/a
Licensing an outside venue for weddings and civil partnerships		3.9%		1,766.00			1,700.00	
Additional rooms		3.9%		535.00			515.00	
Marriage and Civil Partnership Ceremonies:								
Mondays to Thursdays	3.8%	1.0%		514.00	495.00		495.00	490.00
Fridays and Saturdays	3.8%	0.9%		571.00	550.00		550.00	545.00
Sunday and Bank Holiday	3.8%	0.8%		633.00	610.00		610.00	605.00
Maidenhead Ceremony Room								
Monday to Thursday	3.9%	4.5%		239.00	230.00		230.00	220.00
Friday to Saturday	3.8%	0%		285.50	275.00		275.00	275.00
The ceremony room is not available for Sunday Bookings								
Citizenship Ceremonies								
Per Ceremony		0%			80.00			80.00
Private Citizenship Ceremonies - Register Office								
Mondays to Thursdays		3.7%			140.00			135.00
Fridays and Saturdays		3.9%			280.50			270.00
The ceremony room is not available for Sunday Bookings								
Baby Naming And Reaffirmation (inclusive of VAT)								
Register Office - Monday to Friday		3.9%			239.00			230.00
Register Office - Saturday		3.9%			280.50			270.00
Outside Venues - Monday to Friday		3.9%			348.00			335.00
Outside Venues - Saturday		3.9%			426.00			410.00
Outside Venues - Sunday		3.9%			509.00			490.00
Nationality Checks (inclusive of VAT)								
Single Application:								
Adult		3.5%			88.00			85.00
Child under 18		3.3%			62.00			60.00
JCAP					20 p p			
Changing the name on a venue license		0.0%			35.00			35.00

Communities Directorate 2018/19			
	<u>% Increase</u>	<u>2018/19</u>	<u>2017/18</u>
CORPORATE SERVICES SCRUTINY PANEL			
REVENUES & BENEFITS SERVICES		£	£
DEPUTYSHIP			
Estates Winding Up Fee - Level 1			
Work undertaken would include the basic requirements and assume that there is a valid will and next of kin / solicitor in place to administer the estate:	3.9%	228.50	220
Notify DWP			
Notify Court of Protection / Office of the Public Guardian			
Notify other financial institutions			
Complete BD8			
Settle funeral and other final bills			
Distribute estate to executors			
Estates Winding Up Fee - Level 2			
Work undertaken would include some or all the basic requirements above, plus any of the additional	3.9%	280.50	270
Completion of final account report for Court of Protection			
Advising or assisting on the completion of Probate applications			
Referring the estate to Treasury Solicitors			
Liaising with Treasury Solicitors			
Estates Winding Up Fee - Level 3			
Work undertaken would include some or all of levels 1 and 2, plus the additional work of:	3.9%	395.00	380
Collecting Death Certificate			
Registering the death			
Arranging the funeral			
OFFICE OF THE PUBLIC GUARDIAN / COURT OF PROTECTION			
Remuneration of Local Authority deputies - Fees are exempt of VAT			
		Statutory Fees set by the Court of Protection	
The following fixed rates of remuneration will apply where the court appoints a holder of an office in a public authority to act as deputy:			
Category I Work up to and including the date upon which the court makes an order appointing a deputy for property and affairs	0.0%	745.00	745
Category II Annual management fee where the court appoints a local authority deputy for property and affairs, payable on the anniversary of the court order:			
a) For the first year	0.0%	775.00	775
b) For the second and subsequent years	0.0%	650.00	650
Where the net assets of 'P' are below £16,000, the local authority Deputy for property and affairs may take an annual management fee not exceeding 3% of P's net assets on the anniversary of the court order appointing the local authority as deputy			
Category III Annual property management fee to include work involved in preparing property for sale, instructing agents, conveyancers, etc. or the ongoing maintenance of property including management and letting of a rental property.	0.0%	300.00	300
Category IV Preparation and lodgement of an annual report or account to the Public Guardian	0.0%	216.00	216

Communities Directorate 2018/19
--

HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY**HIGHWAYS & TRANSPORT****Other Highway Services**

	% Increase	2018/19	2017/18
	£	£	
Provision Of Accident Information (For 3 Years Records For Road Up To 1Km/ Over 1km Pro-Rata)	Flat Fee: 3.8%	138.00	133
Provision Of Accident Information (For 5 Years Records For Road Up To 1Km/ Over 1km Pro-Rata)	Flat Fee: 3.8%	229.50	221
Provision Of Existing Traffic Signal Data	Flat Fee: 3.9%	172.50	166
Provision Of Personal Injury Accident Database & Traffic Flow Management System Statistics	Flat Fee: 3.8%	229.50	221
Traffic Count Information (For Up To 2 Count Stations)	First Station Charge, Flat Fee: 3.8%	229.50	221
Traffic Count Information (For Up To 2 Count Stations)	Each Additional Station, Flat Fee: 3.6%	116.00	112
Provision Of Junction Traffic Model Data	dependant on complexity of model:		100 - 1,000
Access To/Use Of Borough Traffic Computer Model	3.9%	5,486.00	5,280
Research Into Archives (Where Not Part Of Statutory Function)	Minimum Charge Applies: 3.8%	219.00	211
- charge after 3 hrs	Per Hour: 3.8%	55.00	53
Provision Of Hard Copy Of Statutory Records (Viewing Only Free Of Charge and available via our website)	3.8%	55.00	53
Provision Of Supplementary Information	3.8%	109.00	105
Site Inspection:			
- up to 3 hours	Per Inspection: 3.6%	143.00	138
- over 3 hours	Per Inspection: 3.8%	229.50	221
Dropped Crossing Vehicle Application Fee	Flat Fee Plus Vat: 3.7%	153.50	148

Highway Licences

S115 Provision Of Amenities On The Highway			
- Street Café _ application fee (3 year licence), (£150 refund if refused)	3.9%	493.50	475
Fee for 'straight forward' renewals -	3.6%	114.00	110
-street cafes- area fee	Per m2: 3.6%	114.00	110
- display of goods - Application fee if licence is issued, £150 refund if refused (t	Per m2: 3.9%	493.50	475
- display of goods - Application fee if licence is issued, £50 refund if refused (n	Per m2: 3.6%	114.00	110
Display of goods Area fee (For 3 years)	Per m2: 3.6%	114.00	110
Unauthorised Use Of The Highway			
- removal and storage of tables and chairs and display of goods- flat fee (plus c	Flat Fee: 3.6%	114.00	110
- removal and storage of tables and chairs and display of goods- (daily charge)	Per Day: 2.2%	23.00	23
- removal and storage of 'A' boards	Per Item: 3.6%	114.00	110
S116 Extinguishment Of Adopted Highways And Rights Of Way (NB- Advertising costs above will include Vat.)	Actual cost + advertising cost, min of: 3.9%	5,486.00	5,280
S139 Control Of Builders Skips			
- admin fee per application (plus weekly charge below)	Per Application 3.4%	60.00	58
- weekly charge (Week1)	Plus: 2.8%	18.50	18
- weekly charge (Weeks 2 - 4)	Plus: 2.4%	21.50	21
- weekly charge (Thereafter)	Plus: 3.0%	34.00	33
- removal of builders skips	Actual Costs, At A Minimum Of: 3.7%	223.00	215
S169 Scaffolding Licences			
- residential	3.8%	148.50	143
-commercial (additional charges apply after 2nd week)	3.9%	451.00	434
	Charge Per Wk After 2nd Week Plus £10/m2		
-commercial - additional charge	(Below) Per Week Or Part: 2.8%	37.00	36
-commercial - additional charge (per m2)	Plus Charge Per m2: 0.0%	11.00	11
S172 Hoarding Licences	3.9%	451.00	434
	Charge Per Wk After 2nd Week Plus £10/m2		
- additional charge	(Below) Per Week Or Part: 2.8%	37.00	36
- additional charge (per m2)	Plus Charge Per m2: 0.0%	11.00	11
Other Structures - inc cranes	Flat fee plus area fee 3.9%	509.00	490
- additional charge (per m2)	Plus Charge Per m2: 0.0%	11.00	11
Mobile Access Platforms	Flat fee Plus area fee below Per Week Or Part: 3.9%	254.50	245
- additional charge (per m2)	Plus Charge Per m2: 0.0%	5.00	5
Filming - inc internal consultation	Actual Cost Plus 20% Admin Fee		
S184 Construction Of Vehicle Crossings			
- admin fee domestic	3.8%	148.50	143
- admin fee commercial	3.9%	639.00	615
S142 Licence To Plant And Maintain Shrubs, Trees, Etc.			
- minimum charge (discretion to reduce fees) for non-commercial	Minimum: 3.9%	550.50	530
- minimum charge (discretion to reduce fees) for commercial	Maximum: 3.9%	1,101.00	1,060
S154 Cutting Or Felling Trees Etc Overhanging The Highway	Actual Costs, To A Minimum Of: 3.9%	343.00	330
S178 Apparatus Over Highway - (banners/signs) (discretion to reduce charge)	3.8%	218.00	210
S171 Deposition Of Building Materials, Rubbish, Etc And Temporary Excavation Of The Highway			
-charge per act (plus licence fee below):	3.7%	169.00	163
-licence fee	Plus: 3.6%	116.00	112
S179 Control Of Construction Of Cellars Under Streets	Actual Cost Plus 20% Admin Fee		
S180 Control Of Openings Into Cellars, Under Streets, Pavement Lights, Etc	Actual Cost Plus 20% Admin Fee		
S176/177 Construction Over Highway/Canopies	Flat Fee Plus Area Fee 3.9%	656.50	632
- additional charge (per m2)	Plus Charge Per m2: 0.0%	11.00	11

Temporary Traffic Regulation Orders

S14. Road Traffic Regulations	Flat Fee including Advertising Costs: 3.9%	1,756.00	1,690
S16A Road Traffic Act 1984/ Major Event	Flat Fee including Advertising Costs: 3.9%	2,546.00	2,450
Access Protection Markings	3.7%	111.00	107
Suspension of Parking Controls	Flat Fee 3.9%	880.00	847
Introduction of temporary parking controls	Flat Fee including Advertising Costs: 3.9%	1,756.00	1,690
Assistance With Development Of Temporary Traffic Plans	Per Hour: 3.4%	90.00	87

N.B. Charges for Charitable and Community Interest events will be reduced or waived at the discretion of the Director of Operations, with the agreement of the Lead Member for Highways. The organisers will however remain responsible for all costs associated with advertising.

Communities Directorate 2018/19

		<u>% Increase</u>	<u>2018/19</u>	<u>2017/18</u>
		£	£	
HIGHWAYS & TRANSPORT				
Other Traffic Management Charges				
Application For Temporary Traffic Signals (Not NRSWA) (Includes Vat)		3.9%	174.50	168
Switching On/Off Permanent Traffic Signals				
- working hours:	Minimum Charge:	3.8%	337.50	325
- evenings, and saturdays:	Minimum Charge:	3.9%	509.00	490
- sundays and bank holidays:	Minimum Charge:	3.9%	675.50	650
Hourly Charge For Temporary Traffic Signals (Not NRSWA)				
- traffic sensitive streets	Per Hour	3.8%	176.50	170
- other streets	Per Hour	3.6%	58.00	56
- surcharge for peak hour operation	Per Hour	3.9%	145.50	140
Special Signing				
-application of tourist/ visitor information signs		3.9%	119.50	115
-installation of tourist/ visitor information signs				A
-application of shopping/ business signs		3.8%	233.50	225
-installation of shopping/ business signs				A
S50 Placing Temporary Traffic Counter/ CCTV Camera On The Highway		3.9%	119.50	115
Unauthorised Survey Equipment On The Highway		3.8%	233.50	225
Bike-ability Training	Per Pupil	0.0%	5.00	5
HIGHWAY DEVELOPMENT CONTROL CHARGES FOR ADOPTED AND UNADOPTED ROADS				
S38/278 Fees (based on costs of infrastructure construction - index linked)				
-up to £1.0m construction costs (Minimum Charge £2,500)	13% but minimum charge of	3.9%	3,288.00	3,165
-over £1.0m construction costs	13% but minimum charge of	3.9%	3,288.00	3,165
-For structures/roads not being adopted- Technical Approval		3.9%	3,746.00	3,605
-renegotiation of S278/38 Contract Period		3.9%	1,096.00	1,055
-4.8m wide block paved road + two 2m verges		3.9%	1,143.00	1,100
-5.0m wide road, two 2m footways and two 1m verges		3.9%	1,423.00	1,370
-5.5m wide road, two 2m footways and two 1m verges		3.9%	1,725.00	1,660
-6.7m wide road, two 2.5m footways and two 1m verges		3.9%	2,286.00	2,200
-individual 2.0m footpath including lighting		3.8%	514.00	495
Travel Plans (to cover approval and 5 years monitoring)				
-Checking and approving interim and final travel plans small developments (one off fee)		3.9%	909.00	875
-Checking and approving interim and final travel plans standard developments (one off fee)		3.9%	1,818.00	1,750
-Checking and approving interim and final travel plans large/complex developments (one off fee)		3.9%	3,637.00	3,500
Auditing Of Road Safety Audits		3.9%	493.50	475
Design Of Street Lighting Schemes		3.9%	384.50	370
Relocation Of Street Light Equipment				
-Residential	Single Item:	3.9%	171.50	165
-Commercial				Actual Cost Plus 20% Admin Fee
Technical Approval Of Traffic Signals				
-Standard (Four Way) Installation		3.9%	654.50	630
-Complex Installation		3.9%	1,096.00	1,055
Highway Commuted Sums:				
-soakaways over 20 years		3.9%	18,442.00	17,750
-high friction surfacing over 5 years	Per m2:	0.0%	10.00	10
-pumping stations over 10 years	Minimum:	3.9%	16,957.00	16,320
-standard street lighting over 20 years		3.9%	1,143.00	1,100
-ornamental lighting over 20 years	Per Item:	3.9%	1,886.00	1,815
-traffic signals over 20 years per single pole	Per Item:	3.9%	13,117.00	12,625
-extra height pole	Per Item:	3.9%	14,234.00	13,700
-cantilever pole	Per Item:	3.9%	15,523.00	14,940
-illuminated traffic signs and bollards over 10 years			£540/m2 & £1,100 over 1m2	
-illuminated traffic signs and bollards over 10 years				
-road markings 50% of initial cost	Minimum:	3.9%	857.00	825
-CCTV cameras over 10 years	Per Item:	3.9%	14,878.00	14,320
-structures (Cost to be agreed between local authority and contractor)				50% of initial cost
Pedestrian Safety Barriers (Cost to be agreed between local authority and contractor)				50% of initial cost
Trees on adopted highway (standard tree up to 12cm girth) each		3.8%	571.00	550
Trees on adopted highway (heavy standard tree between 12cm to 14cm girth) each		3.9%	691.00	665
Trees on adopted highway (extra heavy standard tree between 14cm to 20cm girth) each		3.9%	1,049.00	1,010
Trees on adopted highway (semi-mature tree 20cm girth or larger) each				£1,245 min to
Grass cutting on adopted highway	Per m2	0.0%	10.00	10
Shrubs and planting areas maintenance	Per m2	3.7%	98.50	95
Other Commuted Sums				Full cost or b)
Developer site Signage				
-Application Fee (Up to 1 m2, thereafter, pro-rata)		3.6%	114.00	110
-Inspection Fee		3.8%	67.50	65
-Removal Of Illegal Signs		3.8%	218.00	210
Rights Of Way				
S118 Stopping Up of Footpaths, Bridleways and Restricted Byways	Actual Costs Plus Advertising Minimum Of:	3.9%	1,314.00	1,265
S119 Diversion of Footpaths, Bridleways and Restricted Byways	Actual Costs Plus Advertising Minimum Of:	3.9%	1,314.00	1,265
S257 Town & Country Planning Act 1980 Diversion Orders	Actual Costs Plus Advertising Minimum Of:	3.9%	1,314.00	1,265
S1 & 14 Road Traffic Regulation Act 1984 Traffic Regulation Orders				Actual Costs Plus Advertising costs
(NB- Advertising costs above include Vat.)				
Provision Of Hard Copy Of Definitive Map Extract (Viewing Only Free Of Charge)		3.8%	55.00	53
Land Owner Declaration (Highways Act 1980/ Commons Act 2006)		3.9%	376.00	362
Land Owner Declaration (Highways Act 1980/ Commons Act 2006) - Subsequent Declaration		3.8%	55.00	53
New Roads & Street Works Act Inspections/ Permits				
S74 NRSWA Charges For Late Completions				Fees range depending on circumstances and are set by statue
S76 NRSWA Inspection Fees				Fees range depending on circumstances and are set by statue
S50 NRSWA private road repairing licences:-				Fees range depending on circumstances and are set by statue

Communities Directorate 2018/19
--

<u>HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY</u>	<u>% Increase</u>	<u>2018/19</u>	<u>2017/18</u>
COMMUNITY, PROTECTION AND ENFORCEMENT SERVICES		£	£
ENVIRONMENTAL PROTECTION			
Dog Faeces Fixed Penalty Notice	3.8%	54.00	52
Environmental Protection Property	3.5%	88.00	85
Environmental Protection Act - LA Pollution Prevention Control		Dependant On Type Of Process Tested	
Scrap Metal Licensing			
- Collector Licence	3.8%	207.50	200
- Site Licence	3.7%	311.00	300
ENVIRONMENTAL HEALTH- COMMERCIAL SERVICES			
Freezer Failure Certificate	3.8%	143.50	138
Water Sampling		Laboratory costs plus officer hourly rate	
Private Water Supplies		Laboratory costs plus officer hourly rate, subject to statutory maximums	
Health & Safety Work Act S28	Of Officer Time + 15% Admin, Minimum Charge Of: 3.5%	78.00	75
Riding Establishments			
- first application	3.8%	405.00	390
- renewal (plus vet's fees if appropriate)	3.8%	233.50	225
Animal Boarding, Breeding Of Dogs, Pet Animals and Shops			
- first application	3.8%	327.00	315
- renewal (plus vet's fees if appropriate)	3.9%	197.50	190
Dangerous Animals			
- first application	3.8%	259.50	250
- renewal (plus vet's fees if appropriate)	3.8%	166.00	160
Performing Animals	3.6%	114.00	110
Ear Piercing/Acupuncture/Electrolysis and Tattooing			
- registration of premises and one practitioner	3.8%	207.50	200
- each additional practitioner	3.3%	62.00	60
Zoo Licence First Application		£393 plus Vets fees plus officer time at hourly rate over four year licence period	
Zoo Licence Renewal		£342 plus Vets fees plus officer time at hourly rate over six year licence period	
TRADING STANDARDS			
Weights & Measures Fees	Weights & Measures Inspector Hourly Rate Of: 3.6%	57.00	55
Petroleum Licences		Set Externally - Will Be Available From 1st April On Website	
Explosives Licences		Set Externally - Will Be Available From 1st April On Website	
Poisons Licences		Set Externally - Will Be Available From 1st April On Website	
RESIDENTIAL SERVICES			
Domestic Pest Control Service		Set by SDK Environmental Ltd- See website for latest fees	
Housing Act Notice		Officer time + 15% admin	
Enforcement - Works in default		Officer time + 15% admin	
Houses In Multiple Occupation (HMO Licences)			
-basic compliance with 5 bedrooms	3.9%	743.00	715
-additional rooms	Per Additional Room: 2.0%	25.50	25
-renewal of licence	3.8%	690.50	665
The Smoke And Carbon Monoxide Alarm (England) Regulations 2015 - Penalty Charges			
First offence		£2000 reduced to £1000 if paid within 14 days	
Second offence	0.0%	3000	3,000
Third and subsequent offences	0.0%	5000	5,000
COMMUNITY SAFETY/ ANTI SOCIAL BEHAVIOUR			
Fixed Penalty Litter Fine (First Offence)	3.3%	77.50	75
Fixed Penalty Litter Fine (First Offence)- Paid within 10 Days	3.0%	51.50	50
LICENSING/ ENFORCEMENT TEAM			
Licensing Of Hackney Carriages And Private Hire Vehicles			
For 1-5 Vehicles	0.0%	265.00	265
For 6-10 Vehicles	0.0%	440.00	440
For 11-15 Vehicles	0.0%	615.00	615
For 16-20 Vehicles	0.0%	790.00	790
For 21 Vehicles And Over	0.0%	1,035.00	1,035
For 30 Vehicles And Over	0.0%	1,420.00	1,420
Drivers Annual Licence	0.0%	100.00	100
Drivers Dual Licence	0.0%	160.00	160
Transfer Of Driver Or Vehicle Licence	0.0%	37.00	37
Badge Replacement	0.0%	10.00	10
Knowledge Test	0.0%	16.00	16
Meter Test	0.0%	27.00	27
Carriage Licence	0.0%	255.00	255
Replacement Plate	0.0%	10.00	10

Communities Directorate 2018/19
--

	<u>% Increase</u>	<u>2018/19</u> £	<u>2017/18</u> £
Licensing Act 2003			
Personal Licences		Prices set by statute - to be advised	
Annual Fee for Premises Licences:-		Prices set by statute - to be advised	
Sexual Venue Licensing (Per Premises)	3.9%	5289.00	5,090
Sex Shop Licences (Per Premises)	3.9%	5289.00	5,090
Gambling Act 2005 (3 Tariff Levels Set By Statute, RBWM Complies With Higher Level)			
Betting Premises (excluding Tracks)			
New Application	0.0%	3,000	3,000
Annual Fee	0.0%	600	600
Application To Vary	0.0%	1,500	1,500
Application To Transfer	0.0%	1,200	1,200
Application For Re-Instatement	0.0%	1,200	1,200
Application For Provisional Statement	0.0%	3,000	3,000
Licence Application (Prov.Statement Holders)	0.0%	1,200	1,200
Copy Licence	0.0%	25	25
Notification Of Change	0.0%	50	50
Tracks			
New Application	0.0%	2,500	2,500
Annual Fee	0.0%	1,000	1,000
Application To Vary	0.0%	1,250	1,250
Application To Transfer	0.0%	950	950
Application For Re-Instatement	0.0%	950	950
Application For Provisional Statement	0.0%	2,500	2,500
Licence Application (Prov.Statement Holders)	0.0%	950	950
Copy Licence	0.0%	25	25
Notification Of Change	0.0%	50	50
Safety of Sports Ground Act 1975			
Issuing of a safety certificate	3.9%	1039.00	1,000
Amendment of a safety certificate	3.9%	519.50	500
Replacement of a safety certificate	3.9%	519.50	500
Transfer of a safety certificate	3.9%	519.50	500
Cancellation of a safety certificate	3.9%	519.50	500
Adult Gaming Centre			
New Application	3.9%	2,114.50	2,035
Annual Fee	3.9%	1,060.00	1,020
Application To Vary	3.9%	1,060.00	1,020
Application To Transfer	3.9%	1,273.00	1,225
Application For Re-Instatement	3.9%	1,273.00	1,225
Application For Provisional Statement	3.9%	2,114.00	2,035
Licence Application (Prov.Statement Holders)	3.9%	1,272.50	1,225
Copy Licence	3.3%	31.00	30
Notification Of Change	3.3%	31.00	30
Other Statutory Licences			
Street Trading	3.9%	3,173.00	3,054

Communities Directorate 2018/19
--

HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY	Increase %	2018/19	2017/18
		£	£
PARKING SERVICE			
CAR PARKS			
	No. of Spaces		
	Chargeable		
	Free		
Alexandra, Windsor *	198		
Charges apply Monday - Sunday between 9am-Midnight (including Bank Holidays)			
Up To 1 Hour	40.0%	1.40	1.00
Up To 1 Hour Discounted	0.0%	0.50	0.50
1 To 2 Hours	40.0%	2.80	2.00
1 To 2 Hours Discounted	0.0%	1.00	1.00
2 To 3 Hours	40.0%	4.20	3.00
2 To 3 Hours Discounted	0.0%	1.50	1.50
3 To 4 Hours	33.3%	6.00	4.50
4 To 5 Hours	50.0%	9.00	6.00
Over 5 Hours	33.3%	12.00	9.00
Evening Charge (7pm - Midnight)	33.3%	2.00	1.50
Evenings (7pm - Midnight) - Residents	0.0%	Free	Free
Midnight To 9am	0.0%	Free	Free
Season Tickets (1 Month)	10.5%	105.00	95.00
Season Tickets (3 Months)	12.7%	310.00	275.00
Season Tickets (6 Months)	4.3%	600.00	575.00
Season Tickets (Per Annum)	19.0%	1,250.00	1,050.00
Alma Road, Windsor * (See separate tariff For Windsor Dials)	130		
Charges apply Monday - Sunday between 9am-Midnight (including Bank holidays)			
Up To 1 Hour	40.0%	1.40	1.00
Up To 1 Hour Discounted	0.0%	0.50	0.50
1 To 2 Hours	40.0%	2.80	2.00
1 To 2 Hours Discounted	0.0%	1.00	1.00
2 To 3 Hours	40.0%	4.20	3.00
2 To 3 Hours Discounted	0.0%	1.50	1.50
3 To 4 Hours	33.3%	6.00	4.50
4 To 5 Hours	28.6%	9.00	7.00
Over 5 Hours	33.3%	12.00	9.00
Evening Charge (7pm - Midnight)	33.3%	2.00	1.50
Evenings (7pm - Midnight) - Residents	0.0%	Free	Free
Midnight To 9am	0.0%	Free	Free
Season Tickets (1 Month)	10.5%	105.00	95.00
Season Tickets (3 Months)	12.7%	310.00	275.00
Season Tickets (6 Months)	4.3%	600.00	575.00
Season Tickets (Per Annum)	4.8%	1,100.00	1,050.00
Ascot High Street	98	0.0%	Free
The Avenue, Datchet *	113		
Charges apply Mon - Sat between 9am-6pm (Sundays and bank holidays free)			
Up To 1 Hour	40.0%	0.70	0.50
Up To 1 Hour Discounted	0.0%	Free	Free
1 To 2 Hours	30.0%	1.30	1.00
2 To 3 Hours	35.0%	2.70	2.00
3 To 4 Hours	36.0%	3.40	2.50
Over 4 Hours	33.3%	6.00	4.50
6pm- 9am	0.0%	Free	Free
Sundays & Bank Holidays	0.0%	Free	Free
Season Tickets (1 Month)	0.0%	67.50	67.50
Season Tickets (3 Months)	0.0%	200.00	200.00
Season Tickets (6 Months)	0.0%	400.00	400.00
Season Tickets (Per Annum)	0.0%	750.00	750.00
Page total	441	98	

* Discounted rates shown are available to Advantage card holders

Communities Directorate 2018/19					
HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY	No. of Spaces		Increase %	2018/19	2017/18
	Chargeable	Free		£	£
From previous page	441	98			
Boulton Lock, Maidenhead *	87				
Charges apply Mon - Sun between 9am-7pm (Incl Bank holidays)					
Up To 3 Hours			0.0%	0.50	0.50
Up To 3 Hours Discounted			0.0%	Free	Free
Over 3 Hours			0.0%	1.00	1.00
Evenings (7pm - Midnight)			0.0%	0.50	0.50
Bowden Rd, Sunninghill	15		0.0%	Free	Free
Braywick Nature Park, Maidenhead (8am - 9pm)	12		0.0%	Free	Free
Braywick Park, Maidenhead (Mon - Fri 9am - 5pm) >	48				
Less than 3 Hours			0.0%	Free	Free
Over 3 Hours			0.0%	5.00	5.00
Season Tickets (1 Month)			0.0%	50.00	NEW
Season Tickets (3 Months)			0.0%	140.00	NEW
Season Tickets (6 Months)			0.0%	270.00	NEW
Season Tickets (Per Annum)			0.0%	500.00	NEW
Brockenhurst Road, S. Ascot	12		0.0%	Free	Free
Centrica, Windsor *	122				
(Saturdays, Sundays & Bank Holidays In Peak Periods Only- Locked at 7pm)					
Under 4 Hours			0.0%	2.50	2.50
Under 4 Hours Discounted			0.0%	1.00	1.00
Over 4 Hours			0.0%	4.00	4.00
Over 4 Hours Discounted			0.0%	2.00	2.00
Clewer Memorial, Windsor (Dawn To Dusk)	50		0.0%	Free	Free
Coronation Road, Littlewick Green	24		0.0%	Free	Free
Desborough Park, Maidenhead	18		0.0%	Free	Free
East Berks College, Windsor *	112				
This car park is only open to public at Weekends, Bank Holidays, and College Holidays					
Charges apply Mon-Sat between 9am-Midnight					
Up To 1 Hour			30.0%	1.30	1.00
Up To 1 Hour Discounted			0.0%	1.00	1.00
1 To 2 Hours			20.0%	1.80	1.50
1 To 2 Hours Discounted			0.0%	1.50	1.50
2 To 3 Hours			25.0%	2.50	2.00
2 To 3 Hours Discounted			0.0%	2.00	2.00
3 To 4 Hours			33.3%	4.00	3.00
3 To 4 Hours Discounted			0.0%	3.00	3.00
Over 4 Hours			33.3%	8.00	6.00
Evenings (7pm - Midnight)			33.3%	2.00	1.50
Evenings (7pm - Midnight) - Residents			0.0%	Free	Free
Midnight To 9am			0.0%	Free	Free
Sundays & Bank Holidays (All Day Rate)			33.3%	4.00	3.00
Eton Court, Eton *	57				
Charges apply Mon-Sun between 9am-7pm (Incl Bank Holidays)					
Up To 1 Hour			40.0%	1.40	1.00
Up To 1 Hour Discounted			0.0%	0.50	0.50
1 To 2 Hours			35.0%	2.70	2.00
1 To 2 Hours Discounted			0.0%	1.00	1.00
2 To 3 Hours			33.3%	4.00	3.00
2 To 3 Hours Discounted			0.0%	1.50	1.50
3 To 4 Hours			16.7%	7.00	6.00
4 To 5 Hours			0.0%	8.00	8.00
Over 5 Hours			0.0%	10.00	10.00
7pm to 9am			0.0%	Free	Free
Season Tickets (1 Month)			0.0%	80.00	80.00
Season Tickets (3 Months)			0.0%	240.00	240.00
Season Tickets (6 Months)			0.0%	480.00	480.00
Season Tickets (Per Annum)			19.4%	1,075.00	900.00
Eton Wick (Haywards Mead)	25		0.0%	Free	Free
Grenfell Park, Maidenhead (Dawn - Dusk)	18		0.0%	Free	Free
Page total	426	174			
Sub-total carry forward	867	272			

* Discounted rates shown are available to Advantage card holders

> Currently no discounted rates as primarily a commuter car park. Discounted rates will be introduced when new spaces are added as part of the Braywick Park Leisure Centre development.

Communities Directorate 2018/19						
HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY		No. of Spaces		Increase %	2018/19	2017/18
		Chargeable	Free		£	£
	From previous page	867	272			
Grove Road, Maidenhead (2 Hours max. stay except after 7pm)*		82				
Charges apply Mon - Sat between 9am-Midnight (Sunday and bank holidays free)						
Up To 30 Mins				20.0%	0.60	0.50
Up To 30 Mins Discounted				0.0%	0.30	0.30
30 Mins To 1 Hour				20.0%	1.20	1.00
30 Mins To 1 Hour Discounted				0.0%	0.50	0.50
1 To 2 Hours				25.0%	2.50	2.00
1 To 2 Hours Discounted				0.0%	0.90	0.90
Evenings (7pm - Midnight)				0.0%	1.50	1.50
Evenings (7pm - Midnight) - Residents				0.0%	Free	Free
Midnight To 9am				0.0%	Free	Free
Guards Club, Maidenhead (Dawn - Dusk)		20		Free	Free	Free
Hines Meadow Multi Storey Maidenhead *		1,280				
Charges apply Mon - Sat between 9am-Midnight (Sunday and bank holidays free)						
Up To 1 Hour				0.0%	1.00	1.00
Up To 1 Hour Discounted				0.0%	0.60	0.60
1 To 2 Hours				11.1%	2.00	1.80
1 To 2 Hours Discounted				0.0%	1.20	1.20
2 To 3 Hours				20.0%	3.00	2.50
2 To 3 Hours Discounted				0.0%	1.90	1.90
3 To 4 Hours				28.6%	4.50	3.50
4 To 5 Hours				25.0%	5.00	4.00
Over 5 Hours				33.3%	8.00	6.00
Evenings (7pm - Midnight)				20.0%	1.80	1.50
Evenings (7pm - Midnight) - Residents				0.0%	Free	Free
Midnight To 9am				0.0%	Free	Free
Season Tickets (1 Month)				12.6%	76.00	67.50
Season Tickets (3 Months)				12.5%	225.00	200.00
Season Tickets (6 Months)				12.5%	450.00	400.00
Season Tickets (Per Annum)				20.0%	900.00	750.00
Home Park, Windsor >		181				
Charges apply Mon - Fri between 9am-4pm (Weekends and bank holiday free)						
Signs will indicate when the car park is not in use due to events or functions						
Up To 1 Hour				28.6%	0.90	0.70
1 To 2 Hours				20.0%	1.80	1.50
2 To 4 Hours				20.0%	3.60	3.00
Over 4 Hours				20.0%	6.00	5.00
4pm To 9am				0.0%	Free	Free
Season Tickets (1 Month)				0.0%	60.00	60.00
Season Tickets (3 Months)				0.0%	170.00	170.00
Season Tickets (6 Months)				0.0%	330.00	330.00
Season Tickets (Per Annum)				20.0%	750.00	625.00
Horton Road, Datchet *		60				
Charges apply Mon - Sat between 9am-6pm (Sundays and bank holidays free)						
Up To 1 Hour				0.0%	0.10	0.10
Up To 1 Hours Discounted				0.0%	Free	Free
1 To 2 Hours				0.0%	0.20	0.20
Up To 2 Hours Discounted				0.0%	Free	Free
2 To 3 Hours				0.0%	0.50	0.50
3 To 4 Hours				0.0%	1.00	1.00
Over 4 Hours				0.0%	5.00	5.00
6pm To 9am				0.0%	Free	Free
High Street, Hurley		60		0.0%	Free	Free
	Page total	1,603	80			
	Sub-total carry forward	2,470	352			

* Discounted rates shown are available to Advantage card holders

> Currently no discounted rates as predominantly long stay, season ticket holders and sports club users. Car park is free after 4pm and at weekends

Communities Directorate 2018/19						
HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY		No. of Spaces		Increase %	2018/19	2017/18
		Chargeable	Free		£	£
	From previous page	2,470	352			
King Edward VII Ave, Windsor		192				
Charges apply Mon-Sun between 9am-Midnight (Including Bank Holidays)						
Up To 1 Hour				40.0%	1.40	1.00
Up To 1 Hour Discounted				0.0%	1.00	
1 To 2 Hours				25.0%	2.50	2.00
1 To 2 Hours Discounted				0.0%	2.00	
2 To 3 Hours				33.3%	4.00	3.00
2 To 3 Hours Discounted				0.0%	3.00	
3 To 4 Hours				22.2%	5.50	4.50
4 To 5 Hours				23.6%	6.80	5.50
Over 5 Hours				23.1%	8.00	6.50
Evenings (7pm - Midnight)				33.3%	2.00	1.50
Evenings (7pm - Midnight) - Residents				0.0%	Free	Free
Season Tickets (1 Month)				0.0%	80.00	80.00
Season Tickets (3 Months)				0.0%	240.00	240.00
Season Tickets (6 Months)				0.0%	480.00	480.00
Season Tickets (Per Annum)				0.0%	900.00	900.00
King Edward VII Hospital, Windsor >		150				
Charges apply Saturdays, Sundays and Bank Holidays between 9am-6pm						
Up To 2 Hours				0.0%	1.00	1.00
2 To 4 Hours				0.0%	2.00	2.00
Over 4 Hours				0.0%	5.00	5.00
6pm To 9am				0.0%	Free	Free
Meadow Lane, Eton *		102				
Charges apply Mon-Sun between 9am-7pm (Incl Bank Holidays)						
Up To 1 Hour				40.0%	1.40	1.00
Up To 1 Hour Discounted				0.0%	0.50	0.50
1 To 2 Hours				35.0%	2.70	2.00
1 To 2 Hours Discounted				0.0%	1.00	1.00
2 To 3 Hours				33.3%	4.00	3.00
2 To 3 Hours Discounted				0.0%	1.50	1.50
3 To 4 Hours				16.7%	7.00	6.00
4 To 5 Hours				0.0%	8.00	8.00
Over 5 Hours				0.0%	10.00	10.00
7pm To 9am				0.0%	Free	Free
Season Tickets (1 Month)				0.0%	80.00	80.00
Season Tickets (3 Months)				0.0%	240.00	240.00
Season Tickets (6 Months)				0.0%	480.00	480.00
Season Tickets (Per Annum)				0.0%	900.00	900.00
Nicholsons MultiStorey, Maidenhead *		734				
Charges apply Mon - Sat between 9am-Midnight (Sunday and bank holidays free)						
Up To 30 Mins				20.0%	0.60	0.50
Up To 30 Mins Discounted				0.0%	0.30	0.30
30 Mins To 1 Hour				10.0%	1.10	1.00
30 Mins To 1 Hour Discounted				0.0%	0.60	0.60
1 To 2 Hours				5.0%	2.10	2.00
1 To 2 Hours Discounted				0.0%	1.20	1.20
2 To 3 Hours					3.10	
2 To 3 Hours Discounted					1.60	
3 To 4 Hours				36.7%	4.10	3.00
3 To 4 Hours Discounted				0.0%	2.00	2.00
4 To 5 Hours				33.3%	8.00	6.00
Over 5 Hours				26.3%	12.00	9.50
Evenings (7pm - Midnight)				20.0%	1.80	1.50
Evenings (7pm - Midnight) - Residents				0.0%	Free	Free
Midnight To 9am				0.0%	Free	Free
Season Tickets (1 Month)				12.0%	140.00	125.00
Season Tickets (3 Months)				11.1%	400.00	360.00
Season Tickets (6 Months)				10.7%	775.00	700.00
Season Tickets (Per Annum)				14.8%	1,550.00	1,350.00
Oakengrove, Maidenhead (Dawn - Dusk)		50		0.0%	Free	Free
Oak Lane (Annual Contract Spaces For Residents Only)		50		0.0%	60.00	60.00
	Page total	1,178	50			
	Sub-total carry forward	3,648	402			

* Discounted rates shown are available to Advantage card holders

> Currently no discounted rates as the hospital is responsible for changes to the tariffs

Communities Directorate 2018/19					
HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY					
	No. of Spaces		Increase %	2018/19	2017/18
	Chargeable	Free		£	£
From previous page	3,648	402			
Queens Road, Sunninghill		52	0.0%	Free	Free
River St, Windsor *		145			
Charges apply Mon-Sun between 9am-9pm (Incl Bank Holidays)					
Up To 1 Hour			12.5%	4.50	4.00
Up To 1 Hour Discounted			0.0%	1.50	1.50
1 To 2 Hours			16.7%	7.00	6.00
1 To 2 Hours Discounted			0.0%	3.00	3.00
2 To 3 Hours			12.5%	9.00	8.00
2 To 3 Hours Discounted			0.0%	4.50	4.50
3 To 4 Hours			20.0%	12.00	10.00
3 To 4 Hours Discounted			0.0%	8.00	8.00
4 To 5 Hours			16.7%	14.00	12.00
4 To 5 Hours Discounted			0.0%	10.00	10.00
Over 5 Hours			13.3%	17.00	15.00
Over 5 Hours Discounted			0.0%	12.00	12.00
9pm To 9am			0.0%	Free	Free
Romney Lock, Windsor *		94			
Charges apply Mon-Sun between 9am-Midnight (Incl Bank Holidays)					
Up To 1 Hour			40.0%	1.40	1.00
Up To 1 Hour Discounted				1.00	
1 To 2 Hours			25.0%	2.50	2.00
1 To 2 Hours Discounted				2.00	
2 To 3 Hours			33.3%	4.00	3.00
2 To 3 Hours Discounted				3.00	
3 To 4 Hours			22.2%	5.50	4.50
4 To 5 Hours			23.6%	6.80	5.50
Over 5 Hours			23.1%	8.00	6.50
Evenings (7pm - Midnight)			33.3%	2.00	1.50
Evenings- Residents			0.0%	Free	Free
Midnight To 9am			0.0%	Free	Free
Season Tickets (1 Month)			0.0%	80.00	80.00
Season Tickets (3 Months)			0.0%	240.00	240.00
Season Tickets (6 Months)			0.0%	480.00	480.00
Season Tickets (Per Annum)			19.4%	1,075.00	900.00
Stafferton Way Multi Storey, Maidenhead *		576			
Charges apply Mon - Sat between 9am-7pm					
Daily charge			40.0%	7.00	5.00
Evenings (7pm - Midnight)			0.0%	1.50	1.50
Evenings (7pm - Midnight) - Residents			0.0%	Free	Free
Midnight To 9am			0.0%	Free	Free
Season Tickets (1 Month)			15.4%	75.00	65.00
Season Tickets (3 Months)			13.2%	215.00	190.00
Season Tickets (6 Months)			13.2%	430.00	380.00
Season Tickets (Per Annum)			25.0%	875.00	700.00
Sunningdale (London Road) (Closed between 6.45am - 8.45am)		210	0.0%	Free	Free
Sutton Road, Cookham		18	0.0%	Free	Free
Page total	815	280			
Sub-total carry forward	4,463	682			

* Discounted rates shown are available to Advantage card holders

Communities Directorate 2018/19						
HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY		No. of Spaces		Increase %	2018/19	2017/18
		Chargeable	Free		£	£
	From previous page	4,463	682			
Town Hall, Maidenhead *			111			
Car Park only available Saturdays, Sundays (Free Parking), Evenings and Bank Holidays						
Charges between 9am and Midnight on eligible days						
Up To 1 Hour				10.0%	1.10	1.00
Up To 1 Hour Discounted				0.0%	0.50	0.50
1 To 2 Hours				6.7%	1.60	1.50
1 To 2 Hours Discounted				0.0%	0.90	0.90
2 To 3 Hours				4.0%	2.60	2.50
2 To 3 Hours Discounted				0.0%	1.50	1.50
3 To 4 Hours				12.5%	4.50	4.00
4 To 5 Hours				7.7%	7.00	6.50
Evenings (5pm - Midnight)				0.0%	1.50	1.50
Evenings (5pm - Midnight) - Residents				0.0%	Free	Free
Midnight To 9am				0.0%	Free	Free
Town Moor, Maidenhead			28	0.0%	Free	Free
Upper Village Road, Sunninghill			28	0.0%	Free	Free
Victoria Street Multi Storey, Windsor *			206			
Charges apply Mon - Sun between 9am-Midnight (Incl Bank Holidays)						
Up To 1 Hour				33.3%	2.00	1.50
Up To 1 Hour Discounted				0.0%	0.50	0.50
1 To 2 Hours				28.0%	3.20	2.50
1 To 2 Hours Discounted				0.0%	1.00	1.00
2 To 3 Hours				25.0%	5.00	4.00
2 To 3 Hours Discounted				0.0%	1.50	1.50
3 To 4 Hours				28.6%	9.00	7.00
4 To 5 Hours				0.0%	10.00	10.00
Over 5 Hours				27.3%	14.00	11.00
Evenings (7pm - Midnight)				33.3%	2.00	1.50
Evenings (7pm - Midnight) - Residents				0.0%	Free	Free
Midnight To 9am				0.0%	Free	Free
West Street, Maidenhead *			59			
Charges apply Mon - Sat between 9am-Midnight						
Up To 30 Mins				20.0%	0.60	0.50
Up To 30 Mins Discounted				0.0%	0.30	0.30
30 Mins To 1 Hour				20.0%	1.20	1.00
30 Mins To 1 Hour Discounted				0.0%	0.50	0.50
1 To 2 Hours				20.0%	2.40	2.00
1 To 2 Hours Discounted				0.0%	0.90	0.90
2 To 3 Hours				16.7%	3.50	3.00
2 To 3 Hours Discounted				0.0%	2.00	2.00
Evenings (7pm - Midnight)				0.0%	1.50	1.50
Evenings (7pm - Midnight) - Residents				0.0%	Free	Free
Midnight To 9am				0.0%	Free	Free
	Page total	376	56			
	Sub-total carry forward	4,839	738			

* Discounted rates shown are available to Advantage card holders

Communities Directorate 2018/19					
<u>HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY</u>	<u>No. of Spaces</u>		<u>Increase %</u>	<u>2018/19</u>	<u>2017/18</u>
	<u>Chargeable</u>	<u>Free</u>		<u>£</u>	<u>£</u>
From previous page	4,839	738			
Windsor Dials (via Alma Road), Windsor *	250				
Car Park only available on Saturdays, Sundays, Bank Holidays					
Up To 1 Hour			50.0%	1.50	1.00
Up To 1 Hour Discounted			0.0%	0.50	0.50
1 To 2 Hours			50.0%	3.00	2.00
1 To 2 Hours Discounted			0.0%	1.00	1.00
2 To 3 Hours			50.0%	4.50	3.00
2 To 3 Hours Discounted			0.0%	1.50	1.50
3 To 4 Hours			50.0%	6.00	4.00
4 To 5 Hours			0.0%	6.00	6.00
Over 5 Hours			25.0%	10.00	8.00
Evenings (7pm - Midnight)			0.0%	1.50	1.50
Evenings (7pm - Midnight) - Residents			0.0%	Free	Free
Midnight To 9am			0.0%	Free	Free
Windsor Library	15				
Charges apply Mon - Sat between 9am-Midnight (Sunday and bank holidays free)					
Up To 30 Mins			0.0%	0.20	0.20
Up To 1 Hour			0.0%	2.50	2.50
1 To 2 Hours			0.0%	4.50	4.50
Evenings (7pm - Midnight)			0.0%	1.50	1.50
Evenings (7pm - Midnight) - Residents			0.0%	Free	Free
Midnight To 9am			0.0%	Free	Free
York House, Windsor * CLOSED FOR SITE DEVELOPMENT	92				
	-	92			
Coach Park (Alma Road), Windsor	74				
Charges apply Mon-Sun between 9am-6pm (Incl Bank Holidays)					
Up To 1 Hour - Entry			0.0%	10.00	10.00
Up To 4 Hours			0.0%	20.00	20.00
Prepaid Tickets (4 Hours)			0.0%	14.00	14.00
Up To 10 Hours			0.0%	30.00	30.00
Prepaid Tickets (10 Hours)			0.0%	25.00	25.00
Magnet Leisure Centre - Maidenhead >	248				
Charges apply Mon - Sun (Incl Bank Holidays) between 9.30am-Midnight					
Up to 30 mins			0.0%	0.50	0.50
Up to 60 mins			11.1%	1.00	0.90
Up to 90 mins			0.0%	1.30	1.30
Up to 2 Hours			33.3%	2.00	1.50
Up to 3 Hours			0.0%	2.50	2.50
Up to 4 Hours			0.0%	6.00	6.00
Over 4 Hours			0.0%	8.00	8.00
Windsor Leisure Centre >	249				
Charges apply Mon - Sun between 9am-9pm (Incl Bank Holidays)					
Up to 30 mins			25.0%	0.50	0.40
Up to 60 mins			25.0%	1.00	0.80
Up to 2 Hours			23.1%	1.60	1.30
Up to 3 Hours			22.2%	3.30	2.70
Up to 4 Hours			25.0%	10.00	8.00
Up to 5 Hours			20.0%	12.00	10.00
Over 5 Hours			23.1%	16.00	13.00
Page total	836	-			

* Discounted rates shown are available to Advantage card holders

Currently no discounted rates. New payment equipment planned in 2018/19, funded from £775,000 investment in car park technology across the borough. New discounted rates will be implemented as soon as practicable. Leisure centre membership includes 3 months parking for £10.

Total Car Park Spaces

Chargeable	Free	Total
5,675	738	6,413

Communities Directorate 2018/19			
<u>HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY</u>	<u>Increase %</u>	<u>2018/19</u>	<u>2017/18</u>
		£	£
On-Street Parking			
Barry Avenue *			
Up To 1 Hour	60.0%	1.60	1.00
Up To 1 Hour Discounted	0.0%	Free	Free
1 To 2 Hours	60.0%	3.20	2.00
1 To 2 Hours Discounted	0.0%	1.00	1.00
St. Leonards Road (Shops) *			
Up To 1 Hour	66.7%	0.50	0.30
Up To 1 Hour Discounted	0.0%	Free	Free
1 To 2 Hours	60.0%	1.60	1.00
1 To 2 Hours Discounted	0.0%	0.60	0.60
Central (Includes Datchet Road, Park Street, Sheet Street, Victoria Street, Farm Yard & Thameside (1 Hour Maximum Stay) *			
Up To 1 Hour	66.7%	1.00	0.60
Up To 1 Hour Discounted	0.0%	Free	Free
Albert St, Alma Rd, Beaumont Rd, Bexley St, Clarence Rd, Duke St, Fawcett Rd, Frances Rd, Oxford Rd, Queens Rd, Vansittart Rd, Stovell Rd. * (Where Charges Apply Mon-Fri 8.30am - 5.30pm)			
Up To 1 Hour	66.7%	0.50	0.30
Up To 1 Hour Discounted	0.0%	Free	Free
1 To 2 Hours	42.9%	1.00	0.70
1 To 2 Hours Discounted	0.0%	0.30	0.30
Alma Rd, Clarence Rd, St Leonards Rd. * (Where Charges Apply Mon-Sun 8am - 8pm)			
Up To 1 Hour	66.7%	0.50	0.30
Up To 1 Hour Discounted	0.0%	Free	Free
1 To 2 Hours	42.9%	1.00	0.70
1 To 2 Hours Discounted	0.0%	0.30	0.30
Alexandra Rd, Claremont Rd, Devereux Rd, Dorset Rd, Grove Rd, St Leonards Ave, St Marks Rd, Helena Rd *			
Up To 1 Hour	50.0%	0.60	0.40
Up To 1 Hour Discounted	0.0%	Free	Free
The Avenue & Windsor Road (Datchet) *			
Up To 1 Hour	40.0%	0.70	0.50
Up To 1 Hour Discounted	0.0%	Free	Free
1 To 2 Hours	30.0%	1.30	1.00
2 To 3 Hours	35.0%	2.70	2.00
3 To 4 Hours	36.0%	3.40	2.50
Over 4 Hours	33.3%	6.00	4.50
Eton (2 Hour Maximum Stay) *			
Up To 30 Mins	50.0%	0.30	0.20
Up To 30 Mins Discounted	0.0%	0.10	0.10
Up To 1 Hour	50.0%	1.50	1.00
Up To 1 Hour Discounted	0.0%	0.60	0.60

* Discounted rates are available to Advantage card holders

Communities Directorate 2018/19			
Other Parking Fees And Charges	Increase %	2018/19	2017/18
HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY		£	£
Penalty Charge Notices			
Higher Level Contraventions	0.0%	70.00	70.00
-Discounted If Paid Within 14 Days	0.0%	35.00	35.00
Lower Level Contraventions	0.0%	50.00	50.00
-Discounted If Paid Within 14 Days	0.0%	25.00	25.00
Business Permits			
Business Parking Permits			
Windsor: Outer Areas			
First Permit	22.2%	550.00	450.00
Second Permit	30.0%	650.00	500.00
Third Permit	36.4%	750.00	550.00
Windsor: Inner Areas			
Eton and Datchet:			
First Permit	50.0%	150.00	100.00
Second Permit	30.0%	325.00	250.00
Third Permit	26.7%	475.00	375.00
Fourth Permit	30.0%	650.00	500.00
Resident Parking Permits	0.0%	Free	Free
Visitor Vouchers (Per Voucher)			
Standard Vouchers (24 Hours)			
Standard Vouchers (24 Hours)	0.0%	2.00	2.00
- Discounted For Over 60's	0.0%	0.50	0.50
6 Hour Vouchers			
6 Hour Vouchers	0.0%	1.00	1.00
- Discounted For Over 60's	0.0%	0.50	0.50
2 Hours Vouchers			
2 Hours Vouchers	0.0%	Free	Free
Dependant Permits			
Dependant Permits	0.0%	Free	Free
Parking Suspensions and Dispensations			
Suspension Of Parking Bay (Per Bay)	0.0%	20.00	20.00
Parking Dispensations - Late Charge	0.0%	50.00	50.00
Parking Dispensations - 1st Day	0.0%	20.00	20.00
Parking Dispensations - Additional Days	0.0%	5.00	5.00
Parking Dispensations - 1 Week	0.0%	40.00	40.00
Parking Dispensations - 2 Weeks	0.0%	70.00	70.00
Parking Dispensations - 3 Weeks	0.0%	100.00	100.00
Parking Dispensations - 4 Weeks	0.0%	125.00	125.00
Special Parking/ Access Permit	0.0%	50.00	50.00

Communities Directorate 2018/19

CULTURE & COMMUNITIES SCRUTINY

LIBRARY & RESIDENT SERVICES

	<u>% Increase</u>		<u>2018/19</u>	<u>2018/19</u>	<u>2017/18</u>	<u>2017/18</u>	
			£	£	£	£	
LIBRARIES							
OVERDUE RETURNS (PER LOAN PERIOD):					Per Day	Max. per Item	
Adult Books & Magazines	0%	0%	0.20	10.00	0.20	10.00	
Children's/Teenage Books & Magazines	0%	0%	0.05	10.00	0.05	10.00	
CDs/Tapes/Playaway Audio Books	0%	0%	0.20	10.00	0.20	10.00	
DVDs / CD-ROMs/Video Games	0%	0%	0.80	10.00	0.80	10.00	
AUDIO / VISUAL LOAN CHARGES:							
Adult - CDs				Non Advantage Card Holder	Advantage Card Holder	Non Advantage Card Holder	Advantage Card Holder
per item for 3 weeks				0.00	0.00		
1 to 2 discs	0%	0%	2.50	2.40	2.50	2.40	
3 to 6 discs	0%	0%	3.20	3.00	3.20	3.00	
7 or more discs	0%	0%	3.20	3.00	3.20	3.00	
Adult - Tapes							
per item for 3 weeks							
1 to 2 tapes	0%	0%	1.90	1.80	1.90	1.80	
3 or more tapes	0%	0%	2.00	1.90	2.00	1.90	
			0.00	0.00			
			0.00	0.00			
Playaway Audio Books	0%	0%	2.55	2.30	2.55	2.30	
DVDs							
per item for 1 week							
New released titles-first 8 weeks in stock	0%	0%	3.00	2.85	3.00	2.85	
Single Disc in stock for longer than 8 w	0%	0%	2.70	2.50	2.70	2.50	
RESERVATIONS:							
Adult books & Magazines							
Books from SELMS partnership libraries							
Inter-Library Loans	0%	0%	7.00	6.50	7.00	6.50	
Inter-Library Loans	0%	0%	2.00	2.00	2.00	2.00	
Urgent and Specialists					POA	POA	
Music scores and play sets					POA	POA	
LIBRARY EVENTS:							
Children (minimum)	0%	0%	3.50	3.00	3.50	3.00	
Adults (minimum)	0%	0%	5.50	5.00	5.50	5.00	
REFERENCE LIBRARY SERVICES:							
Printing from Electronic Information sources - per A4 sheet							
Black and White	25%	0%	0.25	0.20	0.20	0.20	
Colour	0%	0%	0.40	0.40	0.40	0.40	
3D Printing							
Set up per job	0%	0%	4.00	4.00	4.00	4.00	
3D Printing							
Per 15 minutes (or part)	0%	0%	1.00	1.00	1.00	1.00	
Copying of photographs - per print							
Scan and laser print	0%	0%	7.50	6.50	7.50	6.50	
Photographic print	0%	0%	32.00	30.00	32.00	30.00	
Research							
Per 15 minutes (or part) (first 30 mins free)	0%	0%	9.50	7.50	9.50	7.50	
PHOTOCOPIING:							
Per A4 copy							
Black and White	0%	0%	0.15	0.15	0.15	0.15	
Per A3 copy							
" " "	0%	0%	0.30	0.30	0.30	0.30	
Per A4 copy							
Colour	0%	0%	0.35	0.35	0.35	0.35	
Per A3 copy							
Colour	0%	0%	0.65	0.65	0.65	0.65	
FAX:							
Sending in UK				Non Advantage Card Holder £	Advantage Card Holder £	Non Advantage Card Holder £	Advantage Card Holder £
1st sheet	0%	0%	1.60	1.35	1.60	1.35	
Each subsequent sheet	0%	0%	0.75	0.70	0.75	0.70	
Sending to European Countries							
1st sheet	0%	0%	3.00	2.60	3.00	2.60	
Each subsequent sheet	0%	0%	1.65	1.55	1.65	1.55	
Sending to rest of world							
1st sheet	0%	0%	5.00	4.50	5.00	4.50	
Each subsequent sheet	0%	0%	2.80	2.50	2.80	2.50	
Receiving - per message	0%	0%	1.75	1.45	1.75	1.45	
Printing from Microform & Microfiche							
Per A4 copy	0%	0%	0.50	0.50	0.50	0.50	
Handling P&P (minimum)	0%	0%	1.10	1.10	1.10	1.10	
Printing from customer's microform	0%	0%	0.50	0.40	0.50	0.40	
LOST AND DAMAGED ITEMS:							
Out of print adult books	0%	0%	15.00	15.00	15.00	15.00	
Out of print children's books	0%	0%	7.50	7.50	7.50	7.50	
Damaged Books & Magazines -per volume / issue							
Damage to new items						Full replacement cost	
One or more pages damaged to affect issue						Full replacement cost	
Water damage / Chewed books						Full replacement cost	
Scribbling all over book, underlining etc.						Full replacement cost	
Damage to plastic jacket	0%	0%	1.60	1.50	1.60	1.50	
LOST AND DAMAGED ITEMS:							
Audio Visual Items							
Lost or damaged tapes	0%	0%	25.00	25.00	25.00	25.00	
Audio Visual Items							
Lost or damaged CDs	0%	0%	25.00	25.00	25.00	25.00	
Replacement membership card	0%	0%	2.00	2.00	2.00	2.00	

Communities Directorate 2018/19

	<u>% Increase</u>	<u>2018/19</u>	<u>2018/19</u>	<u>2017/18</u>	<u>2017/18</u>	
		£	£	£	£	
ROOM & EXHIBITION HIRE (All Libraries):						
Commercial Organisations-per hour	0%	35.00		35.00	-	
Commercial Organisations-per 1/2 day	0%	85.00		85.00	-	
Commercial Organisations-per day	0%	135.00		135.00	-	
Non-Commercial Organisations (charged services) per hour	0%	26.25		26.25	-	
Non-Commercial Organisations (charged services) per 1/2day	0%	52.50		52.50	-	
Non-Commercial Organisations (charged services) per day	0%	81.00		81.00	-	
Other Borough Based Community Groups-per hour	0%	12.00		12.00	-	
Other Borough Based Community Groups-per 1/2day	0%	30.30		30.30	-	
Other Borough Based Community Groups-per day	0%	40.40		40.40	-	
(Kitchen facilities included in all rates per hire, refreshments price ph on app.)				-	-	
Cancellation fee for bookings cancelled within one month		20% of fee		20% of fee	-	
Weekly or 'subsequent day' rates negotiable				-	-	
INTERVIEW ROOM						
Commercial Organisations-per hour	0%	20.00		20.00	-	
Commercial Organisations-per 1/2 day	0%	45.00		45.00	-	
Commercial Organisations-per day	0%	72.00		72.00	-	
Non-Commercial Organisations (charged services) per hour	0%	15.00		15.00	-	
Non-Commercial Organisations (charged services) per 1/2day	0%	29.00		29.00	-	
Non-Commercial Organisations (charged services) per day	0%	45.00		45.00	-	
Other Borough Based Community Groups-per hour	0%	5.00		5.00	-	
Other Borough Based Community Groups-per 1/2day	0%	15.00		15.00	-	
Other Borough Based Community Groups-per day	0%	23.00		23.00	-	
STUDY CARRELL per hour	0%	7.00		7.00	-	
USE OF LIBRARY COMPUTER:						
Per half hour, to 'Guest' (non-members)	0%	1.00		1.00	-	
Per half hour, to Library Members	0%	0.50		0.50	-	
(Advantage Card Holders to have 45 minutes use per day free of charge)				-	-	
Per additional half hour to Advantage Card holders	0%	0.50		0.50	-	
Library Members aged 12-17		Free		Free	-	
MUSEUM						
ENTRY FEE						
Museum only		Free		Free	-	
Museum & Conducted/Audio Tour of Guildhall		Free		Free	-	
Museum and Local Studies Collection		Free		Free	-	
IMAGE USE CHARGES:						
Commercial Use			EU Rights	World Rights	EU Rights	World Rights
Book	0%	0%	64.00	75.00	64.00	75.00
Exhibition	0%	0%	64.00	75.00	64.00	75.00
Journal / Maqazine	0%	0%	64.00	75.00	64.00	75.00
Book Jacket	0%	0%	82.00	92.00	82.00	92.00
TV/Film per image screened	0%	0%	82.00	92.00	82.00	92.00
DVD or CD-Rom	0%	0%	82.00	92.00	82.00	92.00
Postcard, Calendar, Publicity Brochure	0%	0%	82.00	92.00	82.00	92.00
Website		0%	n/a	92.00	n/a	92.00
Other Use			POA	POA	POA	POA
Invoice Admin Fee	0%	0%	57.50	57.00	57.50	57.00

Communities Directorate 2018/19
--

CULTURE & COMMUNITIES SCRUTINY**OUTDOOR FACILITIES****ALLOTMENTS**

The scale of charges for Maidenhead allotments per 250 sq.m. per annum:-

		<u>% Increase</u>	<u>% Increase</u>	<u>2018/19</u>	<u>2018/19</u>	<u>2017/18</u>	<u>2017/18</u>
				£	£	£	£
Grade of Plot -	A+	3.9%		291.00		280.00	-
	A	3.3%		77.50		75.00	-
	B	3.8%		67.50		65.00	-

CEMETERIES AND CHURCHYARDS**STANDARD BURIAL:**

	<u>% Increase</u>	<u>% Increase</u>	<u>2018/19</u>	<u>2018/19</u>	<u>2017/18</u>	<u>2017/18</u>
	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident
Grant of exclusive right of burial for 50 years, including right to erect n Burial Fees	3.9%	3.9%	2,577.00	1,288.00	2,480.00	1,240
For three - Braywick Cemetery only	3.9%	3.9%	2,535.00	1,268.00	2,440.00	1,220
For two - Oakley Green Cemetery only	3.9%	3.9%	2,161.00	1,081.00	2,080.00	1,040
For two - Oakley Green Cemetery only	3.9%	3.9%	2,161.00	1,081.00	2,080.00	1,040
For one	3.9%	3.9%	1,953.00	977.00	1,880.00	940
Child 7 to 17 years	3.9%	0.0%	930.00	-	895.00	-
Child up to 6 years	3.9%	0.0%	444.50	-	428.00	-
Additional charge for a casket	3.9%	3.9%	831.00	415.50	800.00	400

INFANT BURIAL:

Grant of exclusive right of burial for 50 years, including right to erect n Burial Fee	3.8%	0.0%	607.50	-	585.00	-
	3.8%	0.0%	232.50	-	224.00	-

CREMATION PLOT:

Grant of exclusive right of burial for 50 years, including right to erect n New Cremation Plot (2 caskets per plot)	3.9%	3.9%	1,257.00	628.50	1,210.00	605
	3.8%	3.8%	677.00	338.50	652.00	326

CREMATION CHAMBER:

Grant of exclusive right of burial for 10 years and interment of ashes, including right to erect memorial - Oakley Green Cemetery only	3.9%	3.8%	1,350.50	675.00	1,300.00	650
Renew grant of exclusive right of burial for a further 10 years	3.9%	3.9%	665.00	332.50	640.00	320
Re-open for a second interment of ashes	3.8%	3.8%	465.00	232.50	448.00	224

MEMORIALS:

Additional inscription / replacement stone	3.4%	3.4%	45.50	45.50	44.00	44
Wall plaque	3.6%	3.6%	57.00	57.00	55.00	55
Cremation tablet	3.6%	3.6%	57.00	57.00	55.00	55
Vase or book on cremation plot or grave	3.6%	3.6%	57.00	57.00	55.00	55
Reservation of wall plaque for 7 years	3.7%	3.6%	113.00	57.00	109.00	55
Stake in Ground Plaque - prices from:-	3.8%	3.8%	164.00	164.00	158.00	158

MISCELLANEOUS:

Record research fee	3.6%	3.6%	57.00	57.00	55.00	55
Reservation - grave or cremation plot for 7 years (renewal at 50% of	3.9%	3.9%	1,268.00	633.50	1,220.00	610
Inter cremated remains in Garden of Remembrance	3.7%	3.7%	195.00	195.00	188.00	188
Interment outside prescribed hours (minimum charge)	3.9%	3.9%	227.50	227.50	219.00	219
Minimum cost for specific needs	3.9%	3.9%	227.50	227.50	219.00	219
Private grave registration transfer	3.6%	3.6%	57.00	57.00	55.00	55
Use of chapel at Oakley Green only	3.8%	3.8%	166.00	166.00	160.00	160
Copy of Deed	3.6%	3.6%	57.00	57.00	55.00	55

PARKS AND OPEN SPACES**FOOTBALL:**

	<u>% Increase</u>	<u>% Increase</u>	<u>2018/19</u>	<u>2018/19</u>	<u>2017/18</u>	<u>2017/18</u>
			Per Season	Per Season		
Grade A Pitch	3.9%		1,714.00		1,650.00	
Grade B Pitch	3.9%		1,298.50		1,250.00	
Mini Football Pitch - Marked 2hr session					Free	

RUGBY:

Braywick / Home Park	3.9%		2,172.00		2,090.00	
Mini Rugby Pitch - Marked 2hr session					Free	

CRICKET:

Home Park	3.9%		2,940.00		2,830.00	
-----------	------	--	----------	--	----------	--

LAWN TENNIS:

Home Park	3.9%		1,351.00		1,300.00	
-----------	------	--	----------	--	----------	--

MISCELLANEOUS:

Royal Windsor Dog Show	3.9%		8,000.00		7,700.00	
Triathlon	3.9%		6,857.00		6,600.00	
Horse Show	3.9%		8,000.00		7,700.00	
Ockwells Dog Show	3.8%		675.00		650.00	

2018/19 SAVINGS SUMMARY					
Description / Budget	Lead / principal member	Lead officer	Savings to Nov 17	Savings to Jan 18	Revised Savings 2018/19
			£000	£000	£000
Managing Director's Directorate					
Deprivation of Liberty Safeguarding					
Improved commissioning of Best Interest Assessors			31	0	31
Older People					
Contracted proce of the outcome based homecare			80	0	80
Reduction in cost of provision based on service being outcome based instead of time and task			220	0	220
School Improvement & Leadership					
Increased number of schools purchasing Admissions service	Cllr S Carroll	H Hall	20	0	20
Increased use of technology for applications			20	0	20
Increase in the number of schools in and out of the borough buying Governor Services			20	0	20
Early Years Education					
Prioritising the deliveryof statutory education improvement service			50	0	50
Education - School Improvement					
Academy schools taking responsibility for school improvement	Cllr N Airey	K McDaniel	40	0	40
Securing strategic school improvement funding			40	0	40
Psychology, Wellbeing and School Support					
Management efficiencies			31	0	31
Safeguarding and Children in Care					
Consolidating the social work teams			46	0	46
Reduction in youth work activity	Cllr S Carroll	H Hall	0	25	25
Reduction in number of children in care requiring support			108	0	108
Children & Young People Disability					
Purchasing residential places at a lower/existing cost			0	40	40
Human Resources					
HR staffing saving			56	0	56
Efficiencies through drawing together learning and development activity	Cllr L Targowska	T Baldwin	50	0	50
Learning and Development remove concentrating on statutory training			0	100	100
AVC Salary Sacrifice			0	60	60
Providing the statutory training for Optalis - increased income			0	20	20
Homecare					
Saving in Homecare achieved in 2017/18	Cllr S Carroll	H Hall	200	0	200
Project costs			35	0	35
Shared Legal Services					
Revisions to the legal services arrangement reducing cost			30	0	30
Democratic Services					
Reduction in democratic services printing and postage costs	Cllr L Targowska	M Kilner	10	0	10
Land Charges Increased Income			0	50	50
Increase use of technology - reducing printing			0	50	50
GPPP Management structure					
Review of mgt structure and team structure in GPPP and implementation of a new performance management approach and system	Cllr S Carroll	H Hall	30	0	30
Information Team					
Review of information management team processes and use of new CRM for FOIS etc			30	0	30
Total Income or saving - Managing Directors Directorate			1,147	345	1,492

2018/19 SAVINGS SUMMARY					
Description / Budget	Lead / principal member	Lead officer	Savings to Nov 17	Savings to Jan 18	Revised Savings 2018/19
			£000	£000	£000

Communities Directorate

Revenues and Benefits					
Additional Council Tax, Business Rates and Housing Benefit Overpayment, fees, cost and income collection.	Cllr S Rayner	A Jeffs	300	0	300
Revenue and Benefits team reduction in operating costs.			70	0	70
Write-on of credits and suspense account payments.			0	100	100
Communities, Enforcement and Partnerships					
Operational review of Environmental Health, Licencing and Trading Standards Services.	Cllr J Grey	D Scott	150	0	150
Leisure service contract savings.	Cllr S Rayner		67	0	67
Review of Communities Team structure and operational delivery			100	0	100
Operational review of 'Grow our Own' Team			50	0	50
Efficiencies in the operation of the Community Partnership Team.	Cllr J Grey		0	20	20
Efficiencies from upgrading of CCTV equipment and network.			202	0	202
Library and resident services					
Further efficiencies after creation of Library and Resident Services.	Cllr S Rayner	J Hurd	100	0	100
Commissioning - Communities					
Additional Parking Income	Cllr J Grey	B Smith	325	0	325
CPES Head of Service Post No longer required following Re-structure			80	0	80
Waste service - reduced tonnages going for disposal			50	0	50
Non-Advantage Card Tariff Increase in Parking Fees & Charges following benchmark exercise(Fees & Charges remain 50% less than benchmarked councils).			750	750	1,500
Total Income or saving - Communities Directorate			2,244	870	3,114

2018/19 SAVINGS SUMMARY					
Description / Budget	Lead / principal member	Lead officer	Savings to Nov 17	Savings to Jan 18	Revised Savings 2018/19
			£000	£000	£000
Place Directorate					
Building Services					
Review of Shared Services - Building Services	Cllr J Rankin	R O'Keefe	40	0	40
Finance					
Review of non strategic finance	Cllr Saunders	R Stubbs	130	0	130
Alternative service delivery options			20	0	20
Property					
Property Rental income	Cllr J Rankin	R O'Keefe	160	0	160
Planning and Development					
Increased Planning Income	Cllr Coppinger	J Jackson	50	60	110
ICT					
Optimisation of service	Cllr L Targowska	J Tordoff	320	0	320
Total Income or saving - Place Directorate			720	60	780

GROWTH		
Managing Director's Directorate		
Line ref	Description of Growth	2018/19 Increase
		£'000
1	Adult Social demographic pressures	750
2	Safeguarding demographic pressure	150
3	Home to School Transport	226
4	Communications Unit	160
5	Increase in Insurance reserve in line with actuarial recommendations	79
	Total Managing Director Directorates Growth	1365
Communities Directorate		
Line ref	Description of Growth	2018/19 Increase
		£'000
6	Increase in Insurance reserve in line with actuarial recommendations	47
7	Net Pressure due to loss in Housing Benefit Admin Grant	30
8	Universal Credit	50
	Total Communities Growth	127
Place Directorate		
Line ref	Description of Growth	2018/19 Increase
		£'000
9	Increase in Insurance reserve in line with actuarial recommendations	24
	Total Corporate Growth	24
	Total Service Growth	1516

PARISH COUNCIL TAX

The following table shows the Council Tax for each Parish:-

<i>Council Tax Schedule</i>	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Parish Only (a)								
Parish and RBWM (b)								
Total (c)								
Royal Borough of Windsor & Maidenhead	622.28	725.99	829.71	933.42	1,140.85	1,348.27	1,555.70	1,866.84
Adult Social Care precept	49.83	58.13	66.44	74.74	91.35	107.96	124.57	149.48
Police and Crime Commissioner for Thames Valley	121.52	141.77	162.03	182.28	222.79	263.29	303.80	364.56
Royal Berkshire Fire Authority								
<i>Parishes</i>								
Bisham (a)	22.08	25.76	29.44	33.12	40.48	47.83	55.19	66.23
(b)	644.36	751.75	859.15	966.54	1,181.33	1,396.10	1,610.89	1,933.07
(c)								
Bray (a)	24.02	28.02	32.02	36.02	44.03	52.03	60.04	72.05
(b)	646.30	754.01	861.73	969.44	1,184.88	1,400.30	1,615.74	1,938.89
(c)								
Cookham (a)	20.79	24.25	27.72	31.18	38.11	45.04	51.97	62.36
(b)	643.07	750.24	857.43	964.60	1,178.96	1,393.31	1,607.67	1,929.20
(c)								
Cox Green (a)	30.32	35.37	40.43	45.48	55.59	65.69	75.80	90.96
(b)	652.60	761.36	870.14	978.90	1,196.44	1,413.96	1,631.50	1,957.80
(c)								
Datchet (a)	47.55	55.48	63.40	71.33	87.18	103.03	118.88	142.66
(b)	669.83	781.47	893.11	1,004.75	1,228.03	1,451.30	1,674.58	2,009.50
(c)								
Eton (a)	24.77	28.89	33.02	37.15	45.40	53.66	61.91	74.30
(b)	647.05	754.88	862.73	970.57	1,186.25	1,401.93	1,617.61	1,941.14
(c)								
Horton (a)	35.39	41.29	47.19	53.09	64.89	76.69	88.49	106.18
(b)	657.67	767.28	876.90	986.51	1,205.74	1,424.96	1,644.19	1,973.02
(c)								
Hurley (a)	25.07	29.25	33.42	37.60	45.96	54.31	62.67	75.20
(b)	647.35	755.24	863.13	971.02	1,186.81	1,402.58	1,618.37	1,942.04
(c)								
Old Windsor (a)	41.74	48.70	55.65	62.61	76.53	90.44	104.35	125.22
(b)	664.02	774.69	885.36	996.03	1,217.38	1,438.71	1,660.05	1,992.06
(c)								

PARISH COUNCIL TAX

	A	B	C	D	E	F	G	H
<i>Council Tax Schedule</i>	£	£	£	£	£	£	£	£
Parish Only (a)								
Parish and RBWM (b)								
Total (c)								
Shottesbrooke								
(a)	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
(b)	622.28	725.99	829.71	933.42	1,140.85	1,348.27	1,555.70	1,866.84
(c)								
Sunningdale								
(a)	26.53	30.96	35.38	39.80	48.65	57.49	66.33	79.60
(b)	648.81	756.95	865.09	973.22	1,189.50	1,405.76	1,622.03	1,946.44
(c)								
Sunninghill & Ascot								
(a)	17.51	20.43	23.35	26.27	32.11	37.95	43.78	52.54
(b)	639.79	746.42	853.06	959.69	1,172.96	1,386.22	1,599.48	1,919.38
(c)								
Waltham St. Lawrence								
(a)	22.69	26.48	30.26	34.04	41.60	49.17	56.73	68.08
(b)	644.97	752.47	859.97	967.46	1,182.45	1,397.44	1,612.43	1,934.92
(c)								
White Waltham								
(a)	63.77	74.39	85.02	95.65	116.90	138.16	159.42	191.30
(b)	686.05	800.38	914.73	1,029.07	1,257.75	1,486.43	1,715.12	2,058.14
(c)								
Wraysbury								
(a)	23.48	27.40	31.31	35.23	43.06	50.88	58.71	70.45
(b)	645.76	753.39	861.02	968.65	1,183.91	1,399.15	1,614.41	1,937.29
(c)								
Unparished Areas								
(a)	20.08	23.43	26.77	30.12	36.81	43.51	50.20	60.24
(b)	642.36	749.42	856.48	963.54	1,177.66	1,391.78	1,605.90	1,927.08
(c)								

Parish Precepts compared to last year.

Parish	2017/18			2018/19			C. Tax
	Tax Base	Precepts / Special Expenses £	Council Tax Band D (£)	Tax Base	Precepts / Special Expenses £	Council Tax Band D (£)	Increase / (Decrease)
Bisham	731.07	22,808	31.20	735.65	24,362	33.12	6.2%
Bray	4,183.27	145,667	34.82	4,195.32	151,130	36.02	3.4%
Cookham	2,889.38	90,100	31.18	2,923.18	91,143	31.18	0.0%
Cox Green	3,070.64	121,582	39.60	3,073.72	139,792	45.48	14.8%
Datchet	2,193.73	167,818	76.50	2,212.50	157,818	71.33	-6.8%
Eton	1,778.20	60,465	34.00	1,800.59	66,889	37.15	9.3%
Horton	461.71	24,358	52.76	463.67	24,617	53.09	0.6%
Hurley	997.75	50,343	50.46	996.80	37,482	37.60	-25.5%
Old Windsor	2,361.98	138,069	58.45	2,402.83	150,445	62.61	7.1%
Shottesbrooke	70.66	Nil	0.00	74.68	Nil	0.00	0.0%
Sunningdale	3,423.44	121,361	35.45	3,419.99	136,118	39.80	12.3%
Sunninghill & Ascot	6,333.09	166,370	26.27	6,455.77	169,593	26.27	0.0%
Waltham St. Lawrence	665.93	17,500	26.28	661.04	22,500	34.04	29.5%
White Waltham	1,238.77	110,165	88.93	1,266.92	121,180	95.65	7.6%
Wraysbury	2,142.80	72,700	33.93	2,168.79	76,400	35.23	3.8%
Unparished Areas	34,167.22	1,009,129	29.54	34,766.48	1,046,993	30.12	1.96%
TOTAL / AVERAGE	66,709.64	154,562	40.59	67,617.93	161,097	41.79	3.0%

RBWM and Major Preceptors compared to last year.

	2017/18	2018/19	C. Tax
	Council Tax Band D (£)	Council Tax Band D (£)	Increase / (Decrease)
Royal Borough of Windsor & Maidenhead	915.57	933.42	1.95%
Adult Social Care Precept	45.89	74.74	3.00%
Police and Crime Commissioner for Thames Valley	170.28	182.28	7.05%
Royal Berkshire Fire Authority			
SUB-TOTAL			
Parish (average)			
TOTAL			

Capital Cashflow Reconciliation 2017/18

Potential new borrowing as reported to Cabinet in February 2017	72,999
New Projects Approved in 2017-18	
1 Original budget Feb 2017 Cabinet above £5m	642
2 Budget to facilitate delivery of the joint venture sites in the town centre.	395
3 Windsor Coach Park / Alexandra Gardens / Riverside area – Feasibility V	280
4 Windsor Arts - Seating	10
5 CSC/Council telephony system	273
6 Reduction in Basic Need grant funding for School expansion Schemes risl	681
7 Income adjustment to schools budgets	48
8 Borough parking provision	936
9 Old Court, Windsor	98
10 Reception - Town Hall Refurbishment Capital scheme	35
11 Hines Meadow dilapidations	600
12 AFC mobile phone costs	61
13 Reported Variances January Cabinet	(900)
14 Revised slippage from 2016/17	3,336
	6,495
Reprofile projects approved in 2017/18 and prior years	
15 Magnet LC Reprovision Design / Initial Site Costs	(500)
16 P&OS - Victory Field Pavilion Centre	(200)
17 New Power Points-Ascot High Street Events	(10)
18 Delivery of Debt Enforcement	(50)
19 M4 Smart Motorway	(20)
20 Footbridge, The Green, Bisham-Raise Level-Flood Pr	(96)
21 Traffic Management	(50)
22 Maidenhead Station Interchange & Car Park	(485)
23 Grenfell Road-Off-Street Parking	(200)
24 Traffic Management & Parking-Sunninghill Imprvmnts	(30)
25 Clyde House	(187)
26 Stafferton Way - Units 1&2	(10)
27 Community Infrastructure Levy CIL	(4)
28 Borough Local Plan - Examination	(80)
29 Traveller Local Plan	(60)
30 Gazetteer System	(3)
31 PSN-Security Work	(20)
32 Marlow Road Youth Centre Roofing and Maintenance Work	(100)
33 Community Engagement Programmes	(15)
34 Christmas Lights-Sunningdale High St	(1)
35 P&OS-Dedworth Manor All Weather Pitch	(27)
36 Energy Savings Initiative	(230)
37 Water Meters	(29)
38 Moorbridge Road Gateway 2014/15	(50)
39 St Leonards Rd/ Victoria Street - Pedestrian Cross	(50)
40 Roads Resurfacing-Transport Asset & Safety	(200)
41 Cycling Capital Programme	(50)
42 School Cycle / Scooter Parking	(20)
43 Thames Street Paving Improvements	(20)
44 Flood Prevention	(100)
45 Bus Stop Waiting Areas	(30)
46 A329 London Rd/B383 Roundabout-Scheme Development	(50)
47 Traffic Signal Review-Imperial/Clewer Hill Rds Junctions	(100)
48 Safer Routes-Oldfield School	(50)
49 Del Diff - Digitisation of Historic Registers	(50)
50 New Libraries	(100)
51 Windsor Riverside Esplanade Revival 2016-17	(20)
52 Paintings Collection Conservation 2016-17	(10)
53 RBWM Website	(10)
54 Maidenhead Library-Ventilation (2014/15)	(80)

Capital Cashflow Reconciliation 2017/18

Potential new borrowing as reported to Cabinet in February 2017	72,999
55 Old Windsor Library-Improvements (2012/13)	(50)
56 Digitisation of Museum collection 2016-17	(20)
57 Feasibility for Joint Museum Store 2016-17	(20)
58 Borough Parking Provision 201720	(700)
59 Broadway Car Park & Central House Scheme	(1,700)
60 Maidenhead Golf Course	(500)
61 Windsor Office Accommodation	(2,000)
62 Charters Expansion	(678)
63 Cox Green School Expansion Year 1 of 3	(1,500)
64 Furze Platt Senior expansion Year 1 of 3	(4,158)
65 Dedworth Middle School Expansion Year 1 of 3	(1,699)
66 Secondary Expansions Risk Contingency	(2,699)
67 Newlands Girls School	(138)
68 Roofing Replacement at Various Schools	(30)
	(19,289)
Reprofile projects forecast in 2017/18 and prior years	
69 Net reduction on Nicholsons car park	(9,375)
70 Removal of St Clouds Way Ten pin bowl - purchase of long leasehold int	(4,500)
71 Removal of King Edward Court	(2,000)
72 Cost of Maidenhead Golf Club Contract Legals reduced	(1,200)
73 York House, Windsor reprofiled	(2,800)
74 Removal of Lowbrook School	(740)
75 Long Term Parking provision reduced	(8,300)
76 Reprofiling of Braywick Leisure Centre	(12,000)
77 Operational estate improvements	(1,550)
78 Braywick Leisure Centre	(2,500)
79 Waterways	(1,000)
	(45,965)
Increase (Decrease) projects approved in 2017/18 and prior years or forecast in in 2017/18	
80 Front of Maidenhead Station	585
81 Temporary parking provision	936
82 Operational estate improvements	650
83 Town Centre JV and Property Company professional fees	95
84 Waterways	1,000
85 Hostile vehicle mitigation	950
	4,216
Remove deduction of capital funded from revenue	
86 Remove deduction of capital funded from revenue*	2,191
	2,191
Potential new borrowing as at January 2018	20,647

* An amount charged to revenue each year to part fund capital expenditure ceased in 2017-18. However, the amount due to be charged in 2017-18 continued to be deducted from the forecast borrowing requirement and is being added back above.

Major Capital Cashflows 2018/19 (£000)

	Responsible Officer	Lead Member	Approved	Date	2018/19 £'000
Capital Inflows					
1 Capital Receipt - Ray Mill Road East	Russell O'Keefe	Cllr Rankin			810
2 Capital Receipt - Town Centre JV	Russell O'Keefe	Cllr Rankin			844
3 Front of Maidenhead Station	Russell O'Keefe	Cllr Bicknell			5,000
Total Capital Inflows					6,654
Capital Outflows					
Redevelopment programmes					
4 Braywick Leisure Centre	Andy Jeffs	Cllr S Rayner	Council	Sep-17	15,751
5 York House, Windsor	Russell O'Keefe	Cllr Rankin Cllr Bicknell / Rankin	Council	Jul-17	3,219
6 Front of Maidenhead Station Town Centre JV and Property Company	Russell O'Keefe		Council	Feb-17	5,000
7 professional fees	Russell O'Keefe	Cllr Rankin	CRSC	Mar-17	500
Broadway Car Park	Russell O'Keefe	Cllr D Evans			2,000
Other capital programmes					
8 Capital Programme slippage in	n/a	n/a	n/a	n/a	19,289
9 Capital Programme slippage out	n/a	n/a	n/a	n/a	(20,000)
10 Net Capital Programme	n/a	n/a	n/a	n/a	6,796
11 Schools expansion projects July 2016 Cabinet	Alison Alexander	Cllr Airey	Council	Feb-17	13,740
12 Ascot primary school expansion	Alison Alexander	Cllr Airey	Council	Feb-16	800
13 River Thames Scheme	Andy Jeffs	Cllr Bicknell	Council	Apr-15	285
14 Temporary parking provision	Russell O'Keefe	Cllr Grey	Council	Sep-17	10,049
15 CCTV Replacement	Andy Jeffs	Cllr Grey			1,300
16 Waterways	Russell O'Keefe	Cllr Rankin	Council	Sep-17	575
17 Strategic acquisition of properties	Russell O'Keefe	Cllr Rankin	Council	Oct-17	10,000
18 Heritage Centre fitout	Russell O'Keefe	Cllr S Rayner			300
Total Capital Outflows					69,604
Borrowing					
Cumulative debt					78,795
New borrowing					62,950
Debt repayment					
Total forecast debt at year end					141,745

CAPITAL PROGRAMME 2018/19 & ONWARDS

		Approved Budget 2017/18			2018/19			2019/20			2020/21		
		Gross (£'000)	Income (£'000)	Estimate (£'000)	Gross (£'000)	Income (£'000)	Estimate (£'000)	Gross (£'000)	Income (£'000)	Estimate (£'000)	Gross (£'000)	Income (£'000)	Estimate (£'000)
Portfolio Summary													
Communities Directorate													
	Revenues & Benefits	126	0	126	0	0	0	0	0	0	0	0	
	Commissioning - Communities	12,628	(6,199)	6,429	7,156	(4,613)	2,543	6,441	(3,646)	2,795	5,354	(2,545)	2,809
	Communities, Enforcement & Partnerships	6,678	(1,830)	4,848	8,281	(728)	7,553	9,600	(600)	9,000	330	0	330
	Library & Resident Services	2,075	(323)	1,752	435	0	435	15	0	15	0	0	0
	Total Communities Directorate	21,507	(8,352)	13,155	15,872	(5,341)	10,531	16,056	(4,246)	11,810	5,684	(2,545)	3,139
Managing Director													
	Adult Social Care	51	(51)	0	0	0	0	0	0	0	0	0	0
	Human Resources	32	0	32	0	0	0	0	0	0	0	0	0
	Law & Governance	189	0	189	0	0	0	0	0	0	0	0	0
	Housing	2,570	(2,540)	30	0	0	0	0	0	0	0	0	0
	Non Schools	725	(274)	451	246	(46)	200	200	0	200	200	0	200
	Schools - Non Devolved	31,503	(17,538)	13,965	4,025	(875)	3,150	696	(696)	0	700	(700)	0
	Schools - Devolved Capital	947	(947)	0	197	(197)	0	197	(197)	0	197	(197)	0
	Total Managing Director	36,017	(21,350)	14,667	4,468	(1,118)	3,350	1,093	(893)	200	1,097	(897)	200
Place Directorate													
	ICT	371	0	371	360	0	360	315	0	315	340	0	340
	Planning	809	(185)	624	1,010	(50)	960	151	(20)	131	20	0	20
	Property	20,657	(579)	20,078	1,045	0	1,045	1,600	0	1,600	400	0	400
	Total Place Directorate	21,837	(764)	21,073	2,415	(50)	2,365	2,066	(20)	2,046	760	0	760
Total Committed Schemes		79,361	(30,466)	48,895	22,755	(6,509)	16,246	19,215	(5,159)	14,056	7,541	(3,442)	4,099

158

	£000	£000	£000	£000
External Funding				
Government Grants	17,590	5,060	4,909	2,045
Developers' Contributions	7,467	674	250	1,397
Other Contributions	5,405	775	0	0
Total External Funding Sources	30,462	6,509	5,159	3,442
Total Corporate Funding	48,895	16,246	14,056	4,099

Managing Director

Project	Description of Scheme	2017/18 Approved			2018/19			2019/20			2020/21		
		Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Adult Social Care													
CT48	Dementia friendly Imp to Care Home Environments	51	(51)	0	0	0	0	0	0	0	0	0	0
Total Adult Social Care		51	(51)	0	0	0	0	0	0	0	0	0	0
Human Resources													
CN76	iTrent Development	32	0	32	0	0	0	0	0	0	0	0	0
Total Human Resources		32	0	32	0	0	0	0	0	0	0	0	0
Law & Governance													
CY10	Green Redeem Scheme	10	0	10	0	0	0	0	0	0	0	0	0
CY16	Participatory Budgeting	179	0	179	0	0	0	0	0	0	0	0	0
Total Law & Governance		189	0	189	0	0	0	0	0	0	0	0	0
Housing													
CT29	Low Cost Housing (S106 Funding)	535	(535)	0	0	0	0	0	0	0	0	0	0
CT41	Land Acquisition	5	0	5	0	0	0	0	0	0	0	0	0
CT51	Key Worker DIYSO	510	(510)	0	0	0	0	0	0	0	0	0	0
CT55	Brill House Capital Funding	500	(500)	0	0	0	0	0	0	0	0	0	0
CT56	Transforming Care Partnership	995	(995)	0	0	0	0	0	0	0	0	0	0
DG50	Assisted Transfer Scheme	25	0	25	0	0	0	0	0	0	0	0	0
Total Housing		2,570	(2,540)	30	0	0	0	0	0	0	0	0	0
Non Schools													
CK90	AfC Phones & Signage	96	0	96	0	0	0	0	0	0	0	0	0
CKUA	Aiming High for Disabled Children (AHDC)	1	(1)	0	0	0	0	0	0	0	0	0	0
CKVH	2Yr old capital entitlement	7	(7)	0	0	0	0	0	0	0	0	0	0
CKVL	Hurley Canoe Centre Storage Facility	61	(61)	0	0	0	0	0	0	0	0	0	0
CKVM	Youth Centre upgrades-2015-16	33	(33)	0	0	0	0	0	0	0	0	0	0
CKVN	IT Software upgrades-2015-16	30	(30)	0	0	0	0	0	0	0	0	0	0
CKVP	Children's Centres buildings-2015-16	25	0	25	0	0	0	0	0	0	0	0	0
CKVR	Youth Centres Modernisation Programme	112	(112)	0	46	(46)	0	0	0	0	0	0	0
CKVU	Pinkneys Green Youth Centre Roofing Repairs	30	0	30	0	0	0	0	0	0	0	0	0
CKVV	Windsor Youth Centre Roofing Repairs	30	0	30	0	0	0	0	0	0	0	0	0
CKVW	Datchet Youth Centre Roofing Repairs	15	0	15	0	0	0	0	0	0	0	0	0
CKVX	Pinkneys Green Storage Facility	30	(30)	0	0	0	0	0	0	0	0	0	0
CM60	Grants - Outside Organisations	255	0	255	200	0	200	200	0	200	200	0	200
Total Non Schools		725	(274)	451	246	(46)	200	200	0	200	200	0	200
Schools - Non Devolved													
CSDQ	Urgent Safety Works Various Schools	70	(70)	0	50	(50)	0	50	(50)	0	150	(150)	0
CSEU	Riverside (Ellington) Primary expansion 2014-15	4	(4)	0	0	0	0	0	0	0	0	0	0
CSEV	All Saints Primary Expansion	32	(32)	0	0	0	0	0	0	0	0	0	0

Managing Director

Project	Description of Scheme	2017/18 Approved			2018/19			2019/20			2020/21		
		Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
CSEX	Feasibility/Survey Costs	230	(210)	20	180	(180)	0	0	0	0	180	(180)	0
CSFB	Secondary & middle sch. Expans. Feasibil. 2015-16	46	(46)	0	0	0	0	0	0	0	0	0	0
CSFC	Ascot Primaries Feasibilities-2015-16	1,475	(1,475)	0	0	0	0	0	0	0	0	0	0
CSFD	Trevelyan class sizes Phase 2 - 2015-16	253	(253)	0	0	0	0	0	0	0	0	0	0
CSFF	School Kitchens	25	(25)	0	20	(20)	0	20	(20)	0	20	(20)	0
CSFG	Education Capital Emergency Fund	120	(100)	20	0	0	0	0	0	0	0	0	0
CSFL	Bisham School House repairs	36	(36)	0	0	0	0	0	0	0	0	0	0
CSFN	Waltham St Lawrence School Kitchen -2015-16	7	(7)	0	0	0	0	0	0	0	0	0	0
CSFQ	Eton Wick kitchen 2015-16	7	(7)	0	0	0	0	0	0	0	0	0	0
CSHW	Secondary Expansions Risk Contingency	2,699	0	2,699	0	0	0	0	0	0	0	0	0
CSHX	Newlands Girls School	868	(730)	138	0	0	0	0	0	0	0	0	0
CSHY	Furze Platt Infant School Boiler Replacement	107	(72)	35	0	0	0	0	0	0	0	0	0
CSHZ	Wessex Primary Gutters and Soffits	39	(39)	0	0	0	0	0	0	0	0	0	0
CSJA	Larchfield Nursery Refurbishment	35	(35)	0	0	0	0	0	0	0	0	0	0
CSJB	Roofing Replacement at Various Schools	110	(80)	30	140	(140)	0	330	(330)	0	200	(200)	0
CSJC	King's Court School Heating System	35	(35)	0	0	0	0	0	0	0	0	0	0
CSJD	Wessex Primary School Heating	239	(69)	170	0	0	0	0	0	0	0	0	0
CSJE	Eton Wick School Boiler and Heating Replacement	97	(97)	0	0	0	0	0	0	0	0	0	0
CSJF	Structural Works at Various Schools	0	0	0	50	(50)	0	0	0	0	0	0	0
CSJJ	Replacement and Repair of Windows Various Schools	0	0	0	200	(200)	0	0	0	0	100	(100)	0
CSJK	Riverside Double Classroom	190	(190)	0	0	0	0	0	0	0	0	0	0
CSJL	Courthouse Junior School Drainage Renovation Work	0	0	0	20	(20)	0	0	0	0	0	0	0
CSJM	Primary School Paths and Access Routes	0	0	0	40	(40)	0	0	0	0	0	0	0
CSJN	Homer School - Electrical Re-Wire	0	0	0	100	(100)	0	0	0	0	0	0	0
CSJP	All Saints Junior School - Boiler Replacement	0	0	0	75	(75)	0	0	0	0	0	0	0
CSJR	Work to explore expansion/new school Ascot	0	0	0	800	0	800	0	0	0	0	0	0
CSGC	Oakfield First school windows-2015-16	13	(13)	0	0	0	0	0	0	0	0	0	0
CSGD	Waltham St Lawrence School Windows	68	(53)	15	0	0	0	0	0	0	0	0	0
CSGE	Eton Porny School Windows-2015-16	3	(3)	0	0	0	0	0	0	0	0	0	0
CSGH	Holy Trinity Cookham Roof-2015-16	1	(1)	0	0	0	0	0	0	0	0	0	0
CSGK	Alexander First school Roof-2015-16	18	(18)	0	0	0	0	0	0	0	0	0	0
CSGL	South Ascot Village Primary-2015-16	3	(3)	0	0	0	0	0	0	0	0	0	0
CSGR	Charters Expansion	3,833	(3,155)	678	380	0	380	0	0	0	0	0	0
CSGT	Windsor Boys Expansion	1,012	(1,012)	0	180	0	180	0	0	0	0	0	0
CSGU	Holy Trinity Sunningdale Bulge Classroom	4	(4)	0	0	0	0	0	0	0	0	0	0
CSGV	Cox Green School Expansion Year 1 of 3	5,013	(2,647)	2,366	420	0	420	0	0	0	0	0	0
CSGW	Furze Platt Senior expansion Year 1 of 3	7,181	(2,643)	4,538	750	0	750	0	0	0	0	0	0
CSGX	Dedworth Middle School Expansion Year 1 of 3	3,933	(2,234)	1,699	420	0	420	0	0	0	0	0	0
CSGZ	Trevelyan School Roof Replacement	7	(7)	0	0	0	0	0	0	0	0	0	0
CSHB	Furze Platt Junior School - Hall Extension	147	(147)	0	0	0	0	0	0	0	0	0	0
CSHD	Bisham House Refurbishment	3	(3)	0	0	0	0	0	0	0	0	0	0
CSHE	Furze Platt Junior Boiler Replacement	5	(5)	0	0	0	0	0	0	0	0	0	0
CSHG	Bisham General Refurbishment	60	(60)	0	0	0	0	0	0	0	0	0	0

Managing Director

Project	Description of Scheme	2017/18 Approved			2018/19			2019/20			2020/21		
		Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
CSHH	Maidenhead Nursery School Structural Improvements	27	(27)	0	0	0	0	0	0	0	0	0	0
CSHM	All Saints Junior School Boiler Replacement	85	(85)	0	0	0	0	0	0	0	0	0	0
CSHP	Wraysbury school - Staffroom Extension	374	(70)	304	0	0	0	0	0	0	0	0	0
CSHU	Windsor Girls Expansion	1,736	(1,736)	0	200	0	200	0	0	0	0	0	0
CSHV	Lowbrook Expansion	1,253	0	1,253	0	0	0	0	0	0	0	0	0
CC00	Gutters, Soffits Replacement	0	0	0	0	0	0	86	(86)	0	50	(50)	0
CC00	Roofing Replacement Primary Schools	0	0	0	0	0	0	180	(180)	0	0	0	0
CC00	School Playground Resurfacing	0	0	0	0	0	0	30	(30)	0	0	0	0
	Total Schools - Non Devolved	31,503	(17,538)	13,965	4,025	(875)	3,150	696	(696)	0	700	(700)	0
	Schools - Devolved Capital												
CJ77	Budget Only NDS Devolved Capital	947	(947)	0	197	(197)	0	197	(197)	0	197	(197)	0
	Total Schools - Devolved Capital	947	(947)	0	197	(197)	0	197	(197)	0	197	(197)	0
	TOTAL MANAGING DIRECTOR CAPITAL PROGRAMME	36,017	(21,350)	14,667	4,468	(1,118)	3,350	1,093	(893)	200	1,097	(897)	200

Communities Directorate

Project	Description of Scheme	2017/18 Approved			2018/19			2019/20			2020/21		
		Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Revenue & Benefits													
CN51	Academy Self-Service Modules	12	0	12	0	0	0	0	0	0	0	0	0
CN98	Delivery of Debt Enforcement	114	0	114	0	0	0	0	0	0	0	0	0
Total Revenue & Benefits		126	0	126	0	0	0	0	0	0	0	0	0
Commissioning - Communities													
CB67	New MSCP Feasibility- Stafferton Way 2014/15	44	(44)	0	0	0	0	0	0	0	0	0	0
CB98	Bray Bailey Bridge Replacement Scheme 2014/15	34	0	34	0	0	0	0	0	0	0	0	0
CB99	Moorbridge Road Gateway 2014/15	85	(35)	50	0	0	0	0	0	0	0	0	0
CC13	North Town Moor Open Space-Car Park Improvements	8	(8)	0	0	0	0	0	0	0	0	0	0
CC25	M4 Smart Motorway	50	0	50	50	0	50	0	0	0	50	0	50
CC27	Permanent Traffic Counter Sites	62	0	62	0	0	0	0	0	0	0	0	0
CC29	Footbridge, The Green, Bisham-Raise Level-Flood Pr	96	0	96	0	0	0	0	0	0	0	0	0
CC30	St Leonards Rd/ Victoria Street - Pedestrian Cross	80	0	80	0	0	0	0	0	0	0	0	0
CC41	Replacement Entry /Exit systems - Alexandra Grdns	15	0	15	0	0	0	0	0	0	0	0	0
CC42	Replacement Entry / Exit Systems at Boulters Lock	0	0	0	10	0	10	0	0	0	0	0	0
CC43	Additional CCTV at 3 MS Car Parks	0	0	0	120	0	120	0	0	0	95	0	95
CC44	Allotments Windsor & Maidenhead	0	0	0	50	(50)	0	0	0	0	0	0	0
CC46	Baths Island Pleasure Ground	30	(30)	0	0	0	0	0	0	0	0	0	0
CC48	Chobham Road, Sunningdale Parking Road Safety Impr	0	0	0	240	0	240	0	0	0	0	0	0
CC49	Courthouse Rd/St Marks Rd Junction and Pedestrian	0	0	0	150	0	150	0	0	0	0	0	0
CC50	Cox Green Road/Brill Close/Norreys Drive Drainage	0	0	0	35	0	35	0	0	0	0	0	0
CC51	Datchet Barrel Arch Drainage Repairs	0	0	0	70	0	70	0	0	0	0	0	0
CC52	Clewer & Dedworth Neighbourhood Improvements	0	0	0	350	0	350	0	0	0	0	0	0
CC54	Electric Vehicle Charging Points-Pilot	0	0	0	100	(75)	25	0	0	0	0	0	0
CC55	Eton High Street Improvements	40	0	40	0	0	0	0	0	0	0	0	0
CC56	Eton Town Culvert Clearing Thames Route	0	0	0	50	0	50	0	0	0	0	0	0
CC57	Goswell Hill Refurbishment Programme	25	0	25	0	0	0	0	0	0	0	0	0
CC58	Grenfell Park Northern Access	0	0	0	20	(20)	0	0	0	0	0	0	0
CC59	Highways Tree Surgery Works from Inspections	0	0	0	180	(180)	0	0	0	0	150	0	150
CC60	Hostile Vehicle Mitigation Measures for Windsor	1,850	(908)	942	0	0	0	0	0	0	0	0	0
CC61	Local Flood Risk Management Strategy Review	0	0	0	10	(10)	0	0	0	0	0	0	0
CC62	Maidenhead Missing Links (LEP Match Funded)	0	0	0	759	(659)	100	776	(576)	200	2,905	(2,500)	405
CC63	Major Incident Resource Kit	7	0	7	0	0	0	0	0	0	0	0	0
CC64	Prevention of Unauthorised Encampments	0	0	0	80	0	80	0	0	0	0	0	0
CC67	Replacement Payment Equipment for Car Parks	0	0	0	775	(775)	0	0	0	0	775	0	775
CC68	Royal Borough Ambassador Equipment	8	0	8	0	0	0	0	0	0	0	0	0
CC69	St Leonards Road Shared Surface (Road & Pavement)	0	0	0	8	0	8	0	0	0	0	0	0
CC70	Street Cleansing Maidenhead Town Centre	0	0	0	10	0	10	0	0	0	0	0	0
CC71	Traffic Management Control System	0	0	0	9	(9)	0	0	0	0	9	0	9
CC72	Victoria Street CP, Windsor - Upper Floor Barriers	0	0	0	15	0	15	0	0	0	0	0	0
CC73	Wessex Way Highway Drainage - Feasibility	0	0	0	25	0	25	0	0	0	0	0	0

Communities Directorate

Project	Description of Scheme	2017/18 Approved			2018/19			2019/20			2020/21		
		Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
CC74	Windsor Gateway Improvements	50	0	50	0	0	0	0	0	0	0	0	0
CC75	Windsor High Street/Thames Street Streetscene Impr	50	0	50	0	0	0	0	0	0	275	0	275
CD01	LTP Feasibility Studies/Investigation/Develop	37	(37)	0	60	(45)	15	30	(30)	0	65	0	65
CD02	LTP Traffic Management Schemes	11	(3)	8	0	0	0	100	(100)	0	40	0	40
CD03	A308 (Bray) Road Widening scheme	57	(9)	48	0	0	0	0	0	0	0	0	0
CD06	Highway Contract-Preliminaries	0	0	0	0	0	0	90	(90)	0	0	0	0
CD07	Road Marking-Safety Programme	103	(60)	43	50	0	50	135	(125)	10	50	(45)	5
CD09	Speed Limit Reviews	3	(3)	0	0	0	0	25	(25)	0	25	0	25
CD10	Traffic Management	230	(80)	150	100	(40)	60	100	(50)	50	200	0	200
CD11	Roads Resurfacing	0	0	0	0	0	0	50	(50)	0	0	0	0
CD12	Roads Resurfacing-Transport Asset & Safety	1,782	(1,781)	1	1,700	(1,700)	0	1,600	(1,200)	400	0	0	0
CD13	Bridge Assessments	50	(50)	0	255	(100)	155	300	(200)	100	0	0	0
CD14	Bridge Parapet Improvement Works	195	(195)	0	150	(150)	0	150	(50)	100	0	0	0
CD15	Bridge Strengthening Scheme	302	(302)	0	0	0	0	0	0	0	0	0	0
CD16	Traffic Signal Removal	41	(27)	14	0	0	0	300	(200)	100	0	0	0
CD17	Replacement Street Lighting	180	(180)	0	350	(350)	0	180	(90)	90	0	0	0
CD18	Highway Drainage Schemes	168	(168)	0	0	0	0	150	(90)	60	0	0	0
CD19	Highway Drainage Schemes-Capitalised Revenue	0	(1)	(1)	0	0	0	0	0	0	0	0	0
CD20	Footways-Reconditioning	0	0	0	0	0	0	110	(110)	0	0	0	0
CD21	Footways-Construction of New Footways	93	(34)	59	0	0	0	100	(75)	25	0	0	0
CD22	Safer Routes to School	42	(17)	25	65	0	65	100	(50)	50	100	0	100
CD23	Local Safety Schemes	208	(204)	4	120	(15)	105	125	(100)	25	175	0	175
CD24	Rights of Way	0	0	0	0	0	0	40	(30)	10	0	0	0
CD25	Public Rights of Ways-Bridge Repairs	0	0	0	0	0	0	20	(20)	0	0	0	0
CD27	Cycling Capital Programme	122	(86)	36	75	(75)	0	75	(75)	0	125	0	125
CD28	School Cycle / Scooter Parking	30	(10)	20	50	(10)	40	50	(25)	25	0	0	0
CD31	Thames Street Paving Improvements	30	(1)	29	0	0	0	100	0	100	0	0	0
CD32	Verge Parking Measures	6	(1)	5	100	0	100	50	(20)	30	0	0	0
CD33	Verge Protection Measures	32	(12)	20	0	0	0	50	(40)	10	0	0	0
CD34	Winter Service Community Facilities	0	0	0	100	(100)	0	0	0	0	0	0	0
CD35	Reducing Congestion & Improving Air Quality	94	(94)	0	50	(50)	0	50	(25)	25	50	0	50
CD36	Reducing Street Clutter	6	(1)	5	0	0	0	0	0	0	0	0	0
CD37	Car Park Improvements	31	0	31	25	0	25	45	0	45	50	0	50
CD38	Changes to On-Street Parking Signage	6	0	6	0	0	0	0	0	0	0	0	0
CD39	Decriminalised Parking Enforcement Review	0	0	0	50	0	50	75	0	75	0	0	0
CD40	Car Park Signage-Improvements	6	0	6	0	0	0	0	0	0	0	0	0
CD42	Maidenhead Station Interchange & Car Park	585	(100)	485	0	0	0	0	0	0	0	0	0
CD43	Flood Prevention	203	(150)	53	0	0	0	150	0	150	0	0	0
CD45	Public Conveniences-Refurbishment 2015-16	13	0	13	0	0	0	0	0	0	0	0	0
CD48	Refuse and Recycling Bins-Replacement	6	0	6	20	0	20	0	0	0	0	0	0
CD54	River Thames Scheme Infrastructure Project	285	0	285	0	0	0	285	0	285	0	0	0
CD55	Virtual Message Signs - Windsor 2015-16	142	0	142	0	0	0	0	0	0	0	0	0

Communities Directorate

Project	Description of Scheme	2017/18 Approved			2018/19			2019/20			2020/21		
		Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
CD57	Nicholson's Car Pak-Upgrade Parking System	1	0	1	0	0	0	0	0	0	0	0	0
CD62	P.B. Windsor Road & Pavement Repairs	20	0	20	0	0	0	0	0	0	0	0	0
CD63	P.B. Ascot/Sunnings Rd & Road & Pavement Repairs	20	0	20	0	0	0	0	0	0	0	0	0
CD65	P.B. Windsor Improved Cycling Facilities	2	0	2	0	0	0	0	0	0	0	0	0
CD66	Highways Productivity Invest. Fund	483	(483)	0	0	0	0	0	0	0	0	0	0
CD71	Flood Risk Management -Asset Register	41	(41)	0	0	0	0	0	0	0	0	0	0
CD72	Preliminary Flood Risk-Assessments	19	(19)	0	60	(60)	0	0	0	0	0	0	0
CD73	Replacement Highway Drain-Waltham Rd,White Walthm	77	(77)	0	0	0	0	0	0	0	0	0	0
CD74	Footways-Assessments	114	(100)	14	120	(100)	20	0	0	0	0	0	0
CD75	Bus Stop Accessibility	43	(43)	0	30	(30)	0	30	0	30	40	0	40
CD76	Bus Stop Waiting Areas	89	(22)	67	0	0	0	50	0	50	75	0	75
CD77	Real-Time Bus Information Improvements	166	(21)	145	100	(10)	90	0	0	0	100	0	100
CD78	PAVE Dedworth	41	0	41	100	0	100	0	0	0	0	0	0
CD79	A329 London Rd/B383 Roundabout-Scheme Development	94	0	94	250	0	250	0	0	0	0	0	0
CD80	Grenfell Road-Off-Street Parking	263	0	263	0	0	0	0	0	0	0	0	0
CD81	Traffic Management & Parking-Sunninghill Imprvments	86	0	86	0	0	0	0	0	0	0	0	0
CD82	Intelligent Traffic System-Maintenance & Renewal	33	0	33	0	0	0	50	0	50	0	0	0
CD83	Traffic Signal Review-Imperial/Clewer Hill Rds Junctions	242	0	242	0	0	0	0	0	0	0	0	0
CD84	Street Lighting-LED Upgrade	2,234	0	2,234	0	0	0	0	0	0	0	0	0
CD86	Stafferton Way - Site Repairs	118	0	118	60	0	60	0	0	0	0	0	0
CD87	Pothole Action Fund-DfT Grant	248	(248)	0	0	0	0	0	0	0	0	0	0
CD95	Safer Routes-Holport College	125	(83)	42	0	0	0	0	0	0	0	0	0
CD96	Safer Routes-Oldfield School	5	0	5	0	0	0	0	0	0	0	0	0
CE64	Additional Parking Provision for Windsor	431	(431)	0	0	0	0	0	0	0	0	0	0
CC00	Energy Saving Initiatives for Royal Borough Premises	0	0	0	0	0	0	200	0	200	0	0	0
Total Commissioning - Communities		12,628	(6,199)	6,429	7,156	(4,613)	2,543	6,441	(3,646)	2,795	5,354	(2,545)	2,809
Communities, Enforcement & Partnerships													
CV33	The Oaks Leisure Centre, Sunningdale	0	0	0	5,000	0	5,000	9,000	0	9,000	250	0	250
CV35	WLC-Replacement of Flumes	0	0	0	540	0	540	0	0	0	0	0	0
CZ18	Magnet LC Reprovision Design / Initial Site Costs	2,000	0	2,000	0	0	0	0	0	0	0	0	0
CZ42	Leisure Centres-Annual Programme & Equipment	485	(11)	474	350	0	350	0	0	0	0	0	0
CZ44	Charters L.C. Expansion	213	0	213	0	0	0	0	0	0	0	0	0
CKVT	Marlow Road Youth Centre Roofing and Maintenance Work	400	0	400	20	0	20	0	0	0	0	0	0
CN99	York House Refurbishment	150	0	150	0	0	0	0	0	0	0	0	0
CV18	Improvement-Internet Connectivity Guildhall	3	0	3	0	0	0	0	0	0	0	0	0
CV20	Windsor Taxi Marshalling-Booking Office	5	0	5	0	0	0	0	0	0	0	0	0
CV21	New Power Points-High Street Events	6	0	6	0	0	0	0	0	0	0	0	0
CV22	New Power Points-Ascot High Street Events	10	0	10	0	0	0	0	0	0	0	0	0
CV23	Digital Advertising Boards	48	0	48	0	0	0	0	0	0	0	0	0
CX29	Windsor Coach Park Bridge-Canopy, Resurfacing 14/5	76	0	76	0	0	0	0	0	0	0	0	0
CX31	Coach Park Windsor-Lift Improvements 2015-16	2	0	2	0	0	0	0	0	0	0	0	0

Communities Directorate

Project	Description of Scheme	2017/18 Approved			2018/19			2019/20			2020/21		
		Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
CY07	Challenge Prize Scheme	5	0	5	0	0	0	0	0	0	0	0	0
CY09	Superfast Broadband in Berkshire (2014/17)	10	0	10	0	0	0	0	0	0	0	0	0
CY12	Social Enterprise Grant	56	0	56	0	0	0	0	0	0	0	0	0
CY13	Economic Development	70	(70)	0	0	0	0	0	0	0	0	0	0
CY14	Community Engagement Programmes	20	0	20	0	0	0	0	0	0	0	0	0
CY15	Bright Ideas Competition	20	0	20	0	0	0	0	0	0	0	0	0
CI09	Windsor Wayfinding System-Phase 2 (2014/16)	16	0	16	0	0	0	0	0	0	0	0	0
CI22	Tree Planting	197	0	197	80	0	80	0	0	0	80	0	80
CI26	Christmas Lights-Sunningdale High St 2015-16	1	0	1	0	0	0	0	0	0	0	0	0
CI30	W'sor Bridge-Cross Lighting & Xmas Tree Pits 15-16	1	0	1	0	0	0	0	0	0	0	0	0
CI35	Christmas Lights-Cookham	5	0	5	0	0	0	0	0	0	0	0	0
CI39	Christmas Lights - Datchet	5	0	5	0	0	0	0	0	0	0	0	0
CLC9	Nicholas Winton Memorial	89	0	89	30	0	30	0	0	0	0	0	0
CP94	P&OS-Dedworth Manor All Weather Pitch	27	(27)	0	93	(93)	0	0	0	0	0	0	0
CV12	Alexandra Gardens Entrances 2015-16	62	0	62	0	0	0	0	0	0	0	0	0
CV16	Love Your Neighbourhood Scheme	108	0	108	0	0	0	0	0	0	0	0	0
CV17	Mobile Devices & Software-Confirm Connect Tree Dat	16	0	16	0	0	0	0	0	0	0	0	0
CV24	P&OS- Chariots Place Enhancements	20	0	20	0	0	0	0	0	0	0	0	0
CV26	P&OS - Deerswood Wildlife Area	45	0	45	0	0	0	0	0	0	0	0	0
CV28	Braywick/Oldfield Bridge Scheme	320	(320)	0	0	0	0	0	0	0	0	0	0
CV29	Shurlock Row - Communities Open Space	0	0	0	135	(35)	100	0	0	0	0	0	0
CV30	Play Areas - Replacement Equipment	30	0	30	0	0	0	0	0	0	0	0	0
CV36	Ockwells Park-Thriftwood Scheme & Bridge	21	0	21	55	0	55	0	0	0	0	0	0
CX35	Braywick Driving Range	16	0	16	0	0	0	0	0	0	0	0	0
CX36	Purchase of LandThriftwood	5	0	5	0	0	0	0	0	0	0	0	0
CZ00	Bath Island-Electrical works	30	0	30	0	0	0	0	0	0	0	0	0
CZ48	P&OS - Outdoor Gym	22	0	22	0	0	0	0	0	0	0	0	0
CZ49	P&OS - Playing Pitch Improvements Ascot/Victory Field	321	(321)	0	0	0	0	0	0	0	0	0	0
CZ88	P&OS-Guards Club Is/Riverside Sculpture Trail 14/5	47	0	47	0	0	0	0	0	0	0	0	0
CZ91	Ascot War Horse memorial	151	(151)	0	0	0	0	0	0	0	0	0	0
CC11	Bachelors Acre Playground Improvements	25	(25)	0	0	0	0	0	0	0	0	0	0
CC12	Osborne Road Playground Improvements	16	(16)	0	0	0	0	0	0	0	0	0	0
CC28	Ockwells Park Extension - Phase 1	50	0	50	0	0	0	0	0	0	0	0	0
CV03	Parks Improvements	209	(145)	64	60	0	60	0	0	0	0	0	0
CZ46	P&OS-Vansittart Road Skate Park-Extension /Imps	48	(48)	0	0	0	0	0	0	0	0	0	0
CZ47	P&OS-Ornamental Flower Beds	14	0	14	0	0	0	0	0	0	0	0	0
CZ72	P&OS-Biodiversity Projects (2013/14)	8	(8)	0	0	0	0	0	0	0	0	0	0
CZ75	P&OS-Allens Field Improvements Ph 2 (2014/15)	70	(70)	0	0	0	0	0	0	0	0	0	0
CC47	CCTV Replacement	0	0	0	1,300	0	1,300	0	0	0	0	0	0
CD46	Alley Gating	10	0	10	0	0	0	0	0	0	0	0	0
CD47	Replace DPPO's with Public Space PO Signage	5	0	5	0	0	0	0	0	0	0	0	0
CD51	Lalpac Licensing Software Package-Update	10	0	10	0	0	0	0	0	0	0	0	0

Communities Directorate

Project	Description of Scheme	2017/18 Approved			2018/19			2019/20			2020/21		
		Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
CD52	Remote Working Equipment Laptops-Upgrade	83	0	83	0	0	0	0	0	0	0	0	0
CD56	Night Time Economy Enforcement Equipment	2	0	2	0	0	0	0	0	0	0	0	0
CD85	Enforcement Services-Mobile Phone Replacement	7	0	7	0	0	0	0	0	0	0	0	0
CE07	Digitalisation-Environmental Health Documentation	0	0	0	18	0	18	0	0	0	0	0	0
CE08	Air Quality Monitoring Station-Purchase	18	(18)	0	0	0	0	0	0	0	0	0	0
CT52	Disabled Facilities Grant	600	(600)	0	600	(600)	0	600	(600)	0	0	0	0
CY03	Energy Savings Initiative	340	0	340	0	0	0	0	0	0	0	0	0
CY04	Water Meters	29	0	29	0	0	0	0	0	0	0	0	0
	Total Communities, Enforcement & Partnerships	6,678	(1,830)	4,848	8,281	(728)	7,553	9,600	(600)	9,000	330	0	330
	Library & Resident Services												
CC14	Del Diff - Service Hubs	150	0	150	0	0	0	0	0	0	0	0	0
CC15	Del Diff - Imp and Intro of SS at Datchet Library	45	0	45	0	0	0	0	0	0	0	0	0
CC16	Del Diff - Imp & Prov of SS at Eton Library	45	0	45	0	0	0	0	0	0	0	0	0
CC22	Del Diff - Digitisation of Historic Registers	50	0	50	0	0	0	0	0	0	0	0	0
CC23	New Libraries	200	0	200	0	0	0	0	0	0	0	0	0
CC36	CSC Telephony Upgrade	273	0	273	0	0	0	0	0	0	0	0	0
CC37	Town Hall Reception Refurbishment	35	0	35	0	0	0	0	0	0	0	0	0
CC38	Maidenhead Library Basement Ventilation 17-18	100	0	100	0	0	0	0	0	0	0	0	0
CC39	Old Court, Windsor Repairs	238	0	238	0	0	0	0	0	0	0	0	0
CC45	Annual IT Replacement Budget for L&RS	0	0	0	20	0	20	0	0	0	0	0	0
CC53	Contact Centre - Ventilation & Back-up Generator	0	0	0	255	0	255	0	0	0	0	0	0
CC65	Refurbishment M'head, Windsor, Ascot , Eton Libs	0	0	0	160	0	160	0	0	0	0	0	0
CC66	Refurbishment Windsor, Ascot, Eton Libs	70	0	70	0	0	0	0	0	0	0	0	0
CL04	New Dedworth Library (2012/13)	6	(1)	5	0	0	0	0	0	0	0	0	0
CL70	Library Management System Replacement (2012/13)	5	0	5	0	0	0	0	0	0	0	0	0
CL72	Libraries-PC Booking Software (2012/13)	5	0	5	0	0	0	0	0	0	0	0	0
CL87	Old Windsor Library-Improvements (2012/13)	54	(16)	38	0	0	0	0	0	0	0	0	0
CLA6	Windsor Arts - Seating	10	0	10	0	0	0	0	0	0	0	0	0
CLB1	Additional Wifi and Broadband 2015/16	3	(3)	0	0	0	0	0	0	0	0	0	0
CLB2	Sunninghill Library 15/16 Lease Repairs	41	(26)	15	0	0	0	0	0	0	0	0	0
CLB3	Maidenhead Library Improvements 2016-17	24	(22)	2	0	0	0	0	0	0	0	0	0
CLB4	Maidenhead Library - New Kiosks - 2016-17	65	(35)	30	0	0	0	0	0	0	0	0	0
CLB5	Tablets for Libraries -2016-17	5	(2)	3	0	0	0	0	0	0	0	0	0
CLB6	Digitisation of Museum collection 2016-17	29	(29)	0	0	0	0	0	0	0	0	0	0
CLB7	Improvements at Eton Wick Library 2016-17	8	(8)	0	0	0	0	0	0	0	0	0	0
CLB8	Improvements at Cookham Library 2016-17	15	(15)	0	0	0	0	0	0	0	0	0	0
CLB9	Windsor Riverside Esplanade Revival 2016-17	25	(15)	10	0	0	0	0	0	0	0	0	0
CLC2	Feasibility for Joint Museum Store 2016-17	25	(25)	0	0	0	0	0	0	0	0	0	0
CLC3	Sculpture Project - Danny Lane 2016-17	15	(15)	0	0	0	0	0	0	0	0	0	0
CLC4	Musical Backtrack Project 2016-17	30	(30)	0	0	0	0	0	0	0	0	0	0
CLC5	Heritage Education Space Old Windsor 2016-17	20	(20)	0	0	0	0	0	0	0	0	0	0

Communities Directorate

Project	Description of Scheme	2017/18 Approved			2018/19			2019/20			2020/21		
		Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
CLC7	Windsor Lib Lighting Replacement - 2nd Phase 2016-17	2	0	2	0	0	0	0	0	0	0	0	0
CLC8	Paintings Collection Conservation 2016-17	13	0	13	0	0	0	0	0	0	0	0	0
CN59	RBWM Website	13	0	13	0	0	0	0	0	0	0	0	0
CN80	CRM Upgrade / Jadu Contract	115	0	115	0	0	0	0	0	0	0	0	0
CN83	CC Centre Telephone Headset Replacement 2015-16	2	0	2	0	0	0	0	0	0	0	0	0
CP82	Mhead Lib-Small Pwr Rewire Gnd/1st Floors 15/16	175	0	175	0	0	0	0	0	0	0	0	0
CZ14	Cox Green Library-Improvements (2014/15)	2	(2)	0	0	0	0	0	0	0	0	0	0
CZ16	Maidenhead Library-Ventilation (2014/15)	83	0	83	0	0	0	0	0	0	0	0	0
CZ76	P&OS-Alexandra Gardens Improvements (2014/15)	0	0	0	0	0	0	0	0	0	0	0	0
CZ77	P&OS-WW1 & MC800 Commemoration Prjs (2014/15)	12	0	12	0	0	0	0	0	0	0	0	0
CZ94	Heritage Trails 2015-16	3	(3)	0	0	0	0	0	0	0	0	0	0
CZ95	Museum Improvements Programme 2015-16	40	(36)	4	0	0	0	0	0	0	0	0	0
CZ96	Berkshire Records Office 2015-16	15	(15)	0	0	0	0	0	0	0	0	0	0
CZ97	Arts in the Parks 2015-16	5	(5)	0	0	0	0	0	0	0	0	0	0
CZ98	Heritage Garden Signage 2015-16	4	0	4	0	0	0	0	0	0	0	0	0
CC00	Guildhall Portraits - Conversation, Repair, Restoration	0	0	0	0	0	0	15	0	15	0	0	0
	Total Library & Resident Services	2,075	(323)	1,752	435	0	435	15	0	15	0	0	0
	TOTAL COMMUNITIES DIRECTORATE CAPITAL PROGRAMME	21,507	(8,352)	13,155	15,872	(5,341)	10,531	16,056	(4,246)	11,810	5,684	(2,545)	3,139

Place Directorate

Project	Description of Scheme	2017/18 Approved			2018/19			2019/20			2020/21		
		Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
ICT													
CC17	Del Diff - Prov of Tablets or Test/Dev/Pilots(10K)	10	0	10	0	0	0	0	0	0	0	0	0
CC18	Del Diff - Develop Intranet/Collaborative Software	50	0	50	0	0	0	0	0	0	0	0	0
CC20	Del Diff - Application Packaging	15	0	15	0	0	0	0	0	0	0	0	0
CC21	Del Diff - Collaborative Document Storage	70	0	70	0	0	0	0	0	0	0	0	0
CC24	Del Diff - Win Server Upgrades Inc Cloud & Hosting	20	0	20	0	0	0	0	0	0	0	0	0
CC26	Secure File and Info Exchange Solution 2017-2018	15	0	15	0	0	0	0	0	0	0	0	0
CN54	Delivering Differently - Generic IT Bid	47	0	47	0	0	0	0	0	0	0	0	0
CA05	Document Management System 2013/14	1	0	1	0	0	0	0	0	0	0	0	0
CN26	Gazetteer System	3	0	3	0	0	0	0	0	0	0	0	0
CN65	Migration to Cloud Hosting (2013/14)	4	0	4	0	0	0	0	0	0	0	0	0
CP03	Purchase of PCs	4	0	4	0	0	0	0	0	0	0	0	0
CN85	Windows Server 2003 Upgrade 2015-16	30	0	30	0	0	0	0	0	0	0	0	0
CN87	ICT Enterprise Architecture Mapping 2015-16	10	0	10	0	0	0	0	0	0	0	0	0
CN88	PSN-Security Work 2015-16	50	0	50	0	0	0	0	0	0	0	0	0
CN89	Tablet Computers-Secure Enablement BYOD/CYOD 15-16	3	0	3	0	0	0	0	0	0	0	0	0
CN90	Network Consolidation 2015-16	18	0	18	0	0	0	0	0	0	0	0	0
CN95	Replacement-WiFi Solution for Council Offices	21	0	21	0	0	0	0	0	0	0	0	0
CN00	Key Systems Infrastructure & Hardware Upgrades	0	0	0	360	0	360	315	0	315	340	0	340
	Total ICT	371	0	371	360	0	360	315	0	315	340	0	340
Planning													
CI31	Community Infrastructure Levy CIL	12	0	12	0	0	0	0	0	0	0	0	0
CI32	Borough Local Plan-Examinations / Submissions	388	0	388	380	0	380	0	0	0	0	0	0
CI40	IDOX Project	35	0	35	0	0	0	0	0	0	0	0	0
CI47	Neighbourhood Plan-Consultation/Exams/Referendums	204	(185)	19	150	(50)	100	60	(20)	40	0	0	0
CI56	Planning Policy Supplementary Planning Document	50	0	50	0	0	0	0	0	0	0	0	0
CI57	Joint Minerals and Waste Plan	20	0	20	20	0	20	21	0	21	0	0	0
CI59	Traveller Local Plan	100	0	100	0	0	0	0	0	0	0	0	0
CI63	Planning Service - Transformation Programme	0	0	0	120	0	120	0	0	0	0	0	0
CI64	Planning Policy-Evidence Base Updates Ongoing Prog	0	0	0	20	0	20	0	0	0	0	0	0
CI65	Conservation Area Appraisals	0	0	0	20	0	20	20	0	20	20	0	20
CI66	Infrastructure Delivery Prog-CIL & Grant Funding	0	0	0	300	0	300	0	0	0	0	0	0
CI00	Windsor & Eton Placemaking-Framework Design	0	0	0	0	0	0	50	0	50	0	0	0
	Total Planning	809	(185)	624	1,010	(50)	960	151	(20)	131	20	0	20
Property													
CI21	Windsor Office Accommodation	6,829	(250)	6,579	0	0	0	0	0	0	0	0	0
CI33	Clyde House	187	0	187	0	0	0	0	0	0	0	0	0
CI34	Meadow Lane Car Park (Eton College)	7	(1)	6	0	0	0	0	0	0	0	0	0
CM23	54-56 Queen Street, Maidenhead	18	0	18	0	0	0	0	0	0	0	0	0
CM52	Guildhall-Essential Maintenance Works 15-16	26	0	26	0	0	0	0	0	0	0	0	0

Project	Description of Scheme	2017/18 Approved			2018/19			2019/20			2020/21		
		Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate
CM53	Theatre Royal-Soffit/Roof Light Ventilation 15-16	43	0	43	0	0	0	0	0	0	0	0	0
CM57	Theatre Royal-Auditorium / Maintenance Works 15-16	35	0	35	0	0	0	0	0	0	0	0	0
CM89	Tinkers La.-rewire of smll power & lightg circuits	10	0	10	0	0	0	0	0	0	0	0	0
CN63	Guildhall - Roof Repairs (Hoist/Pigeon Measures)	129	0	129	0	0	0	0	0	0	0	0	0
CX20	Ross Road - repairs & redecoration 2014-15	27	0	27	0	0	0	0	0	0	0	0	0
CX22	St Mary's Hse-External replace/decor roof 2014-15	64	0	64	0	0	0	0	0	0	0	0	0
CX32	MASH Building Works-Town Hall, Maidenhead	1	0	1	0	0	0	0	0	0	0	0	0
CX37	Stafferton Way - Units 1&2 (ND30)	24	0	24	0	0	0	0	0	0	0	0	0
CX38	St Clouds Way Ten Pin Bowl-Purchase Leasehold Int	4,500	0	4,500	0	0	0	0	0	0	0	0	0
CX39	Central House Scheme	300	0	300	0	0	0	0	0	0	0	0	0
CX40	Operational Estate Improvements	0	0	0	600	0	600	200	0	200	0	0	0
CX41	Commercial Investment Property Portfolio-Repairs	0	0	0	445	0	445	400	0	400	400	0	400
CC40	Borough Parking Provision 201720	936	0	936	0	0	0	0	0	0	0	0	0
CI14	Maidenhead Waterways Construction phase 1	1,707	(141)	1,566	0	0	0	0	0	0	0	0	0
CI18	PB Maidenhead Waterways Restoration	0	0	0	0	0	0	0	0	0	0	0	0
CI29	Broadway Car Park & Central House Scheme	2,952	(187)	2,765	0	0	0	0	0	0	0	0	0
CI42	Wsor Coach Park, Alexandra Gardens, Riverside-F.S.	280	0	280	0	0	0	0	0	0	0	0	0
CI44	Maidenhead Waterways - Match Funding	250	0	250	0	0	0	0	0	0	0	0	0
CI45	Development Sites M'headFeasibility/Outline Work	91	0	91	0	0	0	0	0	0	0	0	0
CI49	Maidenhead Golf Course	738	0	738	0	0	0	0	0	0	0	0	0
CI58	Maidenhead Station-Development Site Negotiations	30	0	30	0	0	0	0	0	0	0	0	0
CI60	Regeneration Improvement Projects	162	0	162	0	0	0	0	0	0	0	0	0
CI62	Hines Meadow CP - Dilapidations	600	0	600	0	0	0	0	0	0	0	0	0
CM49	JV-York Rd, West St, Reform Rd, St Clouds Way	535	0	535	0	0	0	0	0	0	0	0	0
CX28	Ray Mill Road Residential Development	176	0	176	0	0	0	0	0	0	0	0	0
CC00	Town Centre - Cultural Centre	0	0	0	0	0	0	1,000	0	1,000	0	0	0
Total Property		20,657	(579)	20,078	1,045	0	1,045	1,600	0	1,600	400	0	400
TOTAL PLACE CAPITAL PROGRAMME		21,837	(764)	21,073	2,415	(50)	2,365	2,066	(20)	2,046	760	0	760

PRUDENTIAL INDICATORS 2016/17 TO 2019/20

The actual figures for 2016/17 and the estimates for 3 further years are shown below. These prudential indicators are prepared in accordance with the CIPFA Prudential Code for Capital Financing in Local Authorities

The figures set out below include this council's share of the old Berkshire County Council debt that is now managed by the Royal Borough.

	2016/17 Actual	2017/18 Estimate	2018/19 Estimate	2019/20 Estimate
Capital Expenditure (£m)	£28.9m	£49.8m	£77.3m	£80.1m
Ratio of financing costs to net revenue stream				
- Non-loan financed	14.5%	31.7%	0.0%	0.0%
- Loan financed	5.9%	6.6%	6.1%	8.4%
Capital Financing Requirement (£m)	86.4	105.8	180.4	256.0

In respect of its external debt, the Council approves the following authorised limits for its external debt gross of investments for the next three financial years.

	2016/17	2017/18	2018/19	2019/20
Authorised limit for external debt (£m)	£102m	£189m	£172m	£212m

The Council also approves the following boundary for external debt for the same period.

	2016/17	2017/18	2018/19	2019/20
Operational boundary for external debt (£m)	£82m	£169m	£151m	£190m

The proposed operational boundary for external debt is based on the same estimates as the authorised limit but reflects the Head of Finance's estimate of the most likely, prudent but not worse case scenario, without the additional headroom included within the authorised limit to allow for example for unusual cash movements, and equates to the maximum of external debt projected by this estimate. It include both long and short term (i.e. less than 365 day) borrowing.

Interest Rate Exposure

It is recommended that the Council sets an upper limit on its fixed interest rate exposures for 2016/17 to 2019/20 of 90% of its outstanding principal sums (net of investments)

It is further recommended that the Council sets an upper limit of its variable rate exposures for 2016/17 to 2019/20 of 30% of its outstanding principal sums (net of investments)

This means that the Head of Finance will manage fixed rate interest rate exposures within the range 70% to 90% and variable interest rate exposures within the range 10% to 30%. This is a continuation of current practice

Royal Borough of Windsor & Maidenhead Approved Counterparty List

Fitch Ratings	FITCH ShortTerm Rating	FITCH Long Term Rating	FITCH Outlook	Max. Sum To Be Lent £m
UK				
Government				
Debt Management Office	F1+	AA	Negative	no limit
Banks				
Abbey National Treasury	F1	A	Stable	15
Australia and New Zealand Bank	F1+	AA-	Stable	5
Barclays Bank	F1	A	Stable	15
Clydesdale Bank	F2	BBB+	Stable	15
HSBC (inc HSBC Private Bank)	F1+	AA-	Stable	15
Lloyds Banking Group	F1	A+	Stable	15
National Australia Bank Ltd	F1+	AA-	Stable	5
Royal Bank of Canada	F1+	AA	Negative	5
Royal Bank of Scotland	F2	BBB+	Stable	15
Santander UK	F1	A	Stable	15
Standard Chartered	F1	A+	Stable	15
Ulster Bank	F2	BBB+	Stable	5
Building Societies (max £3m per loan)				
All Building Societies with total group assets greater than £6 billion and FITCH Long term rating of BBB or better				
Coventry	F1	A	Stable	5
Nationwide	F1	A+	Stable	5
Yorkshire	F1	A-	Stable	5
Leeds	F1	A-	Stable	5
Principality	F2	BBB+	Stable	5
Skipton	F1	A-	Stable	5
Local Authorities				
All UK Local Authorities, with the exception of those with reported financial irregularities.				10
Money Market Funds				
All money market funds with a Fitch AAA long term credit rating, including:				
Federated Short Term Sterling Prime Fund		AAA		10
Invesco Sterling Liquidity Fund		AAA		10
STANDARD LIFE (IGNIS) Sterling Liquidity Fund		AAA		10
Insight GBP Liquidity Fund		AAA		10
LGIM Sterling Liquidity Fund		AAA		10
Revolving Credit Facility				
AFC				11.7
Financial Services Companies				
Kames Capital				1
Legal & General				1.5
RBWM associated companies				
Flexible Home Improvement Loans Ltd				0.5
RBWM Property Company Ltd				1.5

SHORT TERM RATING

Expectation of timely repayment of financial commitments.

F1+ is most likely to repay on time, **F1** Highest Credit, **F2** Good, **F3** Fair, **B** Speculative, **C** High Default Risk

LONG TERM RATING

Expectation of credit risk. **AAA** is the least risky, ie little credit risk. **AA** Very High Credit, **A** High, **BBB** Good.

Below BBB indicates non-investment grade

REVENUE BUDGET MOVEMENT 2017-18 TO 2018-19

Item	2017-18 Original Budget	Inflation	Full Year Effects (FYE)	Virements	Grants Adjustment	Sub Total	Growth inc Demography	Directorate Savings	2018-19 Original Budget
	£'000	£'000	£'000	£'000		£'000	£'000	£'000	£'000
Managing Director's Directorate	59,995	713	670	2,782	500	64,660	1,365	(1,492)	64,533
Communities Directorate	14,592	123	632	(581)	0	14,766	127	(3,114)	11,779
Place Directorate	4,168	(19)	275	(2,201)	0	2,223	24	(780)	1,467
Estimated cost of service pay inflation	500					500			500
Apprenticeship Levy	280		(280)			0			0
Total Service budgets	79,535	817	1,297	0	500	82,149	1,516	(5,386)	78,279
Environment agency	153	3				156			156
Capital financing and interest	5,069		454			5,523			5,523
Pensions deficit recovery	2,415	13				2,428			2,428
Contribution from the development fund	2,255		(2,255)			0			0
Contributions from balances	0		5			5			5
Net Requirement	89,427	833	(499)	0	500	90,261	1,516	(5,386)	86,391
Special expenses	(1,009)		(38)			(1,047)			(1,047)
Gross Council Tax Requirement	88,418	833	(537)	0	500	89,214	1,516	(5,386)	85,344
Collection Fund - Council Tax (surplus)/ deficit	(2,615)		968			(1,647)			(1,647)
Collection Fund - Business Rates (surplus)/ deficit	1,001		1,942			2,943			2,943
New Homes Bonus	(3,681)				990	(2,691)			(2,691)
RSG and Business Rate Support	(17,089)				2,994	(14,095)			(14,095)
Income from Business Rate pilot	0				(1,272)	(1,272)			(1,272)
CT support transition grant	(1,263)				1,263	0			0
Education Services Grant	(478)				163	(315)			(315)
Income from trading companies	(218)				58	(160)			(160)
Parish equalisation grant	64				(1)	63			63
Net Requirement	64,139	833	2,373	0	4,695	72,040	1,516	(5,386)	68,170

TAX BASE 66,710

67,618

Council Tax at band D £ 915.57

£ 933.42

Adult Social Care precept £ 45.89

£ 74.74

SUMMARY MTFP 2018-19 TO 2021-22					
Headline					
	RPI at Sept of year prior to budget year	3.90%	3.25%	3.25%	3.25%
	CPI	2.90%	2.25%	2.25%	2.25%
	Average contract inflation	1.60%	1.51%	1.52%	1.53%
	RBWM Council Tax %	1.95%	1.95%	1.95%	0.00%
	Adult Social Care Precept %	3.0%	0.0%	0.0%	0.0%
	Council Tax Band D (£.p)	933.42	951.62	970.18	970.18
	ASC Precept Band D (£.p)	74.74	74.74	74.74	74.74
Detail					
Line	Description	2018/19 Budget £'000	2019/20 Projection £'000	2020/21 Projection £'000	2021/22 Projection £'000
<i>Managing Director</i>					
1	Base Budget	59,995	64,533	65,049	66,525
2	Inflation	713	488	342	343
3	Service Pressure	1,365	925	900	900
4	FYE/Rev Effects previous year decisions	670	79	234	234
5	Effect of Grants adjustments	220	0	0	0
6	Use of Better Care Funding	280	0	0	0
7	Directorate Savings	-1,492	-976	0	0
8	Inter-directorate transfers	2,782	0	0	0
9	Managing Director Total	64,533	65,049	66,525	68,002
<i>Communities</i>					
10	Base Budget revised following restructure	14,592	11,779	12,156	11,105
11	Inflation	123	0	-17	-22
12	Service Pressure	127	480	0	0
13	FYE/Rev Effects previous year decisions	632	97	116	91
14	Effect of Grants adjustments	0	0	0	0
15	Directorate Savings	-3,114	-200	-1,150	0
16	Additional income target for Nicholsons CP (marker)	0	0	0	0
17	Inter-directorate transfers	-581	0	0	0
18	Communities Total	11,779	12,156	11,105	11,174
<i>Place</i>					
19	Base Budget revised following restructure	4,168	1,467	1,649	1,652
20	Inflation	-19	-126	-135	-140
21	Service Pressure	24	0	0	0
22	FYE/Rev Effects previous year decisions	275	498	138	138
23	Effect of Grants adjustments	0	0	0	0
24	Directorate Savings	-780	-190	0	0
25	Inter-directorate transfers	-2,201	0	0	0
26	Place Total	1,467	1,649	1,652	1,650
<i>General</i>					
27	General pressures and savings b/f	780	500	-1,333	-1,735
28	Pay reward / award	500	500	500	500
29	Reallocation of prior year's pay reward / award	-780	-500	-500	-500
30	Other pressures	0	0	250	250
31	Insurance budget to be allocated to services	0	0	0	-100
32	Savings proposals under development	0	0	-652	779
33	Total Service Expenditure	78,279	77,521	77,547	80,020
34 Non Service Costs					
35	Debt Finance cost	5,645	6,045	8,216	5,701
36	Interest on Balances	-123	-54	0	0
37	Revenue Contributions to Capital	0	0	0	0
38	Environment Agency Levy	156	159	162	165
39	Pensions deficit recovery	2,428	2,869	3,300	3,900
40	(From) / to reserves	5	0	0	0
41	Total Non Service Costs	8,112	9,020	11,678	9,766
42	TOTAL BUDGET COST	86,390	86,540	89,225	89,786
Support					
43	Business Rate Support	-14,095	-12,229	-13,260	-13,552
44	Income from NNDR Pilot	-1,272	0	0	0
45	*Revenue Support Grant	0	-2,083	0	0
46	Parish equalisation grant	63	63	63	63
47	Transition grant	0	0	0	0
48	Education Services Grant	-315	-315	-315	-315
49	New Homes Bonus	-2,691	-2,577	-2,025	-1,772
50	Income from trading companies	-160	-60	0	0
51	Collection Fund - Council Tax (Surplus) / Deficit	-1,647	0	0	0
52	Collection Fund - Business Rates (Surplus) / Deficit	2,943	0	0	0
53	Less Special expenses	-1,047	-1,047	-1,047	-1,047
54	Sub Total Support	-18,220	-16,165	-16,584	-16,623
55	NET BUDGET REQUIREMENT	68,170	70,375	72,641	73,163
56	Council Tax Base (Band D)	67,618	68,568	69,518	70,018
57	RBWM Council Tax Band D (£.p)	933.42	951.62	970.18	970.18
58	ASC Precept Band D (£.p)	74.74	74.74	74.74	74.74

* In recognition of RSG Review announced in the 2017 Budget

JUSTIFICATION OF THE LEVEL OF BALANCES 2018/19

	Potential Cost £000	Risk	Average Risk £000
Economic risks			
Inflation increases in excess of Medium Term Financial Plan	500	20%	100
Lower than expected NDR collection	500	40%	200
Lower than expected Council Tax Support collection	400	10%	40
Environmental risks			
Emergency/Disaster Relief such as major flooding (up to the level above which government grant would be received under the Bellwin Formula)	250	50%	125
Winter Maintenance (Budget only covers "normal" winter) extra gritting	150	60%	90
Regulatory risks			
Major planning inquiry	400	60%	240
Borough Local Plan not delivered	500	50%	250
Major data breach	250	50%	125
Capital Risk			
Funding necessary to cover emergency capital project e.g. street lighting, highways, boilers etc	200	50%	100
Savings risks			
Inability to implement fully savings in the medium term	1,000	40%	400
Impact of Service Increases			
Adult services - unable to maintain contract costs	1,000	50%	500
Children services - unable to maintain contract costs	1,000	50%	500
Significant Safeguarding Issues	400	40%	160
Withdrawal of PCT funding for Continuing Health care	1,000	60%	600
Adult Services - Better Care Fund - hospital admissions target missed	600	50%	300
Waste Management - unable to maintain contract costs	300	25%	75
Homelessness - cost of temporary accommodation	500	20%	100
Total of potential risks (unlikely all to coincide)	8,950		
Total Average Risk in Single Year			3,905
Provide for 18 months to enable corrective action			5,860

NATIONAL NON-DOMESTIC RATES RETURN - NDR1**2018-19**

Please e-mail to: nndr.statistics@communities.gsi.gov.uk by no later than **31 January 2018**.
In addition, a certified copy of the form should be returned by no later than **31 January 2018** to the same email address

All figures must be entered in whole £

If you are content with your answers please return this form to DCLG as soon as possible

Select your local authority's name from this list:

Wiltshire UA
Winchester
Windsor and Maidenhead UA
Wirral
Woking
Wokingham UA

Authority Name
E-code
Local authority contact name
Local authority contact number
Local authority e-mail address

Windsor and Maidenhead UA
E0305

Please enter the name of your authority contact
Please enter your authority contact's phone number
Please enter your authority contact's email address

Ver 1

PART 1A: NON-DOMESTIC RATING INCOME**COLLECTIBLE RATES**

£

1. Net amount receivable from rate payers after taking account of transitional adjustments, empty property rate, mandatory and discretionary reliefs and accounting adjustments

91,017,683

TRANSITIONAL PROTECTION PAYMENTS

2. Sums due to the authority

313,275

3. Sums due from the authority

0

COST OF COLLECTION (See Note A)

4. Cost of collection formula

244,862

5. Legal costs

0

6. Allowance for cost of collection

244,862

SPECIAL AUTHORITY DEDUCTIONS

7. City of London Offset : Not applicable for your authority

0

DISREGARDED AMOUNTS

8. Amounts retained in respect of Designated Areas

0

9. Amounts retained in respect of Renewable Energy Schemes
(See Note B)

11,036

of which:

10. sums retained by billing authority

11,036

11. sums retained by major precepting authority

0

NON-DOMESTIC RATING INCOME

12. Line 1 plus line 2, minus lines 3 and 6 - 9

91,075,060

NATIONAL NON-DOMESTIC RATES RETURN - NDR1**2018-19**Please e-mail to: nndr.statistics@communities.gsi.gov.uk by no later than **31 January 2018**.In addition, a certified copy of the form should be returned by no later than **31 January 2018** to the same email address**All figures must be entered in whole £**

If you are content with your answers please return this form to DCLG as soon as possible

Local Authority : Windsor and Maidenhead UA

Ver 1.00

PART 1B: PAYMENTS**This page is for information only; please do not amend any of the figures**The payments to be made, during the course of **2018-19** to:

- i) the Secretary of State in accordance with Regulation 4 of the Non-Domestic Rating (Rates Retention) Regulations 2013;
- ii) major precepting authorities in accordance with Regulations 5, 6 and 7; and to be
- iii) transferred by the billing authority from its Collection Fund to its General Fund,

are set out below

	Column 1 Central Government	Column 2 Windsor and Maidenhead UA	Column 3	Column 4 Berkshire Fire Authority	Column 5 Total
Retained NDR shares	£	£	£	£	£
13. % of non-domestic rating income to be allocated to each authority in 2018-19	0%	99%	0%	1%	100%
Non-Domestic Rating Income for 2018-19					
14. Non-domestic rating income from rates retention scheme	0	90,164,309	0	910,751	91,075,060
15.(less) deductions from central share	0	0	0	0	0
16 TOTAL:	0	90,164,309	0	910,751	91,075,060
Other Income for 2018-19					
17. add: cost of collection allowance		244,862			244,862
18. add: amounts retained in respect of Designated Areas		0			0
19. add: amounts retained in respect of renewable energy schemes		11,036	0		11,036
20. add: qualifying relief in Designated Areas		0	0	0	0
21. add: City of London Offset		0			0
22. add: additional retained Growth in Pilot Areas		0	0	0	0
23. add: in respect of Port of Bristol hereditament		0			0
Estimated Surplus/Deficit on Collection Fund	£	£	£	£	£
24. % of 2017-18 surplus/deficit to be allocated to each authority using 2016-17 shares (for row 25)	50%	49%	0%	1%	100%
25. Estimated Surplus/Deficit at end of 2017-18	-3,003,140	-2,943,077	0	-60,063	-6,006,280
TOTAL FOR THE YEAR	£	£	£	£	£
26. Total amount due to authorities	-3,003,140	87,477,130	0	850,688	85,324,678

NATIONAL NON-DOMESTIC RATES RETURN - NDR1**2018-19**

Please e-mail to: nndr.statistics@communities.gsi.gov.uk by no later than **31 January 2018**.
In addition, a certified copy of the form should be returned by no later than **31 January 2018** to the same email address

All figures must be entered in whole £

If you are content with your answers please return this form to DCLG as soon as possible

Local Authority : Windsor and Maidenhead UA

Ver 1.00

PART 1C: SECTION 31 GRANT (See Note C)

This page is for information only; please do not amend any of the figures

Estimated sums due from Government via Section 31 grant, to compensate authorities for the cost of changes to the business rates system announced in the 2013 to 2016 Autumn Statements and 2017 (November) Budget

	Column 2 Windsor and Maidenhead UA	Column 3	Column 4 Berkshire Fire Authority	Column 5 Total
	£	£	£	£
Multiplier Cap				
27. Cost of cap on 2014-15, 2015-16 and 2018-19 small business rates multiplier	1,878,653	0	18,974	1,897,627
Small Business Rate Relief				
28. Cost of doubling SBRR & threshold changes for 2018-19	2,635,224	0	26,618	2,661,842
29. Cost to authorities of maintaining relief on "first" property	0	0	0	0
Rural Rate Relief				
30. Cost to authorities of providing 100% rural rate relief	6,475	0	65	6,540
Local Newspaper Temporary Relief				
31. Cost to authorities of providing relief	3,032	0	31	3,063
Supporting Small Businesses Relief				
32. Cost to authorities of providing relief	83,933	0	848	84,781
Discretionary Scheme				
33. Cost to authorities of providing relief	332,495	0	3,359	335,854
Pub Relief (<£100k RV)				
34. Cost to authorities of providing relief	89,945	0	909	90,854
Designated Areas qualifying relief in 100% pilot areas				
35. Cost to authorities of providing relief	0	0	0	0
TOTAL FOR THE YEAR				
36. Amount of Section 31 grant due to authorities to compensate for reliefs	5,029,757	0	50,804	5,080,561

NB To determine the amount of S31 grant due to it, the authority will have to add / deduct from the amount shown in line 36, a sum to reflect the adjustment to tariffs / top-ups in respect of the multiplier cap (See notes for Line 36)

Certificate of Chief Financial Officer / Section 151 Officer

I confirm that the entries in this form are the best I can make on the information available to me and amounts are calculated in accordance with regulations made under Schedule 7B to the Local Government Act 1988. I also confirm that the authority has acted diligently in relation to the collection of non-domestic rates.

Name of Chief Financial Officer
or Section 151 Officer :

Signature :

Date :

SUMMARY MTFP 2018-19 TO 2021-22			
Headline		As at November 2017	As at January 2018
	RPI at Sept of year prior to budget year	3.90%	3.90%
	CPI	2.90%	2.90%
	Average contract inflation	1.60%	1.60%
	RBWM Council Tax %	1.95%	1.95%
	Adult Social Care Precept %	3.0%	3.0%
	Council Tax Band D (£.p)	933.42	933.42
	ASC Precept Band D (£.p)	74.74	74.74
Detail			
Line	Description	2018/19 Budget £'000	2018/19 Budget £'000
<i>Managing Director</i>			
1	Base Budget	59,550	59,995
2	Inflation	696	713
3	Service Pressure	1,286	1,365
4	FYE/Rev Effects previous year decisions	414	670
5	Effect of Grants adjustments	220	220
6	Use of Better Care Funding	280	280
7	Directorate Savings	-1,147	-1,492
8	Inter-directorate transfers	-43	2,782
9	Managing Director Total	61,256	64,533
<i>Communities</i>			
10	Base Budget revised following restructure	15,037	14,592
11	Inflation	117	123
12	Service Pressure	80	127
13	FYE/Rev Effects previous year decisions	580	632
14	Effect of Grants adjustments	0	0
15	Directorate Savings	-2,244	-3,114
16	Additional income target for Nicholsons CP (marker)	0	0
17	Inter-directorate transfers	-169	-581
18	Communities Total	13,401	11,779
<i>Place</i>			
19	Base Budget revised following restructure	4,168	4,168
20	Inflation	-79	-19
21	Service Pressure	0	24
22	FYE/Rev Effects previous year decisions	310	275
23	Effect of Grants adjustments	0	0
24	Directorate Savings	-720	-780
25	Inter-directorate transfers	212	-2,201
26	Place Total	3,891	1,467
<i>General</i>			
27	General pressures and savings b/f	780	780
28	Pay reward / award	500	500
29	Reallocation of prior year's pay reward / award	-780	-780
30	Other pressures	0	0
31	Insurance budget to be allocated to services	100	0
32	Savings proposals under development	0	0
33	Total Service Expenditure	79,148	78,279
34 Non Service Costs			
35	Debt Finance cost	5,645	5,645
36	Interest on Balances	-123	-123
37	Revenue Contributions to Capital	0	0
38	Environment Agency Levy	156	156
39	Pensions deficit recovery	2,428	2,428
40	(From) / to reserves	-687	5
41	Total Non Service Costs	7,420	8,112
42	TOTAL BUDGET COST	86,568	86,390
Support			
43	Business Rate Support	-14,420	-14,095
46	Income from NNDR Pilot	0	-1,272
47	Revenue Support Grant	-551	0
48	Parish equalisation grant	64	63
49	Transition grant	0	0
50	Education Services Grant	-315	-315
51	New Homes Bonus	-2,814	-2,691
52	Income from trading companies	-160	-160
53	Collection Fund - Council Tax (Surplus) / Deficit	-1,719	-1,647
54	Collection Fund - Business Rates (Surplus) / Deficit	2,568	2,943
55	Less Special expenses	-1,009	-1,047
56	Sub Total Support	-18,356	-18,220
57	NET BUDGET REQUIREMENT	68,212	68,170
58	Council Tax Base (Band D)	67,660	67,618
59	RBWM Council Tax Band D (£.p)	933.42	933.42
60	ASC Precept Band D (£.p)	74.74	74.74

Report Title:	Approval of the updated Pay Policy Statement for 2018/19
Contains Confidential or Exempt Information?	NO - Part I
Member reporting:	Councillor Targowska, Principal Member for HR.
Meeting and Date:	20 February 2018
Responsible Officer(s):	Alison Alexander, Managing Director and Terry Baldwin, Head of HR.
Wards affected:	None

REPORT SUMMARY

1. This report deals with the approval of an updated Pay Policy Statement for 2018/198 as required by the Localism Act 2011. It recommends that Council approves the updated Statement agreed by Employment Panel on 16 January 2018. These recommendations are being made because the council is required to review, approve and publish a Pay Policy Statement by 31 March annually.
2. The Pay Policy Statement enables residents to understand the council's pay policy for senior staff and how it relates to the salaries of the lowest paid. It provides transparency and enables residents to assess whether salaries paid represent value for money.

1. DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That Council notes the report and:

- i) Approves the updated Pay Policy Statement for 2018/19.
- ii) Notes that further revisions will be required to the statement following the implementation of the Government's reforms to public sector exit pay arrangements.

2. REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 The Localism Act 2011 requires the council to review its Pay Policy Statement annually and publish an updated statement for 2018/19 by 31 March 2018.
- 2.2 The Statement has been updated to reflect:
 - Latest structure for 'Chief Officers'.
 - Updating of the pay ratio between the Managing Director and the lowest paid employees, median and average pay.
 - Inclusion of the pay multiples from 2012/13 to the present day

- Updating of employee numbers in section 11
- 2.3 The Government are introducing regulations regarding the recovery of exit payments and limiting the total value of exit payments that will apply to organisations in the public sector. At the time of writing, these regulations were still delayed from 2017 and not finalised and therefore the Pay Policy Statement will be revised once the Regulations are in place, which is expected to be in the spring.
- 2.4 Employment Panel approved the updated statement at their meeting on 16 January 2018.

Table 1: Options

Option	Comments
Approve the updated 2018/19 Pay Policy Statement. This is the recommended option.	In accordance with the Localism Act an updated version of the statement must be approved by full Council each year.
Reject the updated 2018/19 Pay Policy Statement. Not recommended.	Council has to approve an updated statement and publish it by 31 March 2018.

3. KEY IMPLICATIONS

3.1

Table 2: Defined outcome

Defined Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date they should be delivered by
Approve and publish statement by 31 March 2018.	> 31 March 2018.	By 31 March 2018.	By 17 March 2018.	By 1 March 2018.	31 March 2018.

4. FINANCIAL DETAILS / VALUE FOR MONEY

- 4.1 None.

5. LEGAL IMPLICATIONS

- 5.1 The amended Pay Policy Statement 2018/19 meets the requirements of the Localism Act 2011.

5.2 The Council was required by Sections 38-39 of the Localism Act 2011 to approve and publish its first pay policy statement by 31 March 2012 for the financial year 2012-13 and annually thereafter. Any changes during the year have to be approved by full Council. Failure to do so would be contrary to the Council's statutory duty under the Localism Act and could result in a number of adverse steps against it including judicial review for failing to comply with statutory duties.

6. RISK MANAGEMENT

6.1

Table 3: Risk

Risk	Uncontrolled Risk	Controls	Controlled Risk
Failure to approve the revised Pay Policy Statement at Council on 20 February 2018, results in contravention of the council's obligations under the Localism Act.	High.	Statement approved at Council 20 February 2018.	Low.

7. POTENTIAL IMPACTS

7.1 The original EQIA was not reviewed as there are no significant changes to the updated statement.

7.2 There are no other impacts.

8. CONSULTATION

8.1 The updated statement contains minimal changes of factual information and therefore no consultation has been undertaken.

9. TIMETABLE FOR IMPLEMENTATION

9.1

Table 4: Timetable

Date	Details
16 January 2018	Employment Panel approved statement.
20 February 2018	Full Council approves statement.
31 March 2018	Deadline for the updated statement to be published on the council's website.

10. APPENDICES

10.1 Appendix A – Updated Pay Policy Statement 2018/19.

11. BACKGROUND DOCUMENTS

11.1 None.

12. CONSULTATION (MANDATORY)

Name of consultee	Post held	Date sent	Commented & returned *
Lisa Targowska	Lead Member/ Principal Member/Deputy Lead Member	05/01/18	07/01/18
Alison Alexander	Managing Director	13/12/17	27/12/17
Russell O'Keefe	Executive Director	13/12/17	27/12/17
Andy Jeffs	Executive Director	13/12/17	27/12/17
Rob Stubbs	Section 151 Officer	13/12/17	27/12/17
Terry Baldwin	Head of HR	13/12/17	27/12/17
Mary Kilner	Head of Law and Governance	13/12/17	27/12/17
Louisa Dean	Communications and Marketing Manager	13/12/17	27/12/17
* Relates to EP version of the report and policy			

REPORT HISTORY

Decision type: Non-key decision For information	Urgency item? No
Report Author: Terry Baldwin, Head of HR, 01628 796992	



ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD Pay Policy Statement for the year 2018/19

1. INTRODUCTION

- 1.1 Under sections 38 to 43 of the Localism Act 2011, Local Authorities are required to prepare, approve by full Council (as a Part 1 item) and publish on their website, a pay policy statement by 31 March 2018, for the financial year 2018/19.
- 1.2 This statement must be reviewed, updated, approved by full Council and published by 31 March annually for the immediately following financial year.
- 1.3 RBWM may amend this statement during the financial year in which it is effective; however any change must be approved by full Council. Any amended statement will be published on the website within 10 working days of the Council meeting.
- 1.4 In drawing up this statement, RBWM has taken into account the guidance issued by the Department of Communities and Local Government and the advice supplied jointly by the Local Government Association and the Association of Local Authority Chief Executives (ALACE).
- 1.5 Links to external websites:
 - [CLG Guidance](#)
 - [CLG Supplementary Guidance](#)
- 1.6 This statement does not include employees based in RBWM schools as this is outside the scope of the legislation.
- 1.7 This statement was approved by full Council on 20 February 2018.
- 1.8 RBWM fully endorses and supports the requirement to be open and honest about the reward packages of senior employees.

2. REMUNERATION OF CHIEF OFFICERS

- 2.1 Under the current structure of the council, the following posts are included in the definition of 'Chief Officer':
 - Managing Director and Director of Adult Social Services
 - Executive Directors (2)
 - Director of Children's Services*

- Deputy Director – Children’s Services*
- Deputy Director and Head of Finance
- Deputy Director – Strategy and Commissioning
- * Seconded to Achieving for Children
- Head of Commissioning - Communities
- Head of Communications and Digital
- Head of Communities, Enforcement and Partnerships
- Head of HR
- Head of Law and Governance
- Head of Libraries and Resident Services
- Property Services Manager
- Technology Services Manager
- Head of Planning
- Head of Revenue and Benefits.

Salaries

- 2.2 The Managing Director and Strategic Director of Adult Social Services is paid within a salary band of £120,000 to £146,160. Executive Directors are paid within a salary band of £95,950 to £132,350.
- 2.3 Deputy Directors are paid within a salary band of £85,000 to £100,800. Heads of Service are paid within a salary band of £65,650 to £91,627.
- 2.4 Appointments are made on a market benchmarked ‘spot salary’. Individual posts are market tested as and when required.

Other payments

- 2.5 The Managing Director and Strategic Director of Adult Social Services performs the role of the council’s Returning Officer, appointed for this role under the Representation of the People Act 1983. The Returning Officer is eligible for fees linked to duties undertaken for running national, European or local elections/referenda. These fees are determined by the number of electors registered in the borough/parliamentary constituency and are determined by a formula operated by the Government for determining fees to all Returning Officers across the country.
- 2.6 The amount paid is published on the website –[Pay & benefits of employees earning over £50,000](#)
- 2.7 There are no other regular payments made to the post holders in the roles listed in section 2.1.

Instant Reward Scheme

- 2.8 An Instant Reward Scheme applies to all employees including Chief Officers.

Salary reviews

- 2.9 The annual pay review is undertaken by RBWM and any pay award is determined by the Employment Panel. The annual pay review date is 1 April.
- 2.10 With effect from 1 April 2017 all salaries were increased by 0.8 percent.
- 2.11 With effect from 1 April 2014 the council introduced a Pay Reward Scheme that allows the council to reward performance based on an assessment of achievement of objectives and demonstration of its corporate behaviours, CREATE. This applies to all employees on RBWM local terms and conditions.

Expenses and benefits

- 2.12 The council has a comprehensive Expenses policy, which applies to all employees.
- 2.13 The council will pay for one annual membership of a professional body, where the membership/qualification is required for the post held.
- 2.14 All other benefits are available to all employees and identified in point 3.7.

Remuneration on appointment

- 2.15 In the event of a vacancy the market levels for the post, see 2.4, may be reassessed and any appointment would be made in accordance with the market comparability evidence.

Termination payments

- 2.16 RBWM does not treat the Managing Director, Executive Directors, Deputy Directors and Heads of Service differently to other council employees in relation to termination payments. See section 6.

Other terms and conditions

- 2.17 Since 1 March 2013 the terms and conditions for this group of employees have been wholly locally determined and set out in the RBWM Employee Handbook.
- 2.18 All employees receive 28 days annual leave plus 8 bank holidays each year.

Use of interim managers in senior roles

- 2.19 RBWM would not normally appoint a consultant to a permanent post, unless specific expertise was required.
- 2.20 There may be occasions when RBWM has a short term need for an interim senior manager, for example pending a permanent appointment or for maternity cover etc. In these cases RBWM may use a consultant appointed via their temporary worker agency or a direct consultancy agreement, both routes being in accordance with Contract Rules.

2.23 The council would consider appointing a senior manager via their agency or on a consultancy contract for a fixed period where they have been unable to recruit to the post. Such appointments would be in accordance with Contract Rules and regularly reviewed.

3. DEFINITION AND REMUNERATION OF THE LOWEST PAID EMPLOYEES

Definition of RBWM lowest paid employees

3.1 The simplest definition to use is that of the lowest pay point that the council uses.

3.2 The reasons for adopting this definition is because it is recommended by the JNC for Chief Executives in their guidance to local authorities.

Salaries

3.3 The hourly rate of the lowest paid employee is £8.31, which equates to an annual salary of £16,622.

3.4 RBWM's lowest paid employees are above the national living wage rate of £7.83 per hour from April 2018.

Other payments

3.5 It is unlikely that this particular pay level would receive any additional payments. The council's Pay and Benefits policy sets out their policy on additional payments such as shift pay, stand by etc.

Salary review and increments

3.6 Since 2010, the annual pay review for this group of employees has been undertaken by RBWM and any pay award is determined by the Employment Panel. The pay review date is 1 April.

Benefits

3.7 The council offers a range of benefits to its employees:

- Advantage card – for those employees who are non-residents (residents automatically qualify)
- Bike Lease Scheme via salary sacrifice
- Buy and sell annual leave
- Car Lease Scheme via salary sacrifice
- Childcare Vouchers via salary sacrifice
- Contributory pension scheme (employee contribution rates from 5.5% to 11.4% and the council's employer contribution rate of 14.3%)
- Employee Assistance Programme (EAP)
- Employee Benefits Portal
- Eye care vouchers for designated DSE users
- Car parking at work
- Physiotherapy – subject to criteria
- Season ticket loan

- Discounted rail travel to Maidenhead on Great Western routes.

4. RELATIONSHIP BETWEEN THE REMUNERATION OF CHIEF OFFICERS AND THE LOWEST PAID EMPLOYEES

- 4.1 The salary for the Managing Director is £138,096, plus employer's pension contributions. [Director's salary information](#)
- 4.2 The remuneration of the lowest paid employee is £16,622, which represents solely basic salary as no other allowances are payable.
- 4.3 Using a remuneration figure for the Managing Director of £138,096 and a remuneration figure of £16,622 for the lowest paid employee in supported employment, the pay multiple is 8.31.
- 4.4 The ratio between the highest paid employee, the Managing Director and the average pay including permanent allowances of all RBWM employees is 1:4.2 and the median pay of all employees is 1:4.28.
- 4.5 The Hutton Review of Fair Pay in the public sector, published in March 2011, did not recommend a defined pay multiple, but instead recommended that the public sector should publish, track and explain their pay multiples over time. Table 1 shows the pay multiples since 2012.

Table 1: Pay multiples

Year	Pay multiples highest to lowest pay
2012/13	12
2013/14	11.3
2014/15	9.6
2015/16	9.6
2016/17	9.2
2017/18	9.46
2018/19	8.31

- 4.6 The trend since 2012 has been a reduction of the pay multiple. This reflects a number of changes and reductions in the management structure.
- 4.7 The policy regarding the pay of senior employees aims to ensure that the council can recruit and retain the calibre of employee that is needed to deliver continuous improvement in service delivery. RBWM uses market comparability to determine pay levels to ensure that they are not over or underpaying for these key roles.

5. RE-EMPLOYMENT OF THOSE IN RECEIPT OF SEVERANCE PAY OR RETIREMENT PENSION

- 5.1 If an individual is in receipt of a severance payment or retirement pension from another local authority or RBWM, that would not be taken into account in the decision as to whether or not to employ them.

- 5.2 Under Regulation 70 of the Local Government Pension Scheme (LGPS) (Administration) Regulations 2008, the Berkshire Pension Fund is required to determine its approach to the abatement of pensions in the event that the recipient re-enters Local Government employment. The Pension Fund Panel determined on 20 October 2003 (under the previous LGPS Regulation 109) that no abatement would be exercised for those returning to local government employment within the Berkshire fund area.
- 5.3 The Government is consulting on regulations regarding the recovery of public sector exit payments. Once the regulations are approved, now expected in the spring of 2018, then this section of the pay statement will be reviewed.

6. POLICIES ON REDUNDANCY AND PENSION ENTITLEMENT

Redundancy

- 6.1 The Policy and Procedure for Redundancy, Early Retirements on the Grounds of Efficiency of the Service and Ill Health defines how RBWM will approach redundancy including redundancy pay.
- 6.2 The council uses its discretionary powers to calculate redundancy pay using the individual's actual weekly salary.
- 6.3 RBWM does not enhance the number of statutory week's redundancy pay an individual is entitled to under the Employment Rights Act 1996.

Pension enhancement

- 6.4 The LGPS contains provision for employers to enhance pension payments. Employers are required to determine how they will use these discretionary provisions. The council has determined generally not to use its discretion to enhance pension payments by either additional years or additional pension, RBWM will however consider any application on its merits.
- 6.5 The Government is consulting on regulations regarding the reforms to public sector exit payments. Once the regulations are approved, then this section of the pay statement will be reviewed.

Early retirement or flexible retirement

- 6.6 In certain circumstances, eligible employees may request early retirement or flexible retirement. (Flexible retirement gives access to accrued pension, whilst allowing the scheme member to continue working). In both these cases, there must be sufficient financial or other benefit to RBWM for such retirements to be approved.

7. APPROVAL OF SALARY PACKAGES OVER £100,000

- 7.1 Under the terms of the Constitution the appointment of the Managing Director is approved by full Council following a recommendation by the Employment Panel.

7.2 For Directors and Heads of Service and for posts attracting a remuneration package exceeding £100,000, the terms of recruitment for and appointments of these posts will be made by the Employment Panel.

7.3 Arrangements for appointments are set out in Part 8 B of the [Constitution](#)

8. HOW DECISIONS ON PAY AND REWARD POLICIES ARE MADE

8.1 All of the pay and reward policies are approved by the council's Employment Panel.

8.2 All of the policies are reviewed regularly and updated to reflect legislation, best practice and organisational changes.

9. PUBLICATION AND ACCESS TO INFORMATION AND REMUNERATION OF CHIEF OFFICERS

9.1 In accordance with the Accounts and Audit (England) Regulations 2011 and the Code of Recommended Practice for Local Authorities on Data Transparency, RBWM publishes annually the remuneration of the Managing Director and Directors on its website. [Director's salary information](#)

10. OTHER RELEVANT COUNCIL DOCUMENTS

- Expenses policy
- Flexible retirement
- Instant Reward Scheme
- Pay & benefits policy
- Pension abatement policy
- Pension's discretion policy
- Redundancy and early retirements' policy.

11. NUMBER OF EMPLOYEES AND SALARY BANDS

11.1 This table shows the number of employees within specified pay bands:

Pay band* £	Number of staff*
<15,000	2
>15,000 <25,000	200
>25,000 <35,000	185
>35,000 <45,000	140
>45,000 <55,000	34
>55,000 <65,000	19
>65,000 <80,000	10
>80,000 <100,000	9
>100,000	4
Total	603

- * Excludes casual workers. Multiple job holders counted individually. All data based on Full Time Equivalent salary and permanent allowances only. During 2017 a number of employees were transferred to partner or other external organisations.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank